

**Town of Chesterfield
Board of Selectmen**

**MINUTES
May 17, 2007**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

- 6:15 Leon Dunbar and Non public RSA 91-A:3 II (a) – Dunbar did not show.
- 7:00 Mary Mitchell

Mitchell and her husband, Bruce Plante, were present. Mitchell stated that each year she has spoken with Bevis concerned that the road is widened each year. Plante suggested putting in posts to keep it from going further. Mitchell stated that the road has been widened so much that cars pass and it isn't as safe. She is concerned that she will be losing her property markers.

McKeon stated that he can't speak for Adler but guesses Adler believes that widening the road would make it better. Plante stated he doesn't think it's done with bad intent but would like it curbed to protect the old pond and his fences. Mitchell stated that the stone retaining wall down the road would be undermined if water were allowed to pool and weaken the stability of the ground.

McKeon stated that it's hard to address problems or concerns if we don't know about them. The Board will speak with Bevis to get his take on the situation.

- 7:30 Mike Plante

Plante was in to discuss the summer Highway schedule and asked why the Board wanted to change it. McKeon advised they were looking at coverage for a 5-day week and also looking at the effectiveness of 10-hour days for productivity in the heat. Plante stated the crew does not want to lose the 4-day workweek. He stated that he has been called out only three times on Fridays since he's been there. He also stated that when they pave in the summer it could run into OT during the paving season. McKeon stated the Board understands that and agrees the department would need the 10-hour days during paving.

Cotter stated that it's not that the Board doesn't think the 4-day week should be taken away but wants to look at it. Plante stated they get more accomplished when they can set up to do the job and get it done. It also is an incentive for being on call 24/7

during the winter. McKeon stated they are not making the decision but are in discovery to get more information.

Plante stated that with big projects it gives them an opportunity to get set up and get most of it done. This schedule works well in the summer. Some of the crew has side jobs in the summer.

McKeon confirming that Plante thought 1) they get more accomplished in a 10-hour day, 2) that it is a benefit for working on call during the winter and 3) gives time for side jobs during the summer.

McKeon asked Plante regarding the long hours for winter plowing and safety issues due to sleep deprivation. Plante stated that the crew would make a round, come back in for 15 minutes for coffee or a hot meal and go out again. On occasion they may stop for 15 minutes at the side of the road keeping their lights on and would be good for another 3 – 4 hours.

Plante stated that after plowing through the day and night Bevis gives the crew the option to leave or stay to do the clean up at the shop. McKeon asked if this was productive time. Plante stated they wash the vehicles and get them ready for the next project. They also do projects around the shop.

McKeon stated he understands the crew doesn't want to lose OT but if they still got OT for the overnight hours would they go home the next day. Plante stated the guys are ready to go on and are in good shape. The Board discussed getting conditioned to do these types of hours.

Cotter asked if they worked 24 hours but were not allowed to stay the next day would you see it as a punishment. Plante stated he would resent it. Plante said during ice storms they try to get everyone (public) home and the crew would come in and go right back out to stay on top of it.

Cotter stated that plowing 36 hours and the roads need plowing, the safety of having the roads cleared is greater than having tired drivers. Brockmann stated there needed to be a balance of OT and safety issues. The Board will continue to look at this but decided to keep the summer policy the way it is. The Board appreciated Plante coming in to discuss this.

For Signature

- Manifest #20
- Selectmen minutes – May 10th – The Board signed the amended minutes.
- Yield tax certificate
- Yield tax warrant
- Intent to cut – Allgood
- Lions Club correspondence

For Discussion

➤ Town Office/Police Station bond agreement

The Board reviewed the standard loan agreement set for 20 years. Carrier had supplied samples of payouts for 15, 20 and 30 year terms. The Board discussed the 15-year term vs. the 20-year. It was noted that the 20-year sample was in the handouts for Town Meeting. The Board looked at the savings of the 15-year term, however, understood the initial impact of the increase to fixed income property owners. The Board took into consideration the increases expected in the County rate and the Spofford Fire Precinct rate due to the new construction.

The maximum interest rate would be 5.75% but if all remains as it is now they expect it to be 5% or under.

Brockmann moved to authorize the chairman to sign the loan agreement on behalf of the Board of Selectmen with the Municipal Bond Bank for \$2,250,000 for 20 years. Cotter seconded the motion, which carried unanimously.

McKeon signed the agreement and Philbrick verified the motion and signed the certificate signifying such.

➤ Builders Risk insurance

The amount to be insured is \$2.1 million starting when the physical construction of the building begins. It was noted that the CM is not charging for this.

➤ Town Office submittals

The Board will review these at the end of the meeting. McKeon stated he would have the filing system in place for the next meeting.

