

# Town of Chesterfield Board of Selectmen

## MINUTES May 22, 2008

### Call to Order

Chairman Jon McKeon called the meeting to order at 6:20 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

### Appointments

- 6:30 John Hatfield – Commerford, Nieder & Perkins

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (e). Brockmann seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session and seal the minutes. Cotter seconded the motion, which carried.*

The Board reviewed the 2007 abatement applications with Hatfield's recommendations. The Board agreed with his recommendations and signed the abatement forms.

- Non public RSA 91-A:3 II (c) Tax Deeding properties

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Cotter seconded the motion, which carried.*

*Cotter moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.*

### For Signature

- Manifest #21
- Selectmen minutes – May 15<sup>th</sup>
- Fuller correspondence
- Highway Safety Grant
- 2 Intent to cuts – Rousseau & Crosby's which was received later in the day.

### For Discussion

- Town car bids

Two bids were received for the car and were opened by the Board. Mark Lagerberg bid \$150. Walter Klaus bid \$627. The Board accepted Klaus' bid. Carrier will

contact him advising that a bank check or cash is needed. The Board will sign the title next week provided the funds are received.

➤ Town Office/Police Station Open House

The open house is scheduled for June 21<sup>st</sup> from 10:00 am to noon. Brockmann suggested that all those involved in the planning of the new building and Town employees be invited to attend earlier at 9:30 am. McKeon thought it a good idea to have the Town Office Committee there to answer any questions that may come up.

Inviting all committee members was discussed. Each Board member could contact their various committees. Ross will get names of regular employees.

Brockmann will get a contact for the Friends of Chesterfield Library with regard to bulk mailing to see if post cards to local property owners could be sent advising of the open house. This discussion was tabled until more information is received.

The Board will invite Rick Harrington and Scott, Charles Michal and Dave Provan. Fairbanks had advised Carrier that he did not think it appropriate to hold an open house for the PD without the Graves' monument. The Board noted that the people own the building and it is the entire building that will be open. Carrier will contact Fairbanks.

➤ TO/PD items

- The paving is scheduled for Tuesday May 27<sup>th</sup>.
- The interior lights are in and will be installed next week.
- The outside pole lights are in and will be installed next week.
- Non-essential items have started to be moved in.
- Carrier advised there is \$321 left in the furniture allowance. There are outstanding items that need to be purchased; clocks, waste baskets etc. There will be items needed once we get in that are unanticipated at this time. The Board asked how much is left in the TO/PD complex budget. Carrier advised that the high of any outstanding bills being used would leave a minimum of \$4,000. The Board advised Carrier to come to them with any further requests for approval.
- Sign options noting directions once entering the new building. The Board wanted to have similar direction signs as are there for offices. Carrier will look into ordering the sign. For the opening he will have a paper copy to give direction until the permanent sign is received.
- Trash receptacles – The Board approved purchase of the new receptacles for the bathrooms.
- Entry carpet – Carrier was concerned that if the tiles are wet they may be slippery. McKeon suggested applying sure grip to the tile. Carrier will contact the installer and ask for a cost to seal the tile with the sure grip. McKeon has a walk-off carpet that could be used in the mean time.

➤ Town Hall maintenance

1. Brian from Ironwood Restoration was back this week to take a few additional measurements before submitting his quote to repair the cupola.
2. Brockmann had noted that there is only 3-4 inches of insulation in the ceiling. The Board asked that estimates be requested for blown in insulation. Cotter will make the call.
3. Polyurethane Town Hall floor – Carrier had budgeted \$2,500 to polyurethane the town Hall floor, main hall and entry. This has been done every 3 years. He had postponed this so far hoping to get direction for the cupola issue. The Board advised him to go ahead and have the floor redone.
4. It had been reported that the piano in the Town Hall has a loose/broken pedal. The Board does not want to put money into a piano that perhaps is seldom played.

➤ Old Business

Oaths of Office – Brockmann advised that the only committee member needing to be sworn in is Bob Griffin. He has contacted Griffin and has been unable to connect with him. Brockmann advised Griffin to come to the office during a Select Board meeting to get sworn in. It was noted that Griffin has not attended any P&R meetings.

Bonus & Merit Policy – McKeon has given the bonus & merit policies to the Library Commission. He advised them that the Board was trying to have all departments follow the same procedures and suggested they amend the forms to fit their department.

➤ Other business

1. Cotter advised that the Town Office Future Option Committee (TOFO) asked to have a public hearing to get input from the property owners with regard to the disposition of the existing Town Office building. Cotter suggests that it be part of the Summer Informational meeting. He will contact Fred Szmit as chair of the committee to be prepared for that meeting. The Board would like to meet with Szmit before the informational meeting on August 21<sup>st</sup>.
2. McKeon advised Keene Monument will sand blast “2008” into the stone on the building for \$160. The Board wanted to use the lower stone on the north side near the road side corner.
3. McKeon stated he has called Chickering but could only leave a message. He had advised the Conservation Commission that the Board would need more information before a level of commitments could be made.

**Information**

- Treasurer’s Report
- Perham correspondence – Cemetery
- Thank you card - Wirkus
- TOFO Committee minutes
- Wetlands application – B+K Aqua Club

- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.*

The meeting was adjourned at 10:25 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Daniel J. Cotter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Brockmann

\_\_\_\_\_  
Date