

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
October 11, 2007**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

**Appointments**

➤ 6:15 Bart Bevis

Bevis was in to discuss the Highway Budget and Warrant Articles. The Budget increased by 1.5%. Bevis advised that under the CIP he is looking to upgrade the highway building lighting for more efficiency. He has requested a quote to do the work but it hasn't come in yet.

The Warrant Articles:

Guardrails – This will be level funded at \$5,000.

Fuel Pumps – Bevis will look into used pumps. New pumps would be \$7,200.

Stow Drive hot top – put off until 2009.

Resurfacing – Board supports 2% increase to \$215,385.

Pond Brook Rd Culvert – Bevis had a quote of \$300,000. The Board discussed that the Poocham Rd Bond would be paid off in 2009 and perhaps this item could be put off till that time. Bevis stated that the culvert has shifted and McKeon asked that he place a marker to keep track of the shifting. Other options will be investigated to finance the project.

Future Construction CRF – level fund at \$25,000.

Heavy Equipment CRF – Bevis advised that the grader is due to be replaced in 2014 but would need to be done much sooner. There is a 3% increase in this CRF to \$71,000. Various options were discussed. He will run the #'s for the Board.

➤ 7:00 Neil Jenness

Cemetery Commission members Jenness, Johnston and Rancourt were present with Pat Gilbert to present the Cemetery Budget. The Board questioned the 28% increase in part-time salaries. The commission advised that this was due to the budget being cut last year. The workload has increased and they want to restore this line to its original amount plus the COLA of 2.4%.

The overall budget increased by 5.3%.

➤ 8:00 Fred Szmit

Szmit representing the Transfer Station Truck Feasibility Committee presented figures representing trucking operating cost and savings. These figures were based on a new truck at \$145,000 using a buy back program after 10 years of \$40,000 giving a cost of \$10,500/year. The operating cost is estimated to be \$13,775 for a total of \$24,275 annually. The cost of hauling without a truck would be \$30,885 for a savings of \$6,610 annually.

This in itself doesn't warrant a new truck however, if the truck were also used hauling for the Highway Dept it could save up to an additional \$30,755. The Board will continue to look into this.

➤ 8:30 Lester Fairbanks

Fairbanks was present to discuss the Animal Control and the PD budgets.

Animal Control – Fairbanks advised that the \$1,840 budget increase is to allow the cost of training at the academy. He advised that there are 2 individuals interested in this position. This would allow splitting the time to permit weekends off instead of 24/7 coverage by one person.

Police – The PD budget increased by 2.6%. He will have solid numbers for the Regional Prosecutor line after the meeting on October 30<sup>th</sup>.

Fairbanks advised that Elbridge has been working in a detective capacity and this has proven to be very successful. This frees the other officers to have a presence on the roads instead of taking on the investigative duties.

**For Signature**

- Manifest #40
- Selectmen minutes – Oct 4<sup>th</sup> – minutes to be amended, not signed.

**For Discussion**

- Town Office building environmental survey proposals

The Board reviewed the proposals given by RPF Assoc and The Scott Lawson Group. RPF's bid was significantly lower and the Board asked Carrier to get a list of RPF's municipal clients for the last 3 years. Once this information is received the Board will decide whether to pursue the testing this year or put it out to next year in the 2008 budget.

- Continuity of Operations Planning

Van Houten had requested that the Board consider having each department make a short and long term plan to ensure continuity of their essential functions during an incident or emergency that disrupts normal operations. The Board tabled this discussion to next week.

➤ Day after Thanksgiving – Town Office & Transfer Station

Carrier advised that the Town Offices and the Transfer Station have closed the day after Thanksgiving. For Town Office staff, we use our floating holiday and he will be on vacation the rest of that week. He asked if the Board would approve closing that day. The Board agreed.

➤ Monadnock United Way

A MUW packet was given to the Board. In the past, the Board has left it up to individuals to decide whether they wanted to donate to any charity without input from the Town. The Board agreed to continue with this policy.

➤ Town Board appointments

Carrier gave a list of those Board members whose terms will expire this year. The Board representatives to each board will speak with the chairs.

➤ Town Office/PD submittals

CCD #21 – The cost to transition the curb outside the Fire Station is \$1,479. This would cut down the curb height to 2 inches to avoid fire trucks hitting the curb and damaging the tires or rims. The Board wants a cost to remove the entire island.  
CCD #23 – Cost to install 5 6x16 inch stainless steel shelves in the bathrooms. The cost is \$431. The Board agreed if the type of stainless steel won't rust.

➤ Old Business

Spofford Place – Heroux had advised Carrier that the work scope will be sent to EnviroSafe within a couple of weeks and it should take one week to do the clean up and then we will get the report.

Earley use/purchase of Town property – Fairbanks had advised that a couple of years ago the Spofford Fire Dept had complained that cars were blocking the way to the boat launch area. The Select Board at that time authorized posting the area as no parking. He does not have an issue with it other than that the SFD not be able to access the area in the event of an emergency.

The Board suggests that she work something out with the Spofford Fire Dept Commissioners. Cotter will bring this up at their next meeting on Monday.

Transfer Station Feasibility Comm – Carrier advised that Hinsdale had reported that they earn approximately \$75,000 annually with the pay as you throw program.

➤ Non public RSA 91-A:3 II (a & c)

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c).  
Cotter seconded the motion, which carried.*

*Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.*

➤ Other business

Carrier presented a quote of \$400 from Winn & Sons to raise the well casing outside the current Town Office building. It was noted that the code requires it to be 18" above grade.

**Information**

- Treasurer's Report
- Guilford VT BOS correspondence
- Cheshire County regional prosecutor correspondence
- EPA After Action Report – Spofford Place
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.*

The meeting was adjourned at 11:35 PM.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel J. Cotter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Brockmann

\_\_\_\_\_  
Date