

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
April 1, 2009**

**Call to Order**

Vice Chairman Bob Brockmann called the meeting to order at 6:00 pm. Others in attendance were Board member Cliff Emery and Administrator Rick Carrier. Jon McKeon was absent.

**Appointments**

➤ 6:30 Pierre Saba

Saba was present and stated he wanted to clear up a misunderstanding. In previous Selectmen's minutes it had been noted that Saba would not allow Greenwood on his property. Saba advised that is not what happened. When he was asked by Greenwood to enter the property Saba stated he wanted to speak with his attorney first and asked Greenwood to wait to take pictures and measure.

Brockmann stated that the height and model of lights allowed were stipulated on the approved site plan. Saba stated that after the 3<sup>rd</sup> party review a list was given to him to take care of before he got his C/O. These were done and a C/O was issued.

Saba stated that the lights have been fixed 2 times. He views Belanger's complaints as harassment. He is working with his attorney to resolve this. He suggests putting in trees or a high fence if allowed to block the light to Belanger's property.

Emery asked what items are non-conforming. Saba gave a copy of the list from Belanger with items in non-compliance to the site plan. Saba stated that the columns define his property to keep intruders from Belanger's property and are for Belanger's benefit.

Greenwood stated he had consulted with the Planning Board. They would be willing to see a minor site plan review but want Saba to go to the ZBA for the columns within the setback. The Planning Board wants the variance done first before they would entertain the review.

Saba stated that the columns are a small wall and walls and fences are allowed in the setbacks. Brockmann advised Saba to get on the May ZBA agenda and then go to the Planning Board.

Emery asked if there were issues Saba could change to come to a compromise with Belanger i.e. the dumpsters pick up time. Saba stated that the dumpsters are in the same place they have been for 20+ years and the pick-up time is noon and not early

as Belanger has suggested. Brockmann stated that Saba needs to follow the procedure given by the Town's attorney and go to the ZBA and the Planning Board.

➤ 7:40 Steve Pro

Pro presented the DES application and the completed septic design for the Wares Grove project. Upon review there were items on the plan that Pro will clarify. He will get the final design plan to Greenwood for review and stamping tomorrow. Carrier will hand deliver the plans to Eric Thomas, DES in Concord on Friday as he is familiar with the project.

Brockmann expressed his concern for security purposes that the compressor would be outside the recreation building. The P&R Commission was concerned with noise generated by the compressor if it were inside. Different options were discussed and Pro will look into these.

The Clean Solution items are \$20,556 to be supplied by the Town and not to be included in the bid package enabling the Town to get the municipal discount. The contractor would be responsible for all other aspects of the project. A cover letter will be provided by the Board denoting these responsibilities along with a PDF file of the plan.

The bid will be publicized in the Keene and Brattleboro papers. It was noted that the existing holding tanks should be pumped prior to the construction. This will be part of the bid documents.

Pro will bring in the amended plans for Greenwood to review and stamp for submittal to DES on Friday. Brockmann signed the agreement with Wastewater Alternatives, Inc (WAI) in regard to the Clean Solution items and the DES septic application.

**For Signature**

- Manifest #14 & 14A
- Selectmen minutes – March 25<sup>th</sup> amended
- Veterans' tax credit (2)
- Sanctuary correspondence
- Olson correspondence
- Yield tax certificate – Zinn
- Yield tax warrant
- Intent to cut notice
- Intent to cut – Kwader & Anderson
- Appointment paper – Parks & Rec

### For Discussion

➤ Greenwood vacation memo

The Board reviewed Greenwood's request to take a leave of absence in August. The personnel policy was reviewed. Greenwood noted that his deputies have been alerted and would be available on a limited basis as required. The Board granted the leave.

➤ Town Clerk workshop

The Board reviewed Rudolph's request to attend the workshop on May 6<sup>th</sup>.

*Emery moved to send Rudolph to the workshop. Brockmann seconded the motion, which carried.*

Rudolph will coordinate with Greenwood for the use of the Town car.

➤ Energy Efficiency and Conservation Block Grant

The Board reviewed the e-mail from NH Office of Energy and Planning regarding the grant program to provide funding opportunities for energy efficiency and conservation initiatives to municipalities and counties in NH.

There is no application at this time but if the Board had ideas they could be ready when the applications are available. The light replacement in the Highway garage and wood burning furnace for the Highway garage were mentioned. Deb Clemente, School Board, mentioned that they have projects the school will be pursuing for grant money.

➤ Stimulus Grant/Loan

Carrier advised this is the Wares Grove Grant we have been tentatively awarded. This is actually a loan program for 5 years at 1.315%/year. The loan can be paid off without penalty.

