

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
November 2, 2006**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Wanda McNamara, Dan Cotter and Administrator Rick Carrier.

**Appointments**

- 7:00 p.m. Library Trustees

Jane Anderson, Amanda Fryberger and Lee Brockmann were present. The Board reviewed the budget. Anderson advised that the increase in the Computer connection line is due to their looking to change Internet carrier. She also explained the down loadable books program. The budget is increased by 5.1%.

**For Signature**

- Manifest #44
- Selectmen minutes – Oct 26<sup>th</sup>
- Yield tax certificate – High Forest
- Yield tax warrant
- Intent to cut - Czarnecki
- Property tax abatement – Putnam
- Public School Foundation correspondence
- Transfer Station correspondence
- Highway Winter Holiday Overtime Pay
- Snow Removal policy
- DRA equalization assessment certificate
- Payroll change notice - Blum

**For Discussion**

- Transfer Station disposal costs

The Board reviewed the suggested increases. It was noted that the Transfer Station now takes tires with rims and the cost to dispose of these is greater. The Board asked why the policy has changed. Carrier will contact Dunbar.

- Health insurance options

The Board reviewed the current HMO policy along with 3 Point of Service (POS) plans. The Town can offer the HMO and a POS plan. Carrier will get the information to the employees along with the cost breakdown giving them the opportunity to

review the plans prior to a meeting. A meeting is tentatively set for Monday, November 13<sup>th</sup> or Thursday, November 16<sup>th</sup>. A representative from LGC will be present to answer any questions. The representative will have a list of in service providers.

- Cersosimo road acceptance request

The Board reviewed the plans. They asked that the cistern documentation be submitted with the warranty transfer to the Town. The finished road elevations are required in the as built plans. Carrier will contact Jeff Morse.

The Town attorney will review the deed conveyance.

- OEM All Hazards update

Van Houten has signed a subcontract agreement for phase 1 of the pandemic planning and has received \$2,448 for OEM revenue. She had asked what training the Select Board has gotten in regard to OEM. McNamara has had Incident Command training and McKeon has had National Incident Management System (NIMS) training.

- Budget workshop discussion

McKeon gave an overview of the workshop and found it useful.

- Copier expendable trust

Carrier requests that the Copier ET warrant article be changed to a warrant article to purchase a new copier. The copier is not working and requires a major repair. The cost of the repair should carry through to March 2007.

- SWRPC committee nominations

The Board reviewed the Request for Nominations for 4 Advisory Committees. The Board representatives will take this information to their respective boards/commissions.

- General election reminder

The election will be held next Tuesday, November 7<sup>th</sup> and the Select Board will be present to help count ballots and to sign the ballot box sealing tape.

- Next week's paychecks

The Board agreed to allow the paychecks be distributed on Thursday next week, as the office will be closed on Friday.

➤ Old business

Old Chesterfield Rd Fire Pond – The grant was sent November 1<sup>st</sup>.

Pond Brook Rd Flooding – McKeon wants a formal complaint to be sent. He will get the names of those he has spoken with to Carrier for the complaint.

Highway roof – The Board wants Bevis to have the short-term fix on the roof done using the quote. The funds will come out of the operating budget.

➤ Other business

1. Cotter asked about builders risk insurance on the proposed TO/PD building and who would carry it. Cotter and McKeon stated that it would be cheaper for the Town to carry the coverage, as it would increase the percentage for the contractor. Carrier advised that LGC should cover it. He will check with them. Cotter also asked in the event that something was to happen, where would the deductible come. Carrier stated from the operating budget just as the deductible for car accidents would.
2. Cotter asked about the removal of the PD building and if it would be removed similarly as the condemned barn had been using the Highway and Transfer Station Departments. The Board agreed that would be the most cost effective plan.
3. McKeon asked if there had been a cost study/analysis on the church property for the TO/PD building. Carrier advised it has not yet been done. Cotter asked what the budget figure for the project that they as a Board are willing to bring to the Town. The 11,000 sq ft building and parking area to include the school would be \$2.3 million. That would be the figure for the bond warrant article.
4. McKeon asked about the wireless Internet that has been made available in Roxbury. This had been funded and the towns chosen had very little Internet connection available. Chesterfield would not have qualified.
5. The Board discussed the bonus application process. Carrier gave a tally sheet to the Board. The Board will take this up next week.

➤ Non public RSA 91-A:3 II (a)

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a). McNamara seconded the motion, which carried.*

*McNamara moved to adjourn from nonpublic session. Cotter seconded the motion, which carried.*

**Information**

- Cheshire County tax allocation
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, McNamara moved to adjourn, Cotter seconded and the motion carried.*

The meeting was adjourned at 10:20 PM.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon McKeon, Chairperson

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Date

\_\_\_\_\_  
Wanda G. McNamara

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel J. Cotter

\_\_\_\_\_  
Date