

**December 14, 2009 Minutes of Regular Meeting
Chesterfield School Board
Chesterfield School, 5:00 p.m.**

In attendance: Judy Idelkope, School Board Chair
Ege Cordell, School Board Member
Becky Auger, School Board Member
Greg Blair, School Board Member
Deb Clemente, School Board Member
Wayne Woolridge, Co-Superintendent of Schools
Timothy Ruehr, Business Administrator for Towns
Sharyn D'Eon, Principal
Darlene Dunn, Assistant Principal
Kathy Selvidio, Recording Secretary

Also in attendance for all or a portion of the meeting: Karin Knudson, Anthony Lash Sr., Ruth VanHouten, Bill Gurney, Susan Wiles, Barbara Girs, Steve Perrin

1. Call to Order: Judy Idelkope called the meeting to order at 5:30 p.m.

2. Celebrations: Ruth VanHouten celebrated the Friday night concert recently held at Keene High School. Wayne Woolridge recognized Chesterfield Scholar Athletes with some of the higher GPA's: Will Johnson, Dan Idelkope, Mikayla Reilly and Amanda Brabec. Becky Auger shared information on "The Farm" and the Christmas light display and it's efforts on behalf of Joan's Pantry. Mrs. D'Eon commended Jeannette Gardner and the parent volunteers who helped with the Destination Imagination kick off, there are 8 teams consisting of 53 students for this year's competition.

Mr. William Gurney, Co-Superintendent of Schools, did a presentation on the new SAU Building; the presentation consisted of the following:

- Layout of the parcel of land
- Brief history of post office and the current John Day building
- Touched on the physical plant and current state of John Day building at West Street
- Overview of Search for new building
- Parking overview
- Office Efficiency
- Wood Chip Plant
- SAU Lease

Ms. VanHouten had a question on the limited amount of parking the building seemed to have. Also questioned who the Clerk of the Works was to be?

Mr. Gurney said that position has yet to be assigned, but is close to finalization.

Ms. Auger had a question on the size of the conference room.

3. Public Input: Susan Wiles commented on the positive response they received from the Chesterfield community in regards to their Little Caesars Pizza fundraiser.

4. Approval of Minutes: November 16, 2009, Regular Meeting, page 1, 2nd paragraph, should read “3,500 cans of food.” *Becky Auger made a motion to accept regular minutes of November 16, 2009 with corrections, Ege Cordell 2nd the motion, vote taken, 5–0, motion passed.* November 17, 2009, Special Meeting with Friends, *minutes accepted as written.* November 16, 2009, Non Public Student and Non Public Staff, *accept as written.*

5. Bills and Manifests: *Finance Committee recommends the acceptance of checks # 1005233–1005312 in the amount of \$214,671.81.*

Motion on the floor, vote taken 5–0, motion passed.

Mr. Ruehr asked the board to approve reimbursement of a check written from petty cash over the board recommended limit of \$150.00.

Ege Cordell made a motion to approve reimbursement of a November check written in excess of the board recommended amount of \$150.00 in the amount of \$210.00 – Becky Auger 2nd the motion, vote taken, 5–0, motion passed.

6. Financial Report: Mr. Ruehr presented a report on the Chesterfield School’s General Fund. Net Available is \$549, 351. This figure does include the recent purchase of new cafeteria tables. Not included in this figure are the funds that we are expected to receive from SAU 38 for a student, waiting on the CAT aid figure before we can bill the SAU. Currently we are not budgeting for the Algebra stipend, this has typically not been put in the budget, need to budget for next year. Expendable trust is at \$184, 644 and Capital Reserve stands at \$78,128.

Few other budget issues discussed: Roof issue, discussed in Facilities, could use surplus from this year or could budget for next year. Also lease agreement with copier, we can get out of lease now, would cost us \$300 for this year. There would then be a lower annual maintenance fee and we would give up two copiers, but gain three.

- a. Budget Overview: Budget for 2010-2011 is down \$400,000. Current budget stands at \$7,897,661.00. This budget includes a reduction of 3 aides, at a total of approximately \$76,539.00.

Mr. Ruehr will check into Special Instruction figures for Oak Grove and for Cedarcrest (page 3 of budget report). Also, summer services at Wheelock, does tuition cover speech?

Mr. Ruehr asked if they could review the budget work session schedule.

- December 5, 2009 at 6:30 schedule, cancelled and rescheduled
- December 21, 2009, 4 :00 – 6:00 – Cheshire Center
- December 28, 2009, 5:00 – until complete, Ruth VanHouten will check availability of EM room at Town offices.

7. Public Input II: Ms. VanHouten asked about the reading program and if this program will be expanded to a new grade level. Mrs. D'Eon answered yes, it is continuing on to third grade for next year. Ms. VanHouten expressed again, her opinion that the school should have an energy audit done. Ms. VanHouten requested that in the future reports are moved higher on the agenda to be earlier in the evening. Barbara Girs questioned the 10% increase at KHS, why so high. Mrs. Idelkope would like to check and see what buildings the towns are paying for to the SAU?

8. New Business:

a. Goals Update: Mrs. D'Eon did a presentation on NWEA goals. Mrs. Idelkope explained to Mrs. D'Eon that they are still looking for more information, need to know a baseline so they can see if the scores are improving. Need to know where we were last year before seeing this year. Mrs. D'Eon will get last year's data for the next meeting. Mr. Woolridge suggested using Meredith Cargill as a resource for this information if needed. Mrs. D'Eon's current report showed:

- Summer loss was a concern
- Good middle school growth
- Hoping to see impact in December with the implementation for the new core-reading program.
- Low math scores continue to be of concern.

