

**Town of Chesterfield
Board of Selectmen**

**MINUTES
March 6, 2008**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

- 6:30 Mike Bentley

Bentley was present in his capacity as Moderator for Town Meeting. The warrant articles were reviewed. McKeon will be recognized for the dedication.

The Parks & Recreation revolving fund (Article 23) will be taken up next. If this article passes a motion will be made to amend Article 5, decreasing the P & R line # 25 by \$5,000. If Article 23 fails, Article 5, line #25 will remain as presented.

A motion will be made to amend line #8 to increase by \$15,000 to repair the Town Hall cupola. This amendment is necessary due to not having the cost of the repair before the finalizing of the budget.

A motion will be made to amend line #26, Library budget, to increase by \$2,313. The Board would like to give the Library Trustees the opportunity to address this Budget Comm cut.

For Signature

- Manifest #10
- Selectmen minutes – Feb 28th
- Veterans' credit
- Appointment paper – deputy town clerk

For Discussion

- Town Meeting preparation

The Board asked that there be handouts for the Parks & Rec revolving fund Warrant Article. It was also noted that there are 8 members on the Town Office Future Options Committee and another member is needed. Andrew Auger was present and will consider participating. If he declines, the position will be mentioned at Town Meeting.

➤ Planning Board alternate position

The Board reviewed the letter from Helga Frohn expressing interest in the position. Brad Chesley had informed the Planning Board of his interest but the Board would like a letter from him or have him come into a Select Board meeting. The Board will wait to review all the letters after the deadline of March 12th.

➤ Maple St & Prospect Hill Rd intersection

The Board had visited the site. It was noted that the fence is in the Town's ROW. The Board decided to leave it as it is. It was noted that there are more dangerous intersections in Town.

➤ LGC property – liability insurance

LGC has modified what needs to be done to participate in the property liability insurance program.

1. Resolution One – *Cotter moves to confirm a certificate of authorizing the resolution and they authorize Carrier to execute this decision to LGC. Brockmann seconded the motion, which carried.*
2. Resolution Two – The Board also reviewed the 3-year agreement that benefits the Town with a guaranteed limited increase each year. There are no penalties for early withdrawal and the resolution does have an escape clause that is subject to funds appropriated at Town Meeting each year.
Cotter moves to enter into the 3-year agreement with LGC. Brockmann seconded the motion, which carried

➤ Rescue Inc representative ink reimbursement

The Board reviewed Van Houten's request for ink cartridges reimbursement due to her need to print out information received digitally. Carrier advised she had requested this for OEM previously and was told she could use the Town's printer. She is asking for 3, one from the RERP/VY budget, one from the Flu budget and one from the OEM Town budget. The Board expressed concern with setting a precedent however; her work is a volunteer position and should not come out of her pocket. The Board approved the expenditure.

➤ Highway secretary combined position

The Board reviewed Blum's letter. Cotter stated he had issues with adding hours to someone's position when it is not warranted. McKeon stated she is asking that the Board expand the job's hours and then pay someone for doing a job she used to do. It worked as a full-time position to have the multiple responsibilities and also makes the position more attractive because it has benefits.

The Board could change the position to part-time or put and Town at a disadvantage. McKeon questions what expansion of duties has occurred. Is the secretary working efficiently or doing more than what is not her responsibility to do?

It was noted that Bevis' and Dunbar's budgets were submitted. If more hours were needed why weren't funds put in if needed for the secretary. The Planning Board secretary was added to the DPW secretary position to make it full-time. The consensus of the Board is to not expand the DPW secretary hours.

The Board understands her dilemma but in the best interest of the Town, the job and hours stay as they are. The Board hopes she can find a solution but if she cannot the Board wishes her well. Carrier will draft a response letter for the Board next week.

➤ Highway items for resolution

The Board reviewed Bevis' reply. The mailbox would be done in the spring. The Board agreed and would like it done before paving starts.

E911 – The Board understands that winter months are unpredictable but the ride around was done May 2007. Bevis noted that he is the second liaison and had taken the responsibility to help the Police Chief, the first liaison. This task was given to Bevis as the Road Agent and not the Fire Chief. Bevis is the one who assigns 911 #'s. The Board would like this addressed by June 5th.

Master Plan – The Board would like a plan in place for all roads mentioned to take care of the issues noted. An analysis is needed. The Board suggested that in regard to Mountain Rd that Bevis contact the 5 interns who had examined the road to see if he could get a report or their notes. They should have filed a field report. The Board requests engineering proposals and budgets on all the roads mentioned to start the process now to get budget figures for next year.

Bevis had advised that Pond Brook Rd was engineered but no report was given to the Board. They would request to see the engineering. They asked if there were movement from the pins that were requested to be put in to monitor movement.

River Rd, N Hinsdale Rd and the High St retaining wall were not addressed by Bevis. The Board noted that there is not much Bevis could address in regard to N Hinsdale Rd.

The Board wants to package up the roads and have budgetary numbers and engineering reports on each. The Board would like the above information given to Bevis in writing. Carrier will draft a letter for the next meeting.

➤ Town Office/PD submittals

Carrier had received a bill for design services by Stevens & Assoc for \$8,000. He had noticed that the initial deposit had not yet been credited. He tried contacting Michal but he was not available to answer accounting information questions.

The Board noted the problem with the design of the island by the Chesterfield Fire Station and the possibility of negotiating the curbing.

➤ Old Business

E911 – The Board extended the end date to June 5th.

Public Works Mailbox – The Board extended the end date to before paving starts.

Bevis' Goals – McKeon had spoken to Bevis and Bevis will get back to the Board.

Project Information/Master Plan – End date extended to June 5th.

➤ Other business

1. McKeon advised that he received a call from David Dittrich complaining that his mailbox was plowed over. It was noted that with the amount of snow this year the road crew has done a very good job in trying circumstances. McKeon will visit the site.

2. It was asked why Jim Plante had been approved vacation during the winter months as the policy is that vacations not be granted due to the unpredictability of winter storms.

3. Brockmann advised that the siren for the Chesterfield Fire Station will be installed in May.

4. Andrew Auger asked if it were possible to set up booths to sell Girl Scout cookies etc at Town Meeting. Carrier advised he should contact Mike Bentley, the moderator for the meeting.

5. Rick Cooper came in to request that the snow in front of the new TO building be removed as it interfered with backing in the vehicles to the Fire Station. Carrier will contact Harrington.

Information

- Bart's response to his review
- Highway secretary training certificate
- Chesterfield School warrant
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date