

**Town of Chesterfield
Board of Selectmen**

**MINUTES
April 10, 2008**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

➤ 6:30 Bart Bevis

Extended Warranty – Bevis had the figures for an additional 24 months warranty on the 2007 International. The transmission would be through a separate company and would be looked at in September. The service contract less the transmission and towing is \$1,582. The engine and engine electronics is \$1,854 for a total of \$3,436. These funds would be expended out of his maintenance line.

Cotter moves to purchase the extended warrantee as noted above. McKeon seconded the motion, which carried.

North Hinsdale Rd – Bevis advised that Duane Carsten and Vinnie Carbonaro had contacted him regarding water pooling at the end of Carsten's driveway. He and Mike Plante went out to view the property with Carsten and Carbonaro. They all noted that there had been substantial logging done across the road. Carsten and Carbonaro advised Bevis that much more water has come there cutting across the road onto Carsten's lawn than had in the past.

The water was coming from O'Neil's side of the road. The Town of Hinsdale had contacted Bevis advising they are seeing a water flow change also.

Bevis presented proposals to mitigate the problem, with costs ranging from \$4,500 to \$9,000 depending upon what is done. The Board asked what the responsibility of the property owner is. Bevis advised that normally he would contact the Forest Ranger but there is none at this time. The Board suggests that he contact the County Extension Service. Carsten will be in next week to discuss this with the Board.

➤ 7:00 Helga Frohn

Frohn was present expressing her interest in participating on the Planning Board. The Selectboard explained the responsibilities of an alternate. She stated she would be available for all meetings and she would do the required preparation for the meetings.

The Board signed her appointment paper. She was given information regarding the upcoming Planning and Zoning Conference.

- 7:30 Chet Greenwood - Non public RSA 91-A:3 II (a&c)

Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Brockmann seconded the motion, which carried.

Cotter moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.

Greenwood presented the outstanding building permits at this time along with a list of those that were completed in 2007 for the Board to review.

- 8:00 Lester Fairbanks

Fairbanks advised that the Brattleboro Reformer has left papers in residents' driveways as a promotional drive. Complaints have been received from Town residents regarding this issue. He has contacted the Reformer and advised this is not appropriate. The Board asks that Fairbanks contact the Reformer requiring they remove the papers littering the Town's streets and advise this is not wanted. Fairbanks could arrest the driver for littering if found doing this again.

Fairbanks advised of the grant he is pursuing for the in car video system. The system was a warrant article at Town Meeting. The quoted cost was \$5,000; however this did not include installation of \$250. He had contacted the dealer and they lowered the system cost to \$4,750 allowing for the \$250 installation. McKeon signed the grant application.

Fairbanks advised he is also looking at grants for DWI enforcement and electronics in the booking room.

Town Office Complex – Fairbanks asked if the HVAC system were balanced and the substantial completion and C/O given would that be sufficient to start the moving-in process, not operations but items not necessary for day to day.

Cotter stated that the concern is having contractors come back to handle any incomplete work. This is not reflected on those working at the complex but it is the nature of the industry.

McKeon stated that the Board has been asking for a list of items and these have not yet been received by the Board. He advised it is hard to give a move in date without this information. Fairbanks took the list of items the Board had requested to try and expedite this process. He advised that he has concerns with the current evidence storage and the possibility of damage.

Carrier advised that as he sees this there are 2 parts to moving: moving items into the building that are newly purchased i.e. shelving units and the final move.

Cotter stated that the move cannot proceed until the contractor is done and out. Brockmann suggested having a meeting with Wesfield and check over the punch list. McKeon stated he had noticed the joints are poor in the court yard of the office building. This should be brought to the attention of the contractor and the fix is easier when the concrete is green.

Fairbanks will be in next week to continue the discussion on a move in date.

For Signature

- Manifest #15
- Selectmen minutes – April 3rd
- Dept of Safety Grant – In-car video system
- Lien discharge – Holt
- Intent to cut – Hall
- Timber tax certificate
- Timber tax warrant
- Veterans tax credit

For Discussion

- TO/PD building updates

The completion of paving in front of the building and the sally port area was discussed. The options will be made available for next week's meeting to go over with Fairbanks.

- Town Clerk Workshop

Philbrick is looking to attend a workshop on Wednesday, May 7th and would like the Deputy to fill in and cover the office hours. The Board approved the request.

- Lake level

Carrier asked if the Board wanted to authorize the start of putting in the boards into the Spofford Lake dam and to what level.

The Board authorized setting the boards at the summer level of 710.5 as soon as possible. Carrier will contact Bevis.

- Tax exempt properties

Carrier had provided a list of the properties that submit the Form A-9 for tax exemptions. Asbury United Methodist Church had submitted the form and had not included the properties they own on Lone Pine and the parsonage. The parsonage is now being rented out. The Board agreed to remove the 3 properties from exempt status.

➤ RERP budget

Van Houten is in the process of amending her RERP” budget to include ½ of the construction costs of the OEM director’s office and the EM meeting room; the total cost was approximately \$77,000 for construction. She will be putting in \$38,500 to be reimbursed through RERP funds.

➤ Town cars

Discussion was postponed until next week.

➤ Chesterfield Public School Foundation

The Board reviewed Jim Hogancamp’s request to hold the dinner auction again in September on the grounds next to the Center Fire Station. The Board conditionally approved the request pending the proof of insurance. Ross will contact Hogancamp.

➤ Old Business

Earley use/purchase of Town Property – Cotter will speak with Steve Buckley at the Spofford Fire Dept’s next meeting on Monday, April 21st.

Highway Dept Personnel – Jim Plante has submitted his resignation and will be leaving June 30th. The Board authorized an ad to be placed in the news papers May 30th to run through the weekend noting application deadline of June 15th.

Project Info-Master Plan – Cotter advised Bevis is putting together mitigation plans for the projects.

Oaths of Office – Brockmann will contact Bob Griffin regarding his position of the Parks & Rec Comm.

Property Insurance Deduction – The Board asked where the deductible had been charged previously. Carrier did not know if departments had previously budgeted for it.

➤ Other business

1. Brockmann apprised the Board on the Cemetery Comm meeting with regard to the payroll change notices. The Commission signed the pay increases. The Commission is not interested in using the policy used for other Town employees.

2. McKeon noted Blum’s complaint regarding posting of Planning Board meetings. DelSesto wants agendas posted.

3. Carrier advised that he had contacted LGC regarding distribution of paychecks. The Labor Dept notes that paychecks are to be made available to employees without cost to them. Mileage had been requested to pick up checks at the Town Offices. Carrier stated he would deliver the checks tomorrow. Cotter stated he will also look into this.

4. Senator Kelly’s letter to Van Houten was reviewed noting Kelly’s commendation of the Chesterfield Emergency Team’s performance.

5. Jim O’Neil’s intent to cut for 2006 was pulled. RSA 227-J will be reviewed at the next meeting.

Information

- Email complaint to Brattleboro Reformer
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Cotter moved to adjourn, Brockmann seconded and the motion carried.

The meeting was adjourned at 10:45 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date