

**Town of Chesterfield
Board of Selectmen**

**MINUTES
December 6, 2007**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 p.m. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

➤ 6:30 Leon Dunbar & Waste Management

Dunbar and Pat Griffith from WM were present. Griffith had presented a proposal to the Board for hauling trash. He suggested 2 changes for the Transfer Station operation: 1) a 2nd compactor is needed and part of the proposal is to provide the 2nd compactor. 2) The cardboard should be compacted also and should show a significant savings in labor and hauling costs.

WM would take the rubbish and transport to either of their 2 facilities. Recyclables would go to Keene and 100% of the rebate would come back to the Town. They are able to provide the Town with long term disposal and the indemnity to the Town would be removed. They would also try to help put in place cost saving strategies.

The prices are fixed for at least a year with annual increases using CPI with an extended contract. There would be no fuel or environmental fees. The Board asked for local references. Dunbar advised that currently the Town does not receive rebates however they are used to offset the cost in hauling.

Joe Kowalski, Windham Solid Waste, was present and noted how they stepped in to help when the Town's truck was down. He would like to give a presentation for Windham Solid Waste. It was noted that Triple T would also give a presentation.

Dunbar stated he didn't care if his review was in non-public. McKeon advised they have to give him the option, go into non-public and come out again if Dunbar wishes. Dunbar decided to stay in non-public.

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c).
Brockmann seconded the motion, which carried.*

*Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion,
which carried.*

The Board asked Dunbar about the possible Highway backhoe going to the Transfer Station. Dunbar stated that he thinks the Highway backhoe is close to its end. He was concerned that the attachments of that backhoe wouldn't suit his department.

Dunbar noted that picking up boilers from a truck bed works better with a claw attachment. The Board suggested that he not take boilers out of trucks but they either go to Keene or the owner push it onto the ground and then the TS could pick it up. Dunbar advised he has the individual sign a waiver. The Board asked where he got the waiver. Dunbar didn't know. The Board believes that the releases aren't worth much. In regard to the backhoe trade the Board suggests that Dunbar look at what is functional for him and what is best for the Town. Dunbar stated that he is not looking for a new backhoe but one 3 or 4 years old. The Board noted the benefit of having a machine come from in house would give a good history. Dunbar agreed that the Highway does a good job maintaining their machines. Cotter stated that the accessories should be interchangeable.

- 7:30 Rick Carrier Non public RSA 91-A:3 II (a & c)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c). Cotter seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.

For Signature

- Manifest #49
- Selectmen minutes – Nov 29th
- MOU – Spofford Fire District
- Forest Fire Bill
- Appointment papers – Planning Board

For Discussion

- Blazers bids

The Board opened the 2 sealed bids. Matthew Chickering bid \$500 and Shawn Allen bid \$501. Allen was awarded the bid. The PD was still looking for the titles.

- Cistern grant

The Board reviewed the quote from Stevens & Associates as well as the plot plan and the tank specifics. Last week the Board signed the agreement accepting the grant of \$47,889 which includes the administrative allowance for a 75/25 grant.

It was suggested that the best way to handle this is to put it on a warrant article for Town Meeting. The Board asked that Bevis get a cost from someone who would do the work to help with the budget figures. \$75,000 will be used as a place holder until better figures are received.

➤ Welfare guidelines

The Board reviewed the proposed increases based on recent research. Ross annually reviews the allowed expense amounts to make sure they are appropriate.

Brockmann moves to approve the amended allowed expenses amounts. Cotter seconded the motion, which carried.

➤ Zoning petition

Carrier advised that David Gale has submitted a petition to change the zoning of his property located on the corner of Route 9 and Brook St. Cheever had checked the signatures and there were 33 registered voters exceeding the 25 required signatures. He stated that he has given the petition to the Planning Board.

➤ Budgets – General Gvt Buildings, CRF deposits, revenues

- General Gvt Buildings – The Board suggested that Carrier contact Vincello to give an estimate on what the heating and electric would be for the new building to use in budgeting.
- CRF – The Board reviewed the CRF standings.
- 2008 Estimated Revenues – The Board reviewed the 2007 revenues received to date and the proposed revenues.

