

# Town of Chesterfield Board of Selectmen

## MINUTES April 6, 2006

### Call to Order

The meeting was called to order at 6:00 PM. In attendance were Board members Wanda McNamara, Jon McKeon, Dan Cotter and Administrator Rick Carrier.

### Appointments

- 7:00 Lester Fairbanks and Duane Chickering

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). McNamara seconded the motion, which carried.*

*Cotter moved to adjourn from nonpublic session. McNamara seconded the motion, which carried. A vote was taken to seal the minutes.*

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). McNamara seconded the motion, which carried.*

*McNamara moved to adjourn from nonpublic session. Cotter seconded the motion, which carried. A vote was taken to seal the minutes. As a result of this nonpublic session, the Board gave permission to Lester and Duane to pursue options to increase storage at the Police Department by renting a storage container to be located at the Police Department.*

Jon mentioned that he appreciated having items available prior to the meeting. Jon requested that items to be brought to the attention of the Board for decision at a future Board meeting be made available to the Town Administrator by Tuesday at noon preceding a selectman's meeting so that information could be forwarded to the Board whenever possible.

### For Signature

- Manifest #14
- Selectmen minutes – Mar 30<sup>th</sup>
- Intent to cut notice
- Yield Tax certificate
- Yield Tax warrant
- 2006 LGC Salary & Benefit Survey
- N. Hinsdale Rd property subdivision status
- Cemetery Deed - Baldwin

**For Discussion**

- Code Enforcement Officer job description

The Board reviewed the job description for Code Enforcement Officer. Wanda mentioned “personal” should read “personnel”. The Board approved the revised job description.

- Benefits comparison by Town

The Board reviewed the employee benefit comparison of area towns. The Board noted that 100% employer contribution of health insurance is no longer the norm. The Board considered the possibility of 100% coverage for single policy, and 90% of the cost for couple and family plans, with the employee contributing 10% balance. The Board discussed the possibility of a different health insurance plan. The Board discussed dental coverage contributions. It was noted that dental insurance requires 75% employee enrollment. The Board decided at this time to continue to pay 100% of dental insurance. The Board will set a meeting with employees at a future date to discuss possible changes. Carrier was asked to provide the Board with budget impacts of different insurance plans with possible employee contributions.

- Town Clerk conference

Shirley requested to attend the Spring Town Clerk conference on May 10<sup>th</sup>. Shirley came into the meeting. The Board said they are looking at future costs of conference attendance. The Board approved Shirley’s attendance at the spring conference this year. Shirley noted a possibility of an RSA that addresses this issue, and will look into this further.

- Welcome Farm Development Agreement

The Board was given a copy of the agreement.

- Hinsdale Selectboard meeting

McKeon, Bevis and Carrier will meet with the Hinsdale Board of Selectmen on April 10<sup>th</sup> to discuss the flooding in Hinsdale apparently caused by the body of water abutting North Hinsdale Road/Plain Road extension.

- Old Business

Highway Roof – Jon has been in contact with Melansons. One option to be considered is to take the insulation down to dry out and vent the roof. Cost is unknown at this time.

- Other Business

None

**Information**

- Welcome Center conceptual plans – The Board reviewed three conceptual plans for the Chesterfield Welcome Center provided by DOT.
- Employee Attendance certificates
- Selectperson Institute – McKeon and Cotter asked that copies be given to them to review.
- DES violation
- Misc. correspondence & newsletters.

**Adjournment**

*With no other business to conduct, McNamara moved to adjourn, Cotter seconded and the motion carried.*

The meeting was adjourned at 8:55 PM.

Respectfully submitted,

Rick Carrier  
Town Administrator

Approved by:

\_\_\_\_\_  
Jon McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wanda McNamara

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dan Cotter

\_\_\_\_\_  
Date