

# Town of Chesterfield Board of Selectmen

## MINUTES September 21, 2006

### Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Wanda McNamara, Dan Cotter and Administrator Rick Carrier.

### Appointments

➤ 6:15 Bart Bevis

1. Highway Budget: Bevis advised of amendments to the operating budget presented this evening. The Board asked about the telephone line considering the new service with InfoHighway. Bevis will get the figures to reflect the average of the last 4 months. McKeon asked about the increase in the Fulltime Overtime line. He would like to see the line remain as it was in 2006.

2. Warrant Articles

- Resurfacing – Approximately 10 miles of road is scheduled for resurfacing for a total of \$210,760. The large increase is due to the increase in oil.
- Guardrails – There is no set figure at this time, \$5,000 is a placeholder.
- Equipment Replacement – Bevis has an estimate of \$126,610 for a new 35,000 GVW plow truck. The trade in of the 1995 Ford would offset this cost. Cotter advised he would like to see the specs of the new truck.
- Future Construction/Reconstruction – CRF of \$25,000

3. Highway garage roof – Bevis advised he has gotten a quote from WP Rogers Construction to remove the insulation and replace with 3” of high density fire resistant insulation for a cost of \$28,756. He will check to see what the flame spread is for the material and get all the specifications and samples of the material.

4. Highway Update

- The Fuel tanks have been installed and are functioning.
- Gulf Rd has been reshaped, ditched and fabric has been laid.
- The lock out – tag out program is up and running.
- Bevis has an appointment Monday with Jeff Morse from Cersosimo regarding fixing the road.
- Bevis advised that he needs a member of the Board for an E911 meeting on October 3<sup>rd</sup>. None of the Board members are able to attend.  
*Cotter moved to authorize Carrier to represent the Select Board at the E911 meeting. McNamara seconded the motion, which carried.*

➤ 7:00 Lester Fairbanks

1. Unregistered dogs - Fairbanks advised the unlicensed dogs have been registered or accounted for.

2. Animal Control budget - Fairbanks advised that the budget would be overspent due to an aggressive dog's required confinement because of the dog's history of biting. There is \$1,100 for storage fees to date. The judge has ordered that the dog be put down. Fairbanks is waiting to hear from the judge the amount of restoration fees to be returned to the Town.
3. Peter Galano – Fairbanks advised Galano has submitted his resignation as he is moving to North Carolina. Fairbanks requests that the Part time position be advertised by mid October.
4. Regional Prosecutor – Fairbanks anticipates that this line should go down for 2007.

### **For Signature**

- Manifest #38
- Selectmen minutes – Sept 8<sup>th</sup>
- All-hazard Memo of Understanding & Amendment

### **For Discussion**

- Highway Budget – Bevis will get amended budget figures.
- Municipal transportation improvement fund

The Board reviewed RSA 261:153. The Town Meeting can vote to charge \$5 per motor vehicle registration and put the revenue into a municipal transportation improvement CRF. The Board asked that Carrier look into this further.

- General Gvt. Buildings budget revisited

The Budget Committee would like the Board to consider establishing an Expendable Trust for major repair and maintenance items (R&M) with a corresponding reduction in the operating budget. They have requested an itemization of routine expenses for the R&M line. The line would cover, for example, furnace replacements and re-pointing chimneys. McKeon stated that we should have a maintenance program and sees this as making the budget grow and not be controlled. The Board feels R&M costs are part of the operating budget and decided not to pursue an Expendable Trust for this item.

- Copier Expendable trust

Carrier had gotten figures to purchase a new copier from Imagistics (\$5,000) and Newton Business (\$6,000). The Board agreed to an ET for \$5,500 for 2007.

- Budget update

Carrier advised that as of this date there are 3 budgets that will go over the 2006-budgeted amount. Barring any major unforeseen expenditures there is no chance of overspending the bottom line of the total Town budget.

1. Personnel Administration
  - a. Due to the changes in employee census where three single plan employees were changed to couple or family plans, affecting both health and dental insurance premiums.
  - b. The employee retirement line which when budgeted did not include a full time code enforcement officer and this line item has historically been under budgeted, even with aggressive increases in the budget (last year's 9.6% increase)
2. Street lighting – Carrier anticipates an over expenditure of \$1,000 for this line.
3. Animal Control – Covered under Fairbanks' appointment.

➤ Thanksgiving floating holiday

The Board reviewed Dunbar's request to allow the Transfer Station employees to use their floating holiday on Friday, the day after Thanksgiving. Dunbar had advised that there is only one part timer willing to come in to cover that day. The Board approved the closing.

Carrier, Ross and Greenwood request that they also be allowed to use their floating holiday that day and close the Town Offices. This has been allowed the last 3 or 4 years. The Board approved the closing.

➤ Old business

Pond Brook Rd Flooding – McKeon continues to try and get a response from DES.

Highway roof – Bevis has gotten a quote to repair the insulation that will be presented as a warrant article at the 2007 Town Meeting. There is a need however to have a short-term fix for this winter. McKeon will speak with Bevis.

Memo of Understanding – The All-hazard Memo of Understanding & Amendment was signed this evening.

Condemned Barn – Carrier advised that ReNew will start removing the shingles on September 25<sup>th</sup>. Fournier has been notified.

Board Appointments

- McKeon had spoken with Peach regarding Planning Board members Del Sesto and North. Both Del Sesto and North will renew their terms.
- Cotter advised that Muffy White is interested in serving on the Parks & Rec Comm. She has served on this commission before and has also worked at the Town beach.

Appointment papers will be ready for the Board's signatures next week.

- Town Office Committee public hearing

Carrier advised that the committee is planning a tentative public hearing on Monday, October 22<sup>nd</sup> at 7 pm at the Town Hall. Fairbanks is getting more information from the architect.

- Non public RSA 91-A:3 II (a) - The Board will address this next week.
- Other business

1. Carrier asked if the Board had received Dunbar's e-mail regarding the necessity for Adler and Blum working at the TS on Saturday. The Board was pleased with the reasonable response and noted that Dunbar is taking steps so it wouldn't happen again.
2. Carrier asked if the Board had had the opportunity to review the Town of Kingston's Health Department Regulations. They hadn't but would do so for next meeting.
3. Carrier advised he has a tentative meeting in Concord next Friday to set the tax rate. He will have the information he will be bringing for the Board next meeting.

### **Information**

- Highway Dept certificates of attendance
- DES site specific – Youngman (FedEx)
- DES dredge & fill application - Murphy
- Misc. correspondence & newsletters

### **Legal**

1. McFadden/Youngman LUCT case – The assessment on the property from which the LUCT was calculated is \$145,000. There is a Purchase and Sales agreement for \$60,000 for this property, which the judge has indicated he would put a lot of weight in determining value. The Town could settle this for that value unless the Board has objections.

The Board reviewed the case. Cotter thinks the Town should fight this.

2. Does the Board object to Cay entering a non-binding mediation with Mullins? McKeon noted that the court would ask that this be done anyway.

*Cotter moved to authorize Mullins to go into non-binding mediation with Cay. McNamara seconded the motion, which carried.*

McKeon informed the Board that the Planning Board is dealing directly with the Town attorney. He had asked for written correspondence to the Select Board of communication between the Planning Board and the Town attorney.

**Adjournment**

*With no other business to conduct, McNamara moved to adjourn, Cotter seconded and the motion carried.*

The meeting was adjourned at 9:30 PM.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon McKeon, Chairperson

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Date

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Wanda G. McNamara

\_\_\_\_\_  
Date

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Daniel J. Cotter

\_\_\_\_\_  
Date