McKeon stated that the Board is still waiting for the general conditions with the dollar figures. Harrington will also be getting the amended construction schedule that was agreed upon. The Board wants to have e-mail sent to Wesfield advising that there was to be no staging of material from trailer toward Route 63 or from the trailer to the parking lot.

➤ Conflicts of Interest policies

The Board reviewed the draft policy but would like a signature line noting the policy had been received. The policy will be sent to the Town attorney for his review and ask how this would pertain to Trustees and Commissions. The initial distribution would be for the Select Board representative to give the policy to the Board Chairs.

➤ Friedsam Forest beaver dam report

The Board reviewed Ken Wright's letter. It was noted that the State is taking care of trapping the beavers. Bevis will be asked what permits need to be in place to remove the dam. Wright's letter will be sent to the residents who had participated in the walk.

➤ Rescue Inc letter of operation conduct

The Board reviewed the agreement letter. Carrier advised that Van Houten was fine with the agreement.

Cotter moved to authorize the Select Board Chair to sign the agreement. Brockmann seconded the motion, which carried.

McKeon signed the agreement.

➤ Workers comp multi year agreement

Carrier advised that Primex is offering an extension to our multi year agreement to expire 12/21/08 to 12/31/10 and receive a 5% discount on the extended years. The rate is based on the claims filed. The Board does not see the advantage of doing this at this time.

➤ Cistern grant

The State needs more information to process the grant.

1. Engineering plans of the cistern – these would come with the cistern.
2. Site plans – we have these with the TO/PD project. The cistern could be drawn in.
3. Itemized budget and detailed work schedule. Carrier will contact Bevis.

The 30,000-gallon cistern is to service this side of Town. Carrier suggested that this be taken as a separate project to Stevens and Associates because of their familiarity with the site. Brockmann suggested that it be placed on the school property north of the existing Town Office adjacent to the road.

➤ Port-a-potty location

Carrier advised that Metivier has been able to reach A1 to move the port-a-potty from the water's edge to the parking area. She is expecting them Monday morning and will be there to make sure its put in the right spot. It was noted that if people park close to it and block access, the company wouldn't be able to clean it.

➤ Next week's manifest

The manifest will be ready for the Board to sign by Tuesday afternoon. Ross will e-mail the Board as a reminder when it is ready.

➤ Old business

Road Acceptance Criteria – McKeon is compiling information to present to the Planning Board.

E911 Ridearound – The Board asked that Bevis organize the trip prioritizing by those with difficulty of decision and the locations. Brockmann had asked Carrier if Bevis had a list of the 911 problems and suggestions to correct them and Carrier advised that he does. It was noted that the Board does not have to go to all the addresses but will have to approve any changes. They would like Bevis to have a written plan ahead of time. This meeting will be noticed as meeting at the Town Offices at 4:30 pm on May 24th.

Catsbane Brook – McKeon advised he has e-mailed the Conservation Commission regarding flood threat caused by this protected brook.

Town of Chesterfield sign – the Board reviewed and signed the letter to the Lions Club.

Bovine Blvd – Carrier had contacted LGC and the Board has the authority to declare the portion of the road an emergency lane requiring it to be kept open. A public hearing will be held and then it will be presented at Town Meeting in 2008 for town vote to change it from Class VI to Class V. Bevis will get the description of the portion that would be changed.

Site Plan Flow Chart – McKeon will e-mail the chart to the Planning Board and asked that Ross send it to the ZBA.

➤ Other business

1. The Board reviewed Greenwood's memo regarding the D'Onofrio property on Asgard Rd. The driveway does not require a permit as this is a private road, however, it would still need to meet setback and zoning requirements. McKeon stated the main issue of the Planning Board is that the driveway seems to be going through the side setback. Ross will contact Greenwood.
2. It was noted that Steven's and Associates advised they were contacting Steve Pro for the septic design for the TO/PD building. A conflict of interest is questioned as Pro was the chair of the TO/PD Committee. Cotter stated that Pro wasn't on his own when Stevens was picked so their being hired was not part of an agreement with Pro and no conflict exists. Cotter stated an inquiry could be sent to Pro to get his take on it. Carrier advised that the Committee has finished the job they were commissioned to do and so those that were on the committee are now individuals. It was noted that the committee couldn't make any more decisions. They do not meet and they have no reason to meet. McKeon suggested that a letter be sent to those on the committee thanking them for the work they have done.
3. It had been suggested that the construction meeting go every other week. Carrier stated he would like to see them each week at least to the end of school. McKeon stated the architect still needed to get the info the Board has been asking for.
4. Bevis will be drafting letters of thanks to those who assisted in the recent forest fire. Brockmann asked about sending certificates of thanks from the Board to the Fire Departments involved.

Information

- Treasurer's report
- Conn. River Joint Commission
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 9:50 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date