

**TOWN OF CHESTERFIELD
SELECTBOARD
MEETING MINUTES
APRIL 3, 2008**

Present: Robert Brockmann, Dan Cotter, Chairman; Rick Carrier, Town Administrator and Amy LaFontaine, Secretary.

1). Appointment – Stephen Bevis

A). E911 letters are going out.

B). Extended Warranty – There is a 24-month standard warranty on all parts except the Allison transmission. Bart is trying to lock down the effective date of the extended warranty after the standard warranty expires. Dan requested that in future requests of this nature have a cover sheet explaining the request and the recommendation from Bart.

C). Gas Pumps – Bob moved to purchase new fuel pumps for \$7,200. The motion was seconded by Dan and passed unanimously.

D). Mailbox – The mailbox will be up within the next week.

E). Highway Projects – The High Street Retaining Wall is working its way down. Bart was under the impression that this Board wanted it left alone until it failed. This may be a project that requires more than 1 year worth of planning. Dan wants a list of problem areas, but also an estimate to repair. The Selectmen can start to budget for these repairs starting before September. Bart stated that the Ferry Road repair could take 5 years to repair it correctly, or the road could be moved across Tom Woodman's property.

F). Mountain Road – Bart presented field notes from County Conservation District. Bart is still working on County Conservation District to send an engineer down for more suggestions.

G). Merrifield Road – ZBA approved a driveway that was refused by the road agent. The house and driveway are located within the Town ROW. The septic system is also within the Town ROW. The property owner parks in the driveway, which is within the ROW. The plow trucks are unable to turn around. Bart needs some guidance before next winter. He would like to install a hammerhead further down the road to turn around, but the stone wall may be in the way.

H). Miscellaneous - The overtime budget for the rest of the year is 2 hours per man per week (450 hours). Bart can't check the culvert on Pond Brook Road at this time because of the brook.

I). Replace Retiree – The Selectmen are looking for a letter stating intent to retire before placing the advertisement for a replacement. There is a seasonal position still open. Bart stated that the job descriptions are the same for all of the guys except the Road Agent. He has received 3 or 4 applications already. The job needs to be advertised for 3 days with the application due in 2 weeks. Bart would like to have a replacement about 30 days before the retiree leaves to learn residents and locations, etc.. Bart will ask applicants to drive equipment during the interview. He would like to put together a questionnaire with Rick to use during the interview process. Bart will get a letter of retirement to the Selectmen by the next meeting.

J). Goals – Bart stated that he was aware that he had the right to go into non-public session, but he does not want to. He has been in contact with KHS to get his diploma. Then he can work towards an associate degree.

2). Appointment – Al Chesley was present regarding OEM. The State has approved a large budget this year. They are requiring requests submitted by June 1st. Al needs to order some items that he would like to store in the new building for the OEM office. Bob stated that the Selectmen did a preliminary walk-through on the Police side yesterday. Al will check with Rick on April 22nd when Rick gets back from vacation before placing his order. Dan asked Rick to put follow up with Al on the pending projects list.

The Selectmen asked Al about the RERP grant for DirecTV. Al stated that it is generally good to have satellite coverage in a disaster. The Selectmen were concerned about a dish on the roof and the need to drill a hole through the shingles. Al stated that he would check with Selectmen before installing everything. Al stated that Emergency Management used to report directly to the governor. It now reports to the Dept of Safety.

3). Appointment –Lester Fairbanks

A). Lester stated that all items necessary for inspection have been completed on the 2003 cruiser. The taillight lens and rear brakes have been replaced. It had 2 new tires on it last Fall. Lester stated that the 2003 is in good shape. The Charger is scheduled to arrive within 120 days. Chet will visit Lester to test drive the 2003 Cruiser.

B). The PD has had an accident that exceeds \$1,000 deductible. He would like the Selectmen to cover the deductible out of the Town Budget. Rick stated that he would prefer the deductible to come out of one budget instead of increasing all the budgets that might have an accident by the deductible. Rick stated that the Town budgets for one deductible per year. Lester sets aside \$1,000 for each vehicle to cover maintenance items. There does not appear to be any precedence for payment of the deductible. Rick stated that he is quite comfortable that he will be able to find another deductible in the Budget if another accident occurs this year. Bob moved to expend the deductible from the Town for the PD accident. The motion was seconded by Dan and passed unanimously.

C). Lester has hired a new officer. The new officer will have his polygraph on April 18th. The psychological evaluation will be as soon as possible after that. Duane has completed all other background checks. The Town will pay for his pre-employment health check-up.

D). TO/PD – Lester is looking for a date to start moving the PD in. He needs 2 weeks for Verizon. The Selectboard is waiting for the substantial completion, CO and completion of the interior items on the punch list. There are tiles in the lobby that may take 3 weeks and the air conditioning system needs to be balanced. The landscaping is due to be completed May 15. Lester will be back next week. He will talk to Rick Harrington and try to get some of these items completed.

4). Discussion –

A). Dolbec & United Natural Foods are pending with the Board of Tax & Land Appeals (BTLA). BTLA requires both sides to sit down and discuss possible compromise. Both sides must have representatives at this meeting with the authority to

settle. Dolbec owns a home on Rounds Road where the house has fallen off the concrete slab. UNF claims that they were overassessed in 2005. They provided an independent appraisal as of 2002, but did not provide any comps. Dan moved to authorize Rick to settle, with recommendation of the assessor, on behalf of the Selectboard based on the meeting. The motion was seconded by Bob and passed unanimously.

B). Town Hall Cupola – Bob stated that the estimate was \$20,000 to fix it. Another estimator did not think the cupola was in immediate danger. Brian Gallien from Ironwood Restoration will also be coming for an estimate.

C). Bob moved to deny the request from Chester Young to salvage recyclable cans and bottles at the transfer station. The motion was seconded by Dan and passed unanimously.

D). Dam inspection – Rick asked if anyone was interested in being present at the meeting with DES when they come to inspect it. The Board asked that an email be sent with the date and time of the inspection when it is scheduled.

E). Cemetery Commission – The payroll change notices are being returned from the Board to the Commission unsigned.

F). The Board reviewed outstanding projects. Bill Tyler has signed the oath of office for the Conservation Commission.

G). Dan will ask Lester about serving alcohol outside the PD next week. Dan will go to the PD meeting on April 14th.

H). Chet submitted a memo for discussion next week.

5). The meeting adjourned at 9:35 PM.

Respectfully Submitted,

Amy LaFontaine

Approved:

Jon McKeon

Daniel J. Cotter

Robert Brockmann