

**Town of Chesterfield
Board of Selectmen**

**MINUTES
August 10, 2006**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Wanda McNamara, Dan Cotter and Administrator Rick Carrier.

Appointments

➤ 6:15 p.m. Lester Fairbanks

1. Fairbanks advised that he has spoken with Local Government Center regarding the sign prohibiting vehicle entrance to the school road while the buses are loading and unloading. Drivers are ignoring the sign. It was noted that the Town maintains that road and the law states that if the Board adopts the sign in a public meeting, the Police Dept would then have the ability to write tickets for those ignoring the sign putting the safety of the children at risk.

McNamara moved to adopt the sign and authorize its posting. Cotter seconded the motion, which carried.

2. DARE Account – Fairbanks advised that the DARE Account consists of local business contributions supporting the DARE programs. Currently the DARE bank account is under that name but Fairbanks Social Security # is being used and the bank is charging service charges. It was suggested to Fairbanks that public funds should not be co-mingled with a personal SS# and that the fund should be placed in the hands of the Town Treasurer with the Town's tax exempt ID#. Cheever was present and agreed taking over the account.

3. Fairbanks advised he was giving up the idea of purchasing a hybrid for the PD. He has looked at the 6-cylinder Explorer and is waiting for quotes from Hillsboro Ford as they have a contract with the State in place. He will then compare the price with Rountree Ford.

4. Fairbanks reviewed the pros and cons of using the Church facility as the new Police Dept. The pros were its proximity to Route 9 and Route 63; the building already exists and appears to be structurally sound, parking appears to be adequate and there is space for the OEM office and meeting rooms.

The cons are that it is further from the school (personal preference of Fairbanks), the high cost to purchase the property (asking \$695,000); the architecture fees spent for the combined facility are not recoverable. The purchase cannot happen until 2007 Town meeting. The lot is in the Commercial Industrial zone and would be taken off the tax roles. The Church renovation costs to construct Sallyport, creating offices,

bathroom on bottom floor and resurfacing the parking lot. There would be no shared construction or maintenance costs with the Town Office.

The Board discussed having the Town Offices at the Church location. McNamara advised she would prefer that the Town Offices be kept in the center of Town to keep the character of the area. The Board reviewed the sketch of the proposed combined facility and the layout of the offices.

5. Fairbanks advised they plan to bring the proposal for a noise ordinance later this year. This would assist them with the tire squealing and rubber left on Route 9.

For Signature

- Manifest #32
- Selectmen minutes – July 27th – The Board signed the amended minutes.
- Yield Tax certificate - O'Neil
- Yield Tax warrant
- Trenching Permit – Scrivani
- Cemetery deed – Como
- Verizon wireless bond correspondence – The Board signed a letter refusing the bond from Verizon wireless.
- Raffle permit (amended) – Spofford Fire
- DRA MS-1 extension request
- Letter of Operational Conduct – Rescue Inc

For Discussion

- Town Office committee – CM & Church property – see information under Fairbanks appointment.
- OEM memo of understanding – POD

Van Houten was present and advised that Chesterfield, Hinsdale and Westmoreland made up the POD. She stated that they are trying to work out procedure in the event of a flu epidemic and the dispensing of shots. The question still remains where would the funds come from to support the State's procedures. Cotter stated there are still unanswered questions remaining. Van Houten would like the Board to pursue the MOU with the amendments the Board had requested.

Van Houten stated that the Ames Hill signal went down on Tuesday this week. NH departments were not notified and she is looking into an explanation as to why. She encouraged the Board to demand answers.

➤ Route 63 correspondence

The Board reviewed the letter from DOT advising they would pursue the original plan for improvements on Route 63. They also reviewed a letter in opposition to the bypass from residents of Pinnacle Springs Rd.

➤ Route 63 bypass petition

Carrier advised that he had sent a copy of the petition to the Town attorney but has not received anything from him. The Board noted that the petition calls for the proponents having the opportunity to voice their support for the bypass. The Board agreed that is what had occurred 2 weeks ago at the Summer Informational meeting.

➤ Gas/Fuel Oil projection

McKeon will have the projection for the gas and fuel oil prices for the next meeting.

➤ 2008 proposed state legislation

The Board reviewed Carrier's policy change to enforce RSA 83-F: 5 V by providing penalties to those utilities that do not file in a timely manner. The Board agreed to support the proposed legislation.

➤ Town tax rate status

The Board reviewed the proposed revenues that would be submitted to the State. Carrier anticipates that there be minimal or no increase in the Town portion of the tax rate by the time it is set in October.

➤ Budget process changes

The Board discussed the changes they would make this year through the budget process. They intend on taking a closer look at the budgets presented to them and make changes as necessary before going to the Budget Committee.

The Board has directed Carrier to notify the various departments that the budgets must be to them 8 days prior to their meeting with the Board enabling the Board ample time to review the budget prior to the meeting.

➤ Town Hall request

Age In Motion has requested the use of the Town Hall through the fall on Tuesdays and Thursday afternoons. The Board agreed to allow the use for the senior exercise program.

➤ Old Business

Spofford Place – McKeon will be calling Young from EPA to set a time for the Board to view the site.

Old Chesterfield Fire Pond – Carrier advised that the grant was denied. Bevis intends on reapplying for the grant. The Board discussed having a grant writer. Carrier advised that most of the grants are forms that are not difficult to complete. He stated that SWRPC does give assistance in writing grants for a fee.

Town Hall doors – McNamara advised that Jenness wants the doors stripped and not just filled and painted. McKeon asked that Catamount contact Jenness to explain that process and the costs connected with that process.

➤ Next week's manifest

The manifest will be ready for signing on Tuesday afternoon.

➤ Non public RSA 91-A:3 II (a)

Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). McNamara seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. McNamara seconded the motion, which carried.

➤ Employee meeting

The meeting is scheduled for Wednesday, August 16th at the Town Hall at 3:30 PM. The Board reviewed the 10% cost-sharing proposal that will be discussed at the meeting.

➤ Other Business

1. Philbrick has asked that 2 members of the Select Board be present to sign the tape after the primary election on September 12th. She also asked is any would be available to help count ballots. All 3 members advised they would be there to sign the tape and 2 would be available to help count ballots.

2. Cotter questioned the cost of the hotel room for the Town Clerk conference in October. He was not questioning her attending the conference but was concerned with the high expenses and suggested that there may be more reasonable accommodations available. It was noted that the \$550 for 2 nights also included all meals and conference expenses.

3. Department Overtime – The Board requests that any overtime worked by any department be submitted with an explanation of the overtime worked.

Information

- Treasurer’s Report
- DES/Health officer complaint
- SWRPC requests for road projects
- Dept of Safety Grant application
- DES wetlands application - Town
- Misc. correspondence & newsletters

Legal

- McFadden LUCT – The trial date is scheduled for October 10th. The Board authorized Carrier to represent them if the Town attorney thought it was all right.
- BTLA Putnam case – The hearing is scheduled for September 5th. John Hatfield from Commerford, Neider, Perkins LLC our assessors will represent the Town.

Recessed

With no other business to conduct this evening, Cotter moved to recess and reconvene on Wednesday, August 16th at the Town Hall at 3:30 p.m. McNamara seconded and the motion carried.

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Wanda G. McNamara

Date

Daniel J. Cotter

Date