

**TOWN OF CHESTERFIELD, NH  
PLANNING BOARD  
MINUTES**

**MONDAY, OCTOBER 20, 2008**

Present: Susan Lawson-Kelleher (Chair), Stephen Pro (Vice-Chair), Elaine Levlocke (Secretary),  
Jon McKeon (Selectmen's Representative), Valerie Starbuck

Absent: Bob Del Sesto, Tom North, Helga Frohn (Alternate), Brad Chesley (Alternate), Padi Blum  
(Clerical Secretary)

**Call to Order**

Lawson-Kelleher called the meeting to order at 7:25 p.m.

**Review of Minutes**

- ❖ October 6, 2008 - *Pro moved to approve the October 6, 2008 minutes as amended. McKeon seconded the motion, which unanimously carried. (Starbuck abstained)*

**Appointments**

Town of Chesterfield, Planning Board – This is a public hearing to review and finalize the Town of Chesterfield's Capital Improvements Program.

Lawson-Kelleher opened the public hearing.

There was no public present.

The Board reviewed the changes to the CIP that included Table 5 having the operating costs removed; the Conservation Commissions' request to set-up a CRF and contribute \$1,000,000 over a period of ten years. The Board reduced the amount to \$25,000 annually. The Chesterfield Fire & Rescue Precinct ladder truck purchase was moved back one year to stabilize the overall tax impact.

*Starbuck moved to close the public hearing. Pro seconded the motion, which unanimously carried.*

*Starbuck moved to accept the Capital Improvements Program as amended. Pro seconded the motion, which unanimously carried by roll call vote. (Starbuck – Yes, Pro – Yes, McKeon – Yes, Levlocke – Yes, Lawson-Kelleher – Yes)*

**Items for Discussion:**

- 19 Brook Street – The board reviewed the conditions. “Not to scale” was added to the plan for the Snack Shack. The applicant advised the Board in a memo that in speaking with Jim Falicon, NH DES, there is no State Gray Water permit, as required as part of the conditional approval. Lawson-Kelleher will contact Chet Greenwood, Code Enforcement officer for verification and/or signing off for this condition.
- Master Plan – tabled to November 3, 2008

- 2009 Planning Board Budget – McKeon advised the approximate cost for a phone, line & installation is \$700. The Board discussed possible alternatives and possible future needs of the Planning Board office.

*Pro moved to change the heading of the 2009 proposed budget line Office Supplies to Office Supplies & Equipment and increase the line budget for 2009 from \$250 to \$950. Starbuck seconded the motion, which carried by majority vote. (Yes: Pro, Starbuck, Lawson-Kelleher; No: McKeon, Levlocke)*

- Land Development Regulations – tabled to November 3, 2008.
- Zoning Ordinances – tabled to November 3, 2008.

### **Other Business**

- Flow Chart – tabled to November 3, 2008.

### **Items for Signature**

- Heidi Bushway & Gregory Lorschach – Notice of Decision
- Brady – Notice of Decision
- Emery / Beal – Notice of Decision
- Minutes of September 22, 2008
- Notice of Voluntary Merger – Kuzia & Krysinski tabled to November 3, 2008.
- David Gale/Rick Lashway/Mary Jo Gaines – plans

### **Adjournment**

*Pro moved to adjourn at 9:05 p.m. Starbuck seconded, and the motion carried unanimously.*

Respectfully Submitted by:

**Elaine H. Levlocke, Secretary (Acting Clerical Secretary)**

Approved: November 17, 2008

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*//s// Susan Lawson-Kelleher*  
**Susan Lawson-Kelleher, Chairman**

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*November 17, 2008*  
**Date**