

**Town of Chesterfield
Board of Selectmen**

**MINUTES
September 19, 2007**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board member Bob Brockmann and Administrator Rick Carrier. Dan Cotter was absent.

Appointments

- 6:30 Merrill Yeaw

Yeaw asked the Board why they did not sign the Forest Fire Memo of Understanding between the Chesterfield Fire Precinct and the Town of Hinsdale. McKeon stated it was the opinion of the Board that it is a Fire Precinct issue. Yeaw stated he thought it appropriate because the Forest Fire payment is made through the Town. He wanted to make sure the Board was aware of the agreement. Brockmann stated that the previous week's minutes would reflect that.

McKeon stated that the Board is in favor of the agreement but didn't think signing it was necessary. Yeaw asked if they would sign a statement acknowledging the agreement. The Board agreed to do that. McKeon noted such on the bottom of the Memo of Understanding and signed it. Once the Hinsdale Select Board signs the agreement, a copy will be given to the Board.

- 6:45 Tom Duston (absent)

Carrier advised that Duston was to attend to answer any questions the Board had regarding an agreement Duston hopes the Board will sign making the Town secondary "trustee" to a piece of property that the Conservation Commission has under "contract" for a conservation easement. The easement is on the Trask property off Atherton Hill Rd. Monadnock Conservancy will be the primary "trustee".

The Board asked what is the obligation of the "trustee". Carrier stated the contract notes that it is to make sure that the easement isn't breached. The easement has already been paid for. The Board will review the agreement and discuss it next week.

For Signature

- Manifest #38
- Selectmen minutes – Sept 13th
- Payroll change notice – office secretary (not signed as goals are not yet met)

For Discussion

- Town Office/PD submittals

Submittals were available for the Board to review.

- Town Hall wooden notices boxes

McKeon stated he hadn't looked at how the boxes were attached. Carrier advised that he did and it seems like they are attached with nails driven into the mortar. It was noted that the boxes are on the Town lithographs and letterheads. The Board decided to leave the boxes.

- Budgets – Elections, Executive, and Planning Board

There are changes to the Elections and Executive Budgets reflecting four elections in 2008 as opposed to three.

- Elections Budget increases to 6.8%.
- Executive Budget increases to 3.0%.

Carrier reminded McKeon that Del Sesto has not yet submitted the Planning Board proposed budget and it is scheduled to be presented to the Budget Committee. McKeon stated that if Del Sesto doesn't bring it in, go with Carrier's proposed budget.

Brockmann advised that the Library was working on their budget. He had given the Trustees the Town Employee Review form for consideration in the Library employee review process.

- Transfer Station operation option

There was a correction in the Solid Waste Solutions proposal for the cost of bags from \$3 and \$1.50 to \$1.50 and \$.75 respectively.

Brockmann advised that Duston has resigned from the Truck Feasibility Comm. Bevis had given figures for a conservative annual savings of \$7,000 - \$9,000 if the TS truck were used to haul for the Highway Dept. Szmít will be bringing in the information to the Board shortly for the findings of the committee.

- CERT agreement

The Board reviewed the agreement on how the local coordinator and/or administrator are to be paid. The Board approved the wording of the agreement.

- Meeting with Rescue Inc.

The Vernon, VT Select Board has offered to host a joint meeting with Rescue Inc to save Rescue Inc from visiting all 14 towns separately. The Board prefers having Rescue Inc come to Chesterfield because of the Board members' schedules.

➤ NH Ten-Year Transportation Plan

Carrier advised that the 10-year State plan does not have enough money to complete in 10 years and the plan could go upwards of 35 years to complete. The two projects that affect Chesterfield are 1) the bypass by Route 63 has been reduced in scope to the original upgrade intent and 2) the rehabilitation of the old Chesterfield/Brattleboro Bridge wouldn't be done until 2019 at the earliest. There will be local public hearings scheduled to discuss the 10-year plan if the Board would like to attend.

➤ Town office safe

Carrier advised there is a concern that due to the weight of the big town office safe that some damage to the floor covering may occur. He wanted to investigate moving the safe prior to the flooring installation. He also suggests putting the safe in the secure storage area instead of the planned location in the reception area. Ross stated she would like to see the safe remain in the reception area, as it is part of the Town's history.

The Board asked Carrier to check with Michal regarding the area where the safe will be placed to make sure it is fortified for point loads.

➤ Old Business

Current Town Office Options – Carrier has contacted 2 companies that will be in within the next 2 weeks to view the offices and submit proposals for testing for asbestos, lead and mold.

TS Truck Feasibility Comm – Kowalski had advised Brockmann that Windham Solid Waste charges \$10 for stickers for residents to use their station.

Town Hall Notice Boards – The Board decided to keep the notice boards. See above under discussion.

➤ Other business

McKeon advised that he has noticed that the siding seems to be incorrectly installed on the new building and not according to the Manufacture's specs which would void the warranty. He will contact Michal but wanted Carrier to contact Scott to save them reinstallation time.

Information

➤ Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, McKeon seconded and the motion carried.

The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date