

**Town of Chesterfield
Board of Selectmen**

**MINUTES
May 8, 2008**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:25 pm. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

- 6:30 Tom Duston & Lynne Borofsky

Duston & Borofsky from the Conservation Commission expressed interest in obtaining property for conservation purposes on a few properties in Town, one being the Robert Chickering lots. They advised there might be grants available to assist in the purchase. They asked if the Board would support such an endeavor and bring it to Town Meeting. The Board advised they would like more information.

- 7:00 Chet Greenwood Non public RSA 91-A:3 II (a&c)

Greenwood asked if the Board would support getting a street light at the corner of Pontiac Dr and Route 9. He advised it would help having a lighted intersection with night emergency calls. There will be a flashing light at this intersection. The Board suggested that the Fire Precinct takes this on.

*Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c).
Brockmann seconded the motion, which carried.*

Brockmann moved to adjourn from nonpublic session. Cotter seconded the motion, which carried.

- 7:30 Dick Wolf

Dick Wolf and Rick Slater were present. Wolf advised that he had called the Highway department 2 times in 2 weeks and did not get a returned phone call. He then called Carrier to make an appointment with the Board and after that call; he got a call from Bevis.

Bevis told him this road was graded in the fall of 2007. Wolf said it hadn't been done since the fall of 2006. Slater stated that he has been filling in pot holes with his own equipment. He lives on Rosewood but has to pass over Hulslander daily. He stated that the end of the road takes a beating because it is a downhill stop at the mailboxes.

McKeon stated that the Board usually has Bevis' schedule but do not have it for this year. The Board will contact Bevis and then get back to Wolf.

Slater stated that the brush had been cleared well at the end of the road giving good line of sight. He had cleared brush also. Carrier stated that Slater should refrain from maintaining the road due to liability issues.

It was noted that we trade off work with the Town of Westmoreland. It is usually for paving but when our grader was down they could have come in. Cotter was more concerned that Wolf was not given a return call.

The Board asked to have Bevis come in to next week's meeting with his written schedule. Carrier will contact Bevis.

For Signature

- Manifest #19
- Selectmen minutes – May 1st
- Current Use application – Sciuto
- Timber tax certificate
- Timber tax warrant

For Discussion

- Non public RSA 91-A:3 II (d)

Cotter moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Brockmann seconded the motion, which carried.

Brockmann moved to adjourn from nonpublic session. Cotter seconded the motion, which carried.

Cotter moved to seal the minutes. Brockmann seconded the motion, which carried.

- Fundraiser at Transfer Station

Jim Stanclift has requested use of space at the Transfer Station to collect cans and bottles as a fundraiser for American Heritage Tour on June 7th between 8:30 and 11:30. Carrier advised that there could be 8 children participating. Dunbar is aware of the project and was fine with it.

Cotter was concerned with where they set up and with supervision. He suggests having at least 2 adults present supervising. The Board agreed to approve the request on the conditions that there are 2 adults present to supervise and pending Dunbar's knowledge that there will be 8 children there.

➤ Right to Know law

Cotter advised that there is pending legislation HB 1408 regarding the Right to Know law that is likely to pass. The bill is to eliminate potential online meetings. The Board decided to only receive information via e-mail with no processing or deliberation of that information.

➤ TO/PD building updates

- a. Carrier asked what needs to happen before we can establish a move in date. The outstanding items are the light fixtures that are on order. These are not essential to the operation of the building. The final cleaning was done yesterday. The Board agreed to allow scheduling the move in date. Carrier will contact Fairbanks to co-ordinate phone and movers.
- b. Carrier asked if the office could close the date of the move, presumably a Friday. The Board agreed. He advised he would like to move in on May 30th if he could coordinate the phones and movers. The Board okayed the closing the office and requested that notices be posted.
- c. Carrier advised he will be meeting with the movers on Wednesday. He asked if the Board had any concerns with moving the safe considering its weight especially over the front porch and the new tile. The Board advised the movers should have the knowledge and equipment to handle the safe. The safe could probably be brought in the side door of the new building bypassing the front tile area.
- d. The paving was scheduled for May 15th. If it is the date comes after the move in date it will be up to the paver to work around the hours of the office, preferably on a Saturday while school is out. Bevis had also brought to McKeon's attention the paving still needed next to the Fire Dept building. Carrier will contact Wesfield.
- e. Carrier and McKeon had met with Stevens regarding the drainage issue. Stevens recommends doing nothing and keep the area maintained. There shouldn't be a problem. McKeon told Stevens it would be cheaper to take care of it now than later when there is a problem. Cotter stated that without the topcoat paving it would not be ADA compliant. The Board discussed possible solutions. The Board agreed to the current level with feathering at the driveway.
- f. There are still 2 grease prints on the PD carpet. The other part had been cleaned. The responsible party was from PHD phone. The Board stated they should be contacted apologizing for not contacting them earlier and advising that part has been salvaged but part needs to be replaced. Ask how they want to take care of it; pay Wesfield or have an installer do it. The Board advised waiting until the carpet is dry to make sure the other stains are gone. McKeon will investigate to see what effect the water has had on the glue. Carrier will contact PHD. He will see Scott to get time and date of the staining.
- g. Cornerstone – Carrier has found two stones on the north side of the building where a date could be etched. McKeon advised that he has spoken with Jay from Keene Monument and he will come out to give a quote for the etching.
- h. PD window treatment – Fairbanks had asked if there was any information on the shades in the PD section. The Board asked that Carrier contact Michal to see

what was ordered and if what was asked for is what we have. If it is we have no issue.

- i. The Board reviewed the \$10,000 furniture allowance expenditures/encumbrances to date for a total of \$8,600 with \$1,400 remaining. Carrier advised there are two major expenses that are not account for, a fire proof cabinet and a ladder. He has been searching for a used file cabinet but none are available. He will be purchasing a new cabinet but asked for suggestions regarding the ladder. The type and height of the ladder needed was discussed.
- j. There is a decorative sign that reads Chesterfield Town Office, currently above the bulletin board outside this building. The Board had no suggestions as to where it could be placed in the new building.
- k. The front sign on the lawn needs refurbishing. Carrier got a quote of \$150 to repair and seal it. The 911# will also be put on the sign. When the grass has grown, Carrier proposes asking the Highway Dept to move the sign to the new building. The Board authorizes that the sign to be placed the same distance from the road and driveway it is now at the new location.

➤ Old Business

Spofford Place – Benjamin had asked if the Board wanted to take the Spofford Place property for back taxes. They advised not at this time.

E911 – Bevis had advised he has not received any responses as of today from the letters he had sent.

Public Works Dept mailbox – The mailbox is up and Bevis is coordinating with the Chesterfield and W Chesterfield Post offices. The Transfer Station and Highway Dept 911#'s have been changed.

Open House – Hogancamp will be in next week to discuss the open house. She also had asked Carrier when she could install more of the hanging systems.

➤ Other business

1. Brockmann advised they had the electrical walk through. He asked how we track maintenance and warrantees. McKeon advised we don't have manuals but he would have to check in the manual for schedules. It was noted that there should be a list of maintenance requirement times and guarantees.

2. Brockmann was served as Select Board representative to the Zoning Board by Alex Kwader.

3. Carrier asked is the Board approved of the way he was posting the TOFO Committee meeting minutes. The Board approved.

Information

- TOFO Committee minutes
- Assessing reference manual
- Misc. correspondence & newsletters

Legal

Carrier advised that the Superior Court has denied Nesbitt's motion to reconsider. "The Town may proceed with sale of the property or any other disposition without notification to MPN Irrevocable Trust."

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 9:58 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date