

January 11, 2010

**Minutes of Regular Meeting
Chesterfield School Board
Chesterfield School, 6:00 p.m.**

In attendance: Judy Idelkope, School Board Chair
Ege Cordell, School Board Member
Becky Auger, School Board Member
Deb Clemente, School Board Member
Wayne Woolridge, Co-Superintendent of Schools
Timothy Ruehr, Business Administrator for Towns
Sharyn D'Eon, Principal
Darlene Dunn, Assistant Principal
Kathy Selvidio, Recording Secretary

Also in attendance for all or a portion of the meeting: Susan Wiles, Maureen Wells

Ms. Auger made a motion for the Board to go into non-public session under the provisions of R.S.A. 91-A:3 to discuss staff/student personnel at 5:03 p.m. Ms. Clemente seconded the motion, all in favor. Accompanying the Board were Ms. Dunn (arrived at 5:30 p.m.) Mr. Ruehr (arrived at 5:25), Ms. Wells, Ms. D'Eon and Mr. Woolridge.

Ms. Auger made a motion for the Board to return to open session at 6:15 p.m. Ms. Clemente seconded the motion, all in favor.

- 1. Call to Order:** Judy Idelkope called the meeting to order at 6:15 p.m.
- 2. Celebrations:** Mrs. Idelkope took the time to thank Ruth VanHouten for the use of the Emergency Management Room at the Town Offices. Great example of two units working together. Mrs. D'Eon noted Grace Pepin's recent win in the statewide peace poster contest, Grace's poster will now move on to national competition.
- 3. Public Input:** None

4. Approval of Minutes: December 14, 2009, Regular Meeting, page 2, #6, should read, “before we can bill the *other* SAU.” Page 2, # 5, Note that check being referred to is for Destination Imagination and needed to be written in order to meet a deadline.

Becky Auger made a motion to accept minutes with changes made, Deb Clemente 2nd the motion, vote taken, 4-0, motion passed.

December 14, 2009, Non Public Student and Non Public Staff, accepted as written.

5. Bills and Manifests: *Finance Committee makes a recommendation to accept checks # 1005313 – 1005375, excluding voided check # 1005347 in the amount of \$1683.00, in the amount of \$1,232,859.42. Vote taken, 4-0, motion passed.*

6. Financial Report: Mrs. Idelkope noted that she was contacted by Amanda Fryberger with the town and the motion to expend from the tuition trust was not approved, the minutes were not clear enough. The board needs to clarify this motion from June of 2009. Mrs. Selvidio will type up a motion, which all the board members will then sign to pass on the Mrs. Fryberger. The motion should read, “We certify as a school board that at the Public Hearing in June of 2009, the board authorized the withdrawal of up to \$145,000 due to tuition deficits, but not to exceed the amount of our total budget deficit.”

Mr. Ruehr at this time asked Mrs. D’Eon to keep track of any expenses incurred due to the recent burst pipe, these will be passed on to the insurance company.

Mr. Ruehr made a presentation of the Chesterfield School District General Fund Financial Report. At this time the net available is \$590,457. Some items of interest:

- Tuition being received for some foster children we have in our district
- CAT aide: received \$406,061.00 (pro-rated)

Mr. Ruehr urged the committee at this time to consider an ice shield for the school roof. Mrs. Idelkope asked the cost and asked if this should be discussed with the town’s budget committee? Mr. Ruehr suggested yes, and the quote is \$17,800.

Mr. Ruehr shared a draft of the Public Hearing document. Noted on page 8 that the unreserved fund balance is \$595,000. This figure could change. Noted that CAT Aide s down \$174,738 and Medicaid reimbursement is down as well. Noted that \$15,000 has been transferred for Food Service.

Mr. Ruehr reviewed Warrant Articles at this time. Mr. Ruehr felt it prudent to transfer some funds. Mrs. Idelkope questioned if we want to increase the transfer of funds (Article 3) to help cover CIP projects, to \$100,000. Will bring this figure to the budget committee.

Mrs. Cordell made a motion to approve the 2010-2011 budget of \$8,336,993.00. Becky Auger 2nd the motion, vote taken, 4-0, motion passed.

Mrs. Clemente made a motion to recommend Article 3 transfer be changed to "up to \$100,000." Becky Auger 2nd the motion, vote taken, 4-0, motion passed.

Discussion ensued on the inclusion of putting the Evergreen Clause on as a Warrant Article. The board decided to discuss this at next month's meeting. Mr. Ruehr will put on as a Warrant Article for discussion at the public hearing.

