

**Town of Chesterfield
Board of Selectmen**

**MINUTES
January 25, 2007**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Wanda McNamara, Dan Cotter and Administrator Rick Carrier.

Appointments

- 7:00 Town Office Committee

Lester Fairbanks, Neil Jenness, Nelson Fegley, Deb Hogancamp & Steve Pro were present. The committee presented pictures of the current PD and Town Office buildings showing the need for the additional space. Fairbanks explained the proposed building layout and functions of the different areas.

The parking area was discussed. This included the school area. The committee explained they decided to put both parking areas together in the project. Pro had cost comparisons from other projects that included renovations and new construction. The proposed cost of the building is \$194/sq ft without the parking lot. The proposed building is approximately 11,000 sq ft. He advised the committee would continue to look at the project to cut costs without sacrificing quality. The committee requests that the Board support the 2.5 million cost projection.

McNamara stated she would like to see this on a warrant article for 2.5 million. She wants to make sure the project is done well and the voters be given the opportunity to make a decision.

McNamara moved to approve the project going forward at 2.5 million dollars. Cotter seconded the motion, which carried by majority vote (2-yes 1-abstention McKeon).

The committee left the meeting. Fairbanks remained to discuss the Regional Prosecutor program. The current program will end February 28th. Peter Heed, County Attorney advised that he would administer the program until other arrangements could be made.

Fairbanks advised the program has a 3-year grant given to enhance regional prosecution in the Cheshire County. At the end of the 3 years they hope the County will take the program over.

For Signature

- Manifest #4
- Selectmen minutes – Jan 18th

- Boat Agent appointment letter
- Payroll Change notice – Town Office

For Discussion

- Site Specific application – Town Office/PD

Stevens & Associates has prepared the site-specific application. To begin construction of the Town Office complex building in the spring this application needs to be sent now, as it could take 100 days to get the permit approved.

The Board discussed waiting till after Town Meeting to submit the application but decided the time that would be lost is not worth the wait. The cost of the permit is \$500. McKeon signed the application as the Select Board chair.

- Construction Manager letter of intent

The Board reviewed Cotter's draft letter of intent. McKeon was concerned with the cost being noted as 2.5 million dollars and the Board had told the Town Office Committee they would support 2.3 million. Cotter stated that this is an estimate, as it has not gone out to bid. He and McNamara support signing the letter of intent as it is.

Fairbanks arrived and was asked what alternatives were looked at. He stated that the committee had looked at the church when it came on the market; however, the planning was well under way by that time. They visited the building with the Building Inspector. Fegley advised they had been given a figure of \$200/sq ft to renovate the structure to accommodate the Police Dept. Others from the Town Office Committee arrived.

Cotter signed the letter of intent.

- Library budget

The Board reviewed the amended budget reflecting the Director's pay increase along with cuts in other lines. The budget is increased by 3.5%.

- Budget Committee Public Hearing

Carrier reminded the Board of the date and time of the public hearing.

- Monadnock Conservancy map request

The Board approved Monadnock Conservancy's request to receive the digital maps from South West Regional Planning Commission.

➤ Health Officer memo

The Board reviewed the memo and thought it was a great idea and asked that Greenwood contact those individuals who may be interested.

➤ Code Enforcement Officer memo

The Board reviewed Greenwood's memo regarding the property on 400 Route 9A. This is an update on the condition of the property.

➤ Town Hall usage request

The Cheshire Public Health Network has requested the use of the Town Hall on February 7th. This is part of the All Hazards Planning Grant (AHPG). The Board approved the hall's use without charge and gave permission for them to use it as long as there is town involvement and the dates requested are open.

➤ Town Report submittal request

The Board reviewed State Senator Kelly's submittal she has requested to be included in the Town Report. The Board denied the request to include it in the report, as it is not the policy to put in outside contributions to the report. The figures that were given in Kelly's report are found in the town report in other areas.

➤ Town Office sick time usage

The Board denied the request, as it is not directly tied to a work related injury.

➤ Election sign up period

Carrier reminded the Board that the Town Clerk is accepting signups for elected offices until the end of next week.

➤ Old business

Pond Brook Rd Flooding – DES has not contacted McKeon or Greenwood.

Road Acceptance Criteria – McKeon advised he had spoken with the Planning Board but thought it better for them to review the e-mail from Mullins prior to opening the issue up for discussion.

Cersosimo Welcome Farm Roads – Carrier advised he has not heard back from Morse.

➤ Other business

1. Carrier advised the Board that there might be employees at the public hearing on Saturday speaking to the health insurance contribution issue.

2. Carrier gave the Town Report submittals he has received to date for the Board to review. He advised that the report would go to the printer before February 19th.

3. McKeon advised that Coulborn was not present at the last Planning Board meeting and has attended only 4 meetings since March 2006. McKeon will speak with him again and if he is not able to attend meetings consistently, McKeon would like to appoint someone else to be a regular member of the Planning Board.

Information

- Transfer Station water test
- City of Dover – State Retirement System concern
- RERP reimbursement request denial
- Misc. correspondence & newsletters

Legal

Nine A LLC – The court hearing is on Monday, January 29th. A Select Board representative is not required to attend. Burt Riendeau, ZBA Chair will be attending.

Adjournment

With no other business to conduct, McNamara moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 10:00 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Wanda G. McNamara

Date

Daniel J. Cotter

Date