

December 17, 2007

Minutes of Special Meeting
Chesterfield School Board
Chesterfield School, 4:00 PM

Present: Judy Idelkope, Board Chair
Becky Auger, Board Member
Kristin McKeon, Board Member
Ege Cordell, Board Member
Greg Blair, Board Member
Wayne Woolridge, Assistant Superintendent
Timothy Ruehr, Business Administrator for Towns
Sharyn D'Eon, Principal

Budget Work Session

Ms. Idelkope spoke to two changes she noted including a new handyman position, a new special education position and the reduction of a regular education position.

Ms. Idelkope thanked Ms. D'Eon for putting all the technology expenses in a separate account. She also thanked Ms. D'Eon for clarity around coping expenses.

Ms. D'Eon reviewed her philosophy regarding budget development. Ms. D'Eon reviewed the regular education supply account - she reviewed changes in the account and justification for those changes.

Items discussed included PACE, art supplies, and substitute pay.

It was noted on page two that print media was down by \$34,000.

Ms. D'Eon spoke to an administrative effort to move from records to CDs.

She also talked about replacing our current kiln.

Ms. D'Eon mentioned she budgeted for 176 students to attend Keene High School.

1200 - Special Education

Ms. D'Eon cut two aides for 2008-2009.

Ms. Idelkope asked for SPEDIS numbers but Ms. D'Eon stated that she had asked Dr. DeVoid for the new SPED state ID's but not received them.

Ms. Idelkope asked administration to correct the numbers in line 11000039.

Ms. Idelkope asked administration to get the approved tuition rate for Keene High School.

1400 - Co-Curricular

Ms. D'Eon stated that salaries were up because many coaches and advisors were likely to return.

Ms. D'Eon told the Board she hoped to have a new company provide maintenance of the athletic fields.

Ms. Idelkope asked Ms. D'Eon to review the rationale for the artist in residence program given the expense and difficulty in finding artists in residence.

2120 - Guidance Services

Several board members asked about this account.

Ms. McKeon asked if Landmark would share the "Master Notebook" organization, student program. Ms. D'Eon agreed to look into costs associated with Master Notebook.

2130 - Health Services

Ms. D'Eon reviewed health services.

2140 - Psychology Services

Questions were asked related to expenses associated with school psychology. Ms. D'Eon spoke about a new for a social worker.

2150 - Speech Services

Ms. D'Eon described a new equipment request for a Tympanometer.

2160 - Physical/Occupational Therapy Services Ms. D'Eon spoke to future anticipated needs.

2212 - Instruction and Curriculum Development Ms. D'Eon discussed the 2212 account, there were no questions from the Board.

2213 - Instructional Staff Training

Ms. D'Eon informed the Board that she anticipated difficulty staying within the budget for staff training.

2222 - School Library Services

Ms. D'Eon spoke to a cut of the library aide due to declining enrollment.

Ms. Idelkope asked Ms. D'Eon to check out whether Alexandria would still be in business in 2008-2009. Ms. Idelkope had heard "fee for service: was capturing the market.

2311 - School Board Services

The district clerk and district moderator fee was increased by \$50.

Ms. McKeon asked that money be budgeted for a professional study to review options for SAU related services. Mr. Ruehr suggested this item would be a warrant article.

The anticipated expenses were between \$3,000 - \$5,000.

The Board decided to keep the treasurer at a 2.4% increase.

2410 - Office of the Principal

Ms. D'Eon reviewed this account. Mr. Ruehr spoke to principal and the assistant principal salaries.

2620 - Operating Building Services

Ms. D'Eon reviewed several changes in this account. Ms. Idelkope asked Ms. D'Eon to review the issues related to waste disposal. Ms. D'Eon indicated this account was significantly up from the previous year.

Ms. Idelkope asked about our rug cleaning services. Ms. D'Eon said she was looking for a new provider of that service.

Ms. Idelkope asked about the doors related to the guidance room. Ms. D'Eon agreed to check that out.

Ms. D'Eon told the Board she wanted to replace some windows in the middle school - at the approximate cost of \$35,000.

Ms. McKeon asked Ms. D'Eon and Mr. Ruehr to review costs related to door closings in case of an emergency. Discussion ensued.

Mr. Ruehr raised a concern regarding paper consumption from the restrooms.

Mr. Ruehr forecasted an increase of oil to \$2.75 per gallon, an increase from \$2.40.

2840 - Information Management and Technology Ms. D'Eon reviewed expenses related to the copy machines.

Ms. D'Eon spoke to PowerSchool - the Board agreed to support a migration to PowerSchool from MacSchool.

Mr. Blair moved the adoption of the budget as presented less \$30,051 as amended during prior discussion. Ms. Cordell seconded the motion.
Discussion ensued.

Ms. Auger expressed concern regarding the elimination of funds for Picture writing material.

Ms. McKeon moved to amend the motion by subtracting five Keene High School tuitions, which was seconded by Ms. Idelkope. The amendment passed 5 in favor, 0 against.

The amended motion, to adopt a budget of \$8,039.204, was passed 5 in favor, 0 against.

Discussion ensued relative to warrant article development. The board directed Mr. Ruehr to develop three additional articles to accompany the budget article. The first was an article to replace the windows in the older section of the building. Such article would be written to fund the project from taxes. The second article would be for the replacement of locks and door hardware to improve safety and security throughout the entire building to be funded from the Capital Reserve Fund. The third article would be an SAU withdrawal study along with \$5,000 to hire an independent consultant to be funded from taxes.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted
Wayne E. Woolridge