7. Public Input II: None

8. New Business:

a. NHSBA Resolutions: Mrs. Idelkope reviewed resolutions. There were no changes or concerns from the board to the by laws. The board concurred with Resolutions 11 – 22. Board accepts continuing resolutions.

b. Advertising in Schools: Mrs. Idelkope presented the question to the board, do we want to pursue development of an advertising policy? All present were polled, all concurred with pursuing such development. Mrs. Cordell will look at developing such a policy with Mr. Woolridge and then make an initial presentation to the board.

Mr. Woolridge will bring forward initial policy for board to review in April.

c. Proposed 2010-2011 Calendar: The following changes were made to the initial Chesterfield calendar:

- 11/12 – Parent Conference Day
- 3/25 – Parent Conference Day
- 8/30, 8/31 – Teacher Workshop Days
- 12/3 – Instructional Day
- 1/18 – Instructional Day
- 6/16 – Instructional Day
- 10/1 – Early Release
- 1/14 – Full Instructional Day
- 2/18 – Early Release
- 5/27 – Early Release
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Mrs. Selvidio will send these changes to Mrs. Dieter.

d. Scoreboard Donation: Total of donations for the purchased scoreboard was \$1305.00. Mrs. Idelkope would like to see a list of donated services as well. Mrs. D'Eon will get her a list of volunteers and addresses.

Mrs. Auger made a motion to accept donations for the scoreboard in the amount of \$1305.00. Mrs. Cordell 2nd the motion, vote taken, 4-0, motion passed.

e. Other: None

9. Old Business:

a. Memo of Special Understanding with Police Department: Mrs. D'Eon reviewed the changes suggested by Lester Fairbanks. Mrs. Idelkope asked who the liaison officer will be for our school? Mrs. D'Eon will find that out.

b. JLCF – Wellness Policy (3rd Reading): Few changes made, page 2, sections Foods: should read, “any item sold individually, whenever possible.” Page 3, Portion Sizes, should read, “limit portion sizes of food and beverages sold individually, whenever possible, to those listed below.” Policy will come back for a final reading in February.

c. Goals Update: Data that Meredith Cargill collected was shared. Mrs. D'Eon stated that this outlined gathered data, growth, interventions and summer

programming. Meredith will be coming for our upcoming Math Residency and will be coming to individual team meetings to help teachers peel back data. Mrs. Idelkope requested finalized templates for goals with report outs included.

10. Reports:

- a. Principal: Mrs. D'Eon presented the following:
- current enrollment of 349
 - Upcoming Math Residency in March, funded with IDEA grant.
 - Recent broken pipe in kitchen
 - Has heard from Donna Brochu in regards to Natural Foods grant, Mrs. Idelkope is waiting to hear from Mrs. Brochu
 - January 20th will be a Family Read Night.
- b. Co-Superintendent: Mr. Wayne Woolridge
- five students missed five or more days at KHS
 - spoke on recent legislative updates.

Mrs. Dunn gave a brief update on Core Reading. Spoke a bit on Responsive Classroom, Curriculum Development and Staff Meetings, Lisa Cook's residency and Student Council update.

Mrs. Idelkope asked Mr. Woolridge to look into Mr. Harper's claim that the SAU cannot start up a capital expenditure fund, why is he allowed to hold surplus funds for one year? Mr. Woolridge will look into this.

c. School Board Members: Mrs. Clemente: Attended Friends meeting where they discussed two grant requests, Flamingo Bingo, Contra Dancing, Healthy Fair for February or March. Becky Auger attended an SAU Meeting where Keene signed the lease. Ege Cordell shared that the Finance Committee is preparing to present to the budget committee tomorrow night. Facilities has been dealing with broken pipe in the cafeteria. Would also like to bring back to the board the estimate for a snowbelt on the roof quoted at \$17,800. Needs to be done.

The board discussed the presentation of the budget to the budget committee for tomorrow evening and who will be doing what part. Mrs. Idelkope will do the

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introduction; Mrs. Auger will do the overview while Mr. Ruehr will do the Facilities presentation.

11. Future Agenda:

- Special Ed. Policy
- Calendar
- Final Reading for JLCF
- Advertising Policy (April)

Ms. Cordell made a motion for the board to go into non-public session under the provisions of R.S.A. 91-A:3 to discuss staff/student personnel at 10:00 p.m. Ms. Clemente seconded the motion, all in favor. Accompanying the Board were Ms. D'Eon and Mr. Woolridge.

Ms. Auger made a motion to move out of non-public session at 10:20 p.m. Ms. Cordell seconded the motion, all in favor.

Meeting adjourned at 10:20 p.m.

Respectfully submitted

Kathleen Selvidio
Recording Secretary