Discussion ensued on testing and goals.

Mr. Woolridge spoke on the Race to the Top Funds and possibility of accessing these.

Ege Cordell spoke on the Portables Goal. Mr. Ruehr recently had someone come in and will be working up a figure.

b. Friends PACE donation: Mrs. D'Eon stated that Friends has put this money aside for enrichment programs. Mrs. Idelkope wanted to be sure that none of these funds were to be used for any type of stipend. *Ege Cordell made a motion to accept the PACE donation from Friends for \$3500. Mr. Blair 2nd this motion, vote taken, 5-0, motion passed.*

c. Nature's Classroom Donation: Mrs. Wiles presented a donation of four-\$275.00 checks, from 4 various businesses, but one family. Mrs. Wiles will check to see if the family wishes to be recognized. *Becky Auger made a motion to accept the Nature's Classroom donation in the amount of \$1100.00. Ms. Cordell 2nd the motion, vote taken, 5-0, motion passed.*

Mrs. Idelkope asked Mrs. Wiles if these funds were to go individuals needing scholarship money towards cost or to reduce the overall cost? Mrs. Wiles stated it was a general donation.

d. CED Calendar Letter: Mrs. Eddy recently attended the Keene Board of Education Meeting. The recently presented new calendar was thrown out and the traditional calendar will be brought forward next month.

e. Other: Mrs. Idelkope felt that the board needed to accept the new scoreboard and not the checks that were donated to offset the total cost. Mrs. Idelkope also had issue with donors being recognized on the large donor board. Next month would like to have discussion on advertising within the school and begin to set some ground rules.

9. Old Business:

a. Use of School Building and Facilities Policy KF, 3rd Reading: *Deb Clemente made a motion to accept Use of School Building and Facilities Policy, KF, as written. Greg Blair 2nd the motion, vote taken, 4–0, motion passed. (Ms. Auger briefly left room prior to vote)*

b. Memo of Special Understanding with Police Department: Ms. Cordell gave a brief overview, will bring back to next month's meeting

c. Wellness Policy, JLCF, 2nd Reading: Mrs. Idelkope shared that Maureen Wells took issue with some guidelines within this policy. Will send back to committee.

d. Coordinated School Health Program Policy, JLCI, 2nd Reading: Mrs. Idelkope reviewed this with the Wellness Committee. *Ege Cordell made a motion to approve Coordinated School Health Program Policy, JLCI, as written. Becky Auger 2nd the motion, vote taken, 5–0, motion passed.*

10. **Reports:**

a. Principal: Mrs. D'Eon presented the following:

- Current enrollment at 349
- NWEA window open January 4, 2010 – January 19, 2010
- Destination Imagination has eight teams this year for competition
- December 16 will be the Holiday Meal in cafeteria, looking for pie donations

Mrs. Idelkope questioned the fundraising occurring in coordination with NHDI. Takes issue with paying for a service and having the children participate during the school day. Does NHDI account to us for any of the funds that are raised? Also would like to note that office staff should not be making calls during the school day. Mrs. D'Eon pointed out that this program is not school funded but paid for by both Friends and CPSF funding. Discussion ensued on support of NHDI philosophically.

Mr. Woolridge suggested checking with other schools on their involvement in the program and the extent of the fundraising that they do.

b. Co-Superintendent: Mr. Wayne Woolridge

- Legislative Update on building aid
- Wayne's blog on SAU 29 website
- Task Force on Performance Based School Accountability
- January 16th is the Delegate Assembly

c. School Board Members: Ms. Clemente attended the CPSF meeting, next meeting on January 14th. They have recently elected a new board member, Betty Tyler. Reviewed grant applications and discussed ways to spend funds. Discussed the John Hancock Program. Recent donation from CPSF of \$1325 to NHDI and \$650 for the residency. Attended a Friends meeting and reviewed grant applications.

Becky Auger attended an Education Committee meeting. Molly Kelly will be coming to Chesterfield next month.

Ege Cordell attended a Select Board meeting where they discussed stimulus funding.

Recently attended a staff meeting as board liaison. Staff had lots of questions on the budget, calendar and goals. Ms. Cordell enjoys attending

Staff meetings and is happy to continue to do so to provide a little continuity. The Facilities Committee reported that the new cafeteria tables have been ordered and will be installed some time in February. Discussed issue of roof shoveling, over the past two years we have spent \$12,000 shoveling roof. We currently have a quote of \$17,800 that would cover 8-foot Snow Belt, channeling and some shingle replacement. This could be either a budgetary or surplus item. Mr. Woolridge suggested that it is best to notify the public before spending the funds if you choose to do so. Ms. Cordell took some time to get staff commitments in regards to rotations for CPSF, Education Committee and Select Board. Will send out scheduling when completed.

Mrs. Idelkope attended a SAU Advisory Board Meeting and reviewed the SAU 29 Budget. Also attended a Select Board Meeting.

11. Future Agenda:

- Advertising in school
- Memo of Special Understanding
- CPSF Donation
- Budget
- Wellness Policy
- Resolutions
- Calendar

March agenda items: Goals Retreat Date

Becky Auger made a motion for the Board to go into Non Public Session at 9:48 p.m. under the provisions of R.S.A. 91-A:3 to discuss staff/student personnel. Mr. Blair 2nd the motion.

Mr. Blair made a motion to move out of non-public session at 10:20 p.m. Ms. Clemente seconded the motion, all in favor.

The meeting was adjourned at 10:20 p.m.

Respectfully submitted

Kathleen Selvidio
Recording Secretary