

**Town of Chesterfield
Board of Selectmen**

**MINUTES
March 23, 2006**

Call to Order

Chairperson Wanda McNamara called the meeting to order at 6:00 PM. Others in attendance were Board member Dan Cotter and Administrator Rick Carrier.

McNamara swore in Cotter as Selectman.

Appointments

- 6:30 Lester Fairbanks

Fairbanks requested the support of the Board to pursue a grant from NH Fish & Game to do patrols in Pisgah State park. It was noted that the officers would be compensated for using their own vehicles and because they are being paid for the use of the vehicles, they would assume all responsibilities and risks for damage to the vehicles.

The grant would run from April through June 30th and would need to be applied for annually. The payment to the officers would be out of the Reimbursable Detail line. The Board authorized Fairbanks to pursue the grant and authorized him to sign the grant as an agent for the Board of Selectmen.

- Edward Cheever - unscheduled

Cheever requested that the Board approve the payment of \$350 to Margaret Winn for the Deputy Treasurer position in 2005. He neglected to authorize the payment in 2005 so last year's salary would be taken out of the 2006 budget along with the 2006 salary for that position.

The Board agreed to authorize the payment to Winn for 2005.

For Signature

- Manifest #12
- Selectmen minutes – Mar 9th – The minutes were not signed, as a quorum of the Board present at that meeting was not available.
- Welcome to Chesterfield letter
- Tax Map release request
- Veteran's Tax Credit
- Intents to cut – Stoddard, Dudek
- DRA MS-2 Report of Appropriations
- DES correspondence – Pond Brook Road

- Yield Tax certificates
- Yield Tax warrant
- Appointment papers

For Discussion

- Town Office Committee contract

Carrier advised that the Committee had negotiated the price down on the architectural services to \$133,300 for design and construction documents and \$35,700 for construction services if/when a bond vote passes next year to build the building. The Board will review the contract and discuss it again next week when there is a full Board. Carrier anticipates a member of the Committee will be present next week asking the Board to approve the contract.

Town Council and Provan from Right Road have reviewed the contract.

- Dog registration correspondence

The Board reviewed the letter from Peter and Cornelia Jenness regarding ongoing problems they have with the neighbor's dogs. They suggest that at the time of registration a copy of the dog ordinance be given to the owners or a statement is signed by the owners advising they understand the implications and consequences for ignoring the ordinance. The ordinance is posted and the Board believes people are well aware of the laws and some choose to ignore them so giving a copy of the ordinance would not achieve anything.

McNamara suggested that the erring owners could be fined.

- Building permit rates

The Board reviewed the new building permit rates previously approved by the Board. A copy of the rates would be supplied with the building permit packet.

- Deeded property request

Nesbitt, through an intermediary, is requesting that the Board forgive the 15% penalty that the RSA says "shall" be imposed. The Board reviewed the RSA, which states the payment shall include back taxes, interest and penalties.

Cotter stated the RSA notes "shall" and believes the Board does not have the ability to waive those fees. McNamara agreed and they signed a letter in response to the request.

- Bookkeeper position

Carrier asked the Board to allow training Jody Moreau as a backup Bookkeeper for the Town. Presently only he and Ross do the payroll and he was concerned that in

the event something happened there would be no backup. The Board agreed. Carrier will contact Moreau.

➤ Old Business

Spofford Place – Young had advised Carrier that the splinter test has been done, however, the results are not yet available.

Pond Brook Rd Flooding – The Board had signed a letter this evening requesting that DES investigate the matter and work with the current owner to resolve the runoff issue.

Employee Merit Raise and benefit policy – Carrier stated that the Budget Committee recommends the review of the policy. Carrier will have a history and overview of the policy for next week's meeting for discussion. It is anticipated that the Board will work on the policy through the summer to have a revised policy for next year's budget process. McNamara stated she would like to make sure that discussion covers that raises given for goals met be given at review time making it equitable in all departments.

➤ Nonpublic RSA 91-A:3 II (e)

Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (e). McNamara seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. McNamara seconded the motion, which carried.

➤ Other Business

1. Cotter was given keys to the Town Office and the Town Hall.
2. It was noted that the Board assignments would be made next meeting when McKeon was present.

Information

- Employee certificate of attendance
- School Report of Appropriations
- DES Dredge & Fill – NHDOT
- Camp Spofford notification – wetlands
- Cell Tower notification – Roxbury
- Local Officials workshop
- Misc. correspondence & newsletters

Legal

Nina A, LLC (John Chakalos) has appealed a decision of the Zoning Board to build a condo cluster development where Spofford Hall is located. The Town Attorney has been given a copy of the notice.

Adjournment

With no other business to conduct, Cotter moved to adjourn, McNamara seconded and the motion carried.

The meeting was adjourned at 7:25 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Wanda McNamara, Chairperson

Date

Jon McKeon

Date

Dan Cotter

Date