The process would be that the Town pays the invoices using the \$43,500 from the warrant article. The Town would then send the invoices to the State and the State would reimburse the Town for the \$43,500. Half of the loan would be forgiven and the town would pay the state back \$21,000. This would require a public hearing because the warrant article only authorizes spending \$43,500 which was done with the initial invoices. Even though the \$43,500 would be refunded to the Town, this amount is considered revenue and revenues and expenses cannot be commingled. The entire amount of invoices paid out would be \$43,500 and \$21,000 totaling \$64,500. The total refund amount is \$43,500 so in actuality the Town will pay \$21,000 for the system. This is the process that is required to overspend the warrant article that would be offset by the \$43,500 revenue.

➤ Conservation Commission membership

The Conservation Commission has requested that the Selectboard appoint 2 additional regular members. Carrier had advised Tom Duston that the number of regular members are set by Town Meeting; however, alternates could be appointed.

The commission has recommended David Wood and Hazel Hunter be added as alternates. The Board asked that these individuals come to a Selectboard meeting to meet with the Board.

Carrier advised he had asked Duston if any of the commission would be interested in a Planning Board position. Duston will bring this up at the next conservation meeting.

➤ Conservation Commission NRI Authorization Form

As a part of the Natural Resource Inventory program, the contractor, Jeffrey Littleton would like to access private property to assess wildlife habitats, wetlands and forests. The Board reviewed the draft letter and property access authorization/denial form from the Commission. The Board approved the letter and forms that would be sent to property owners.

➤ Town Hall usage

The Board reviewed Jennifer Pepin's request as co-chair of the 8<sup>th</sup> grade dance committee to permit them to place free standing poles with roping to designate outside area, to erect 2 freestanding canopy style tents (10 x10 ft) and to permit gas grills on the pavement between the library and the Town Hall.

The Board asked about the location of the tents and how they would be stabilized. They do not want any ground penetration. Ross will call Pepin.

➤ Fuel Oil pre-buy

Carrier advised he had contacted Vaillancourt Oil, the company the school uses to pre-buy their winter heating oil. He was informed by them that they deliver once a month to the school up to 3,000 gallons. With the Town's multiple small drops they wouldn't be able to commit to the Town because of the distance they have to travel.

Carrier advised that he typically sends out bid requests to 10-12 area dealers in early summer. Brockmann suggested he ask McKeon when the best time was to send out bid requests.

➤ Asbury United Methodist Church tax exemption

The Church has included the 2 vacant lots on Lone Pine St on the property on which Exemption is Claimed form. These had been included as tax exempt properties until last year when they were left off the claim form. They have been included again as a

place of fellowship for the youth group. The Board would like more information regarding this use per the RSA.

- Individual homeowner ice storm clean up

Monadnock Community Organizations Active in Disaster (MCOAD) is mounting an effort to match up teams of volunteers with folks in our community that could use help in recovering their ice storm ravaged yard (around the house). They are looking for possible recipients of their efforts.

- Old Business

Transfer Station compaction info – Emery advised he has done a comparison of pulls and possible annual savings if we had another compactor container. The payback time would be 7-8 years so wouldn't be practical. Brockmann advised that during a busy time and the container is full the trash would be put into the C&D bin. Emery stated that he got the impression from Dunbar that the crew would remove the items from the C&D bin and put it into the emptied compactor container when it is available. Spofford Place – John Liptak will be at the April 15<sup>th</sup> Board meeting. Emery asked if the lien were cleared would the Town take the property. Carrier advised it is not because of the lien but of the potential liability issues. These will be discussed with Liptak.

Board appointments – Tammy Rudolph is interested in serving as a Trustee of the Trust Funds. With her appointment this would make a full team. It was noted that the trustees decide how they would handle their duties. The stipend could be divided by the trustees if they chose. Emery stated that Rudolph is good and would be good at this position. The Board agreed to appoint Rudolph.

- Other business

1. Skateboarding – Emery presented a proposal for skateboarding on public property. This will be given to Fairbanks for his review and input.
2. Emery asked that in the Towns of Monadnock Study there is information missing and is this information available. He asked about the Police Dept and Fire Station compared to Keene and other surrounding towns.
3. FEMA amendment presented asking for an extension. Brockmann signed the form and it was notarized.

### Information

- Employee Certificate of Completion
- Application for Property Tax Exemption – RSA 72:12-a
- Goderre response to Code Enforcement correspondence
- State Driveway permit application - Wright
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.*

The meeting was adjourned at 9:47 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon McKeon, Chairperson

\_\_\_\_\_  
Date

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Robert Brockmann

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clifford Emery

\_\_\_\_\_  
Date