

**Town of Chesterfield
Board of Selectmen**

**MINUTES
November 15, 2007**

Call to Order

Vice-Chair Dan Cotter called the meeting to order at 6:00 PM. Others in attendance were Board member Bob Brockmann and Administrator Rick Carrier. Chairman Jon McKeon arrived at 6:50 PM.

Appointments

- Lt. Duane Chickering (unscheduled)

Chickering advised that Ossipee Mt Electronics would be installing the antennas for the new PD and OEM next week. He wanted input from the Board as to the location of the antennas. There will be 4 antennas, 2 for the PD and 2 for OEM. These must be set at least 20 ft apart to avoid interference. The Board looked at the roof diagram and decided to have all 4 be installed along the PD roof ridge.

Chickering stated that the roof is warranted but 32 holes will need to be drilled to install the antenna. He asked if this would void the warrantee. Cotter stated that it wouldn't unless it leaked near those areas. Cotter advised Chickering to make sure Ossipee is doing roof penetrations with boots. Chickering will contact Ossipee.

Rick Harrington had expressed concerns with the entrance to the Sally port and the turning radius for the cruisers entering or exiting. The area was to have parking for the cruisers however this won't work. The paving will have to be extended and the parking spaces relocated. Possible options for the relocation were discussed.

Chickering advised that the cement benches planned for the booking room will not be done. They have decided to install steel benches after the C/O is issued.

For Signature

- Manifest #46
- Selectmen minutes – Nov 8th
- Yield tax certificate
- Yield tax warrant
- Town car title – 99 Crown Victoria
- Payroll change notice – Transfer Station

For Discussion

- Right of Way expendable trust

Carrier advised that \$670 has been spent this year for surveys for highway ROWs. The Board must vote to withdraw these funds from the expendable trust for the Trustee of the Trust fund to release these funds. There is currently \$8,100+ in this trust.

Cotter moves to withdraw the \$670 from the expendable trust. Brockmann seconded the motion, which carried.

➤ Town Report dedication

The Board decided to review this. A decision will be needed by the end of the year.

➤ Health insurance options

Carrier had gotten quotes for options to the health insurance plan. He had given Optimum Financial the current plans specifications and asked them to duplicate as closely as possible. The Board reviewed the options and decided to stay with the current health insurance plans.

➤ Salary comparisons

The Board will review the comparisons and if they think something needs to be addressed they will bring it up at a future meeting.

➤ Trash compactor at Transfer Station

The Board reviewed the letter from Triple T and the quote from Ralph Osgood Inc of \$21,640 for an installed compactor and an additional container at \$6,500 for a total cost of \$28,140.

The Board asked why Triple T had given an approximate cost of \$12,000 to \$15,000. The Board would like a record of tons/haul over the past year. Cotter asked if they would be looking at the “pay as you throw” program. He believes this could affect the compactor use if people were more careful about their recycling.

Carrier advised that DES would come to the Town to explain the program. He will contact them to schedule an appointment.

➤ Budget previews

Dunbar proposes to put \$10,000 into the Transfer Station heavy equipment CRF for a backhoe replacement. This is down from \$30,000 last year. There is currently \$40,000 in this fund. The Board asked when the backhoe was due to be replaced. The Highway backhoe is due in 2011.

The Board discussed swapping over the Highway backhoe a couple of years early to the Transfer Station and replacing just the Highway backhoe. Carrier will contact

Dunbar about the expected date of his department's replacement and see what he thinks about a change out.

Carrier advised that the Highway Heavy Equipment CRF factors in the trade-in value. The Transfer Station could buy out the Highway's backhoe and trade in theirs.

➤ Email log

The Board reviewed the log. Carrier advised that it appears from communication with Lee Brockmann that the problem has been resolved.

➤ Spofford Fire memo of understanding for sirens

The Spofford Fire Commissioners had not signed the form. Greenwood advised that the commissioners would like a line added that ownership of the siren would be transferred to the district or removed at their request. The Board agreed to this language.

➤ Zoning petition

The Town has received a petition to rezone the Stone House on the corner of Routes 9 and 63 from Residential to ORS. A copy of the petition was given to the Cheever, Supervisor of the checklist to confirm that there are at least 25 registered voters that have signed. He had verified that there were 35 valid signatures. The petition will be forwarded to the Planning Board.

➤ Town Office/PD submittals & discussion

1) McKeon had suggested that the Town keep the porcelain toilet that was replaced by the stainless steel unit for the PD booking room. This would remove the \$350 credit from that CCD. The Board decided to keep the porcelain toilet in storage to be used for parts or replacement for the other toilets in the facility.

2) Smoke detectors in the reception area vaulted ceiling – The entire cost for 3 smoke detectors would be \$335. Greenwood recommends that the storage room also have detectors.

Cotter will contact Greenwood regarding why he thinks the detectors are required by code.

The Board agreed to the 3 smoke detectors in the reception room vaulted ceiling and asked Carrier to budget for annual inspections of the detectors throughout the building.

3) Michals suggested that the Board consider adding a corner stone or some other marking with the date of construction. Options proposed have been to sandblast on the stones on the exterior or a brass "tile" could be done in the entryway floor.

The Board will take this into consideration but decided that there would be no tile inlay. If something were to be done it would be sandblasted which could be done after the completion of the building.

➤ Old Business

Current Town Office Options – RPF has sent the preliminary report. All paint chip samples taken came back with high lead content. Asbestos was found in the exterior window glazing and flashing compound on the roof; both containing 2% asbestos. A detailed report is expected in 2 weeks.

The Board asked Carrier to contact RPF to see if they would give an estimate of what it would cost to mitigate the lead and asbestos. They discussed how to proceed from here. The Board would like to have a well-defined scope of what they want to have done in the building before Town Meeting. They may bring this to Town Meeting in regard to getting a committee formed to investigate what options are available for the future of the building.

➤ Non public RSA 91-A:3 II (a & c)

Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c). Brockmann seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.

➤ Non public RSA 91-A:3 II (a)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a). Cotter seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.

➤ Other business

1) The Board reviewed the letter from Auger, Girl Scout leader regarding the Holiday tree lighting ceremony. She requests the Town Hall for November 30th and the tree in front of the Town Hall will be taken down in a timely manner.

There will be a Holiday Craft fair on November 24th and she asked if the decorations could remain until Saturday, December 1st when all decorations will be removed. The Breakfast with Santa is to be held on Saturday, December 1st hosted by the Chesterfield Lions Club. In order not to duplicate efforts they request that the decorations be used for all 3 event. The Girl Scouts will put up the decorations, to include a fake tree in the hall and garland around the doors and the Lions Club will take them down. The Board approved the request.

- 2) Brockmann had attended the Rescue Inc meeting help in Brattleboro. He had spoken with the Guilford representative regarding reimbursement for accidents from insurance companies. The rep will send him the information.
- 3) Brockmann gave a summary of the ZBA meeting on Tuesday evening.
- 4) The Employee Holiday party will be held December 14th at the Town Hall. Ross advised that the American Legion had reserved it from that Friday to Sunday but thought it may work out to use it for the luncheon. She will contact Shirley Philbrick.

The Board decided to give turkeys to the employees but also to raffle off 3 gifts. The luncheon will be held at noon.

Information

- Treasurer’s Report
- Employee training certificates
- State Rep correspondence – old Brattleboro/Chesterfield bridge
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 11:05 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date