➤ TO/PD telephone system

The Board discussed the best way to handle the phone system transition to the new building. If a warrant article were used it could push the move into the new facility out another 4 to 6 weeks after Town Meeting. Carrier will still need to co-ordinate the move with InfoHighway and would like to do that early enough to keep the lower cost service with them. Carrier asked that the Board reconsider using a warrant article and use the construction budget for the phone system. The \$4,000 cost for the system could come out of the contingency and at this point there is still \$32,000 left plus there is still money in the furniture budget.

Brockmann moves that \$4,000 be earmarked out of the construction budget for the phone system. Cotter seconded the motion, which carried.

Cotter asked that Carrier make sure that the dual service is compatible with 911 and that this come to the Town in writing.

The warrant article for the phone system is removed from the budget.

➤ Parks & Rec amended budget

Carrier advised he has added the building maintenance line under the commission portion of the budget for \$6,600 as requested by the commission. The justification for this is also noted.

➤ Recreation revolving fund

The Board reviewed the RSA regarding establishing a revolving fund. This can be done and the funds can be carried over. It is recommended that it be a generic Recreation Sports Revolving Fund with sub categories. They reviewed suggested wording for a warrant article.

➤ Town Report dedication

This is tabled until a later meeting.

➤ 2008 Health Insurance deduction

Carrier had compiled a spreadsheet on the amounts to be withheld from employees as a result of the rate changes effective January 1st. The Board would like Carrier to list all full-time employee benefit costs to include all benefits paid by the Town.

➤ Holiday lunch

The employee holiday lunch is scheduled for Friday, December 14th. Ross will make up slips for the raffle items.

➤ Town Office/PD submittals & discussion

1. Fuel Oil for the new building – Carrier asked if the purchase of fuel oil for the new Town office would come from the Town's pre-buy or have Wesfield purchase it as part of the contract. Cotter will contact Sandri to discuss rate and possibility of extending it to the new building. Starting the furnace was also discussed and the Board agreed but wanted to make sure that this wouldn't be the start of the warranty period and that the filters are changed.
2. CCD for the secure pistol locker of \$798. The Board approved the CCD.

➤ Old Business

Board Appointments – McKeon will contact the Planning Board and Conservation Comm members. He will also contact Riendeau regarding a Planning Board position.
Current TO Building Options Committee - The Board would like a defined charge for the committee. It was noted that there are 3 options for the building: keep it, sell it or tear it down. They discussed how to get a good cross section of the community for the committee. Carrier suggested that when people come in and ask what is to happen with the building they be asked if they want to participate on the comm.

The Board decided it was too late this year to have something for the Town Meeting. They will pursue a warrant article for 2009 if necessary.

- Non public RSA 91-A:3 II (a & c)

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c).
Brockmann seconded the motion, which carried.*

*Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion,
which carried.*

- Other business

1. Carrier advised that the Town will receive up to \$10,000 to cover the cost of the environmental cleanup from the roll off truck spill.
2. McKeon asked why the Library doesn't charge late fees. Cotter advised that they only charge to replace a lost book. It would cost more to administer late fees. He noted they have a donation jar available.
3. Cemetery lot sales were discussed and charging a maintenance fee when lots are sold. Increasing the cost of lots and burials were brought up at the Budget Committee meeting.
4. Carrier advised that Bevis had left the Highway Department goals for the Board to review. This was tabled until next week.
5. McKeon asked about a police officer's review and noted a contradiction in the rating. Fairbanks will be contacted to look into this.
6. Carrier advised that the Town Attorney had reviewed the deed noting the 2 tracts of land and advised that the tracts cannot be transferred separately without prior subdivision approval. Carrier has spoken to Perham.
7. Carrier had give a copy of the letter from the Cheshire County Board of Commissioners noting the proposed 2008 budget may be increasing taxes for the county portion by 50%.

Information

- Cheshire County budget
- PD letters of appreciation
- Misc. correspondence & newsletters

Adjournment

*With no other business to conduct, Brockmann moved to adjourn, Cotter seconded
and the motion carried.*

The meeting was adjourned at 11:20 p.m.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date