

PARKS AND RECREATION MINUTES
MONDAY APRIL 20, 2009

IN ATTENDANCE: John Zannotti, Ruth Van Houten, Mellisa Metivier, Bob Brockman, Maria Bissell, phone attendance Yvette Robarge.

REVIEW MINUTES:

1. September minutes approved
2. November minutes approved

GENERAL:

1. Election held for Parks and Recreation Commission.
 - a. John Zannotti motioned for Chairperson by Maria, Ruth seconded, voted on and approved.
 - b. Ruth Van Houten motioned for Vice Chairperson by John, Maria seconded, voted on and approved.
 - c. Maria Bissell motioned for Secretary by John, seconded by Ruth, voted on and approved.
2. Stamps for reentry into beach area
 - a. Melissa has purchased permanent ink. Will either switch stamps daily or come up with a system to change mark daily.
 - b. Possibly use different colored wrist bands for summer program to signify swimming strength.
3. Set up feed back cards for program
 - a. They are ordered.
 - b. Need a collection box.
4. 5 – Year Plan
 - a. Need to present to select board for feedback
 - b. John will set up a date for the P&R commission to attend a select board meeting.
5. Finalize goals for 2009
 - a. Transition soccer program to new volunteers.
 - b. Implement visible upgrades at Wares Grove.
 - c. Achieve revenue projections.
 - d. Under spend budget.
 - e. Short and long term building maintenance goals.
 - f. Double profit in concession.
 - g. Raise summer program participants to 75.
 - h. Implement 2 new programs.

6. Skateboard proposal
 - a. Lester Fairbanks would be willing to have organized skateboarding near the police station.
 - b. Insurance will cover if on town property.
7. Application for stimulus money for the septic as reported by Bob Brockman
 - a. Need to find new compressor – all parts need to be made in the U.S.
 - b. Environmental review needs to be completed.
 - c. All forms need to be filled out – loan application to be filled out by select board this Wednesday.
 - d. Looks like the town is in good shape for \$22,000.00.
 - e. The money would then go into the general fund.
 - f. Want to go to bid by the end of April with May 22nd as the complete date.

PROGRAMS:

1. SUMMER PROGRAM:
 - a. The registrations have gone out to the school, the lake association, and at Ocean bank.
 - b. The registration is on the town website.
2. BEACHES:
 - a. Concession –
 - i. Need to verify what we are covered for in the way of prepared food.
 - ii. Melissa will solidify the product offering at the end of the week.
 - b. Guidelines for lifeguards:
 - i. Possibly requiring a workout type suit.
 - ii. Need to set dress code standards. If unacceptable dress they are to be sent home.
 - iii. Come up with some kind of identifier for the lifeguards.

WGRFEP:

1. Melissa and John are splitting up the grants to be sent to businesses.
2. Have had 5 responses so far –
 - a. Markem – denied
 - b. Putnam Fund – does not fit their requirements
 - c. United Natural – will make some donations
 - d. VT Yankee - \$2,000.00
 - e. Peerless – denied
3. Art contest –
 - a. Not many entries, some community visibility.
 - b. Winner announced on April 25th.
4. Fundraiser flier to be mailed and possibly handed out at Spofford Lake Association large annual meeting.

PUBLIC RELATIONS:

1. 2 articles have been published in the newspaper.
2. Nicole from the newspaper has been contacted about possibly publicizing art contest winner.
3. Probably will present the WGRFEP project to the Lions Club in May.
4. Will be putting up donation signs at Ware's Grove.

FACILITIES:

1. Boat ramp port-a-potty –
 - a. Still a question on state funding for the port-a-potty located at the boat ramp.
 - b. Discussion on why the funding for the port-a-potty at the boat ramp falls on the Parks and Recreation budget.
2. Septic – waiting on information from the stimulus money.
3. Tree and brush trimming –
 - a. Melissa found out overgrown bushes were yew and was recommended they be taken out.
 - b. There is donated fence for behind the memorial stone.
 - c. Thin out brush around road. Highway dept. will take brush away.
4. Recreation building stairs – possibly get under post to put in more of a foundation.

BUDGET:

1. Bessler's bill came in –
 - a. \$652.00 for urinal
 - b. \$1125.00 for low flow (4) at Wares Grove and (2) at North Shore.
2. New equipment – (2) cash registers plus tape = \$169.98.
3. Scholarships from Ocean Bank – Melissa just needs to send them a new request letter.
4. Revolving fund – Margaret will bring in a statement next meeting.
5. Verifying register tapes – have registers but no plan in place.

Next Parks and Recreation meeting is May 18th, 2009 at 6 pm.