

**Town of Chesterfield
Board of Selectmen**

**MINUTES
January 7, 2009**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 PM. Others in attendance were Board members Dan Cotter, Bob Brockmann and Administrator Rick Carrier.

Appointments

- 6:30 Jane Perham

Perham presented a letter of resignation as Treasurer of the Trustees of the Trust Funds. She also gave her annual reports for the State advising that Kim Wyman's signature is still needed but she is on vacation. Perham turned in all the records, files, checkbook, etc. to the Board.

McKeon stated he was sorry to hear of her resignation. Her letter states that situations that had arisen in conjunction with unilateral assumptions and decisions made by the Board during the past year had left her with no alternative than to vacate the elected position she has held for over 12 years. Perham left the meeting.

The Board discussed possible replacements. Kim Wyman will be called to see if she would run in March when her term is up. Carrier will contact Wyman and ask her to come to the next Board meeting. The Board will continue this discussion next week.

- Bart Bevis (unscheduled)

1. Bevis was in asking about the Pontiac Dr status. McKeon advised that the maintenance bond had been passed by the Planning Board with the condition of agreement with the Selectmen and attorney with regard to the bond verbiage and M&W's letter for review.

2. Bevis was asked about the \$140 bill on the Ford truck still under warranty. He advised that when it was brought in they could not find anything wrong with the truck and were charged a diagnostic fee, which is not covered under the warranty. Cotter asked if the same thing happens in 2 weeks will they credit the \$140. Bevis will find out.

3. Bevis advised that Westmoreland have 2 trucks down and only one truck to sand and salt. The loader is being used to plow. Chesterfield lent them the 11 ft snow plow to help out.

For Signature

- Manifest #1 & 2 & 52b
- Selectmen minutes – Dec 17th

- Timber Tax certificate – Sexton
- Timber Tax warrant
- Starbuck correspondence
- DRA Equalization Certificate
- Employee benefits correspondence
- Intent to cut – Zinn
- Appointment papers – Conservation & Planning Board

For Discussion

- Planning Board appointment

Helga Frohn and Brad Chesley had been appointed as Alternates at the same time. There was no preference from the Planning Board and both are qualified to fill the position. With all considered equal, the Board appointed Frohn as she had submitted her interest to the Board first.

- Health Officer appointment

Greenwood's 3 year term expires on February 1st. He is willing to continue if appointed by the Board. The Board appointed Greenwood for another term as the Health Officer.

- Generator warrant article

Cotter will contact Van Houten regarding the warrant article amount. He will also contact Al Powers to get real numbers.

- Metal hauling charges – Solid Waste budget

The Board reviewed Dunbar's memo regarding the \$2,500 increase in the metal hauling charges. Cotter stated there is still value in the metal even if it is hauled trash. The Board would like to know if there is revenue from the metal to offset hauling charges and where will the metal be hauled.

- Budget overview

Carrier presented the 2009 budget with all warrant articles advising it denotes a 14.7% increase from last year's budget. If revenues do not significantly increase than currently projected it is possible to have a 15 – 25% increase in the Town tax rate.

The Board reviewed the budget for potential budget cuts before the budget committee public hearing on January 31st. The gasoline lines were reduced from \$4.00 to \$2.25. The heating fuel was reduced to \$3.25/gal.

Carrier will speak with Bevis regarding the resurfacing warrant article. Brockmann will speak with John Zannotti regarding the Parks & Rec truck.

Carrier asked is the Board wanted to designate all warrant articles as “special”, meaning they can only be spent for that purpose. The Board agreed to designate all as special because that is the perception of those voting at Town Meeting.

➤ Hazard Mitigation Plan update

The Board reviewed the letter from Southwest Region Planning Commission regarding updating the Hazard Mitigation Plan every 5 years, last updated October, 2004. SWRPC would like this process completed by July. The previous HazMit team list was reviewed and the Board will ask them to participate. The first meeting would be by the end of January. 4 to 6 meetings are anticipated each lasting about 2 hours and held in the later afternoon. The team would review what is in place and update the information.

➤ Pontiac Drive acceptance

The policy was reviewed with respect to the bond. It was noted that the 15% maintenance bond must be in place prior to releasing the construction bond. The letter of confirmation received from M & W will be given to the Board.

The Board agreed to require a Title search to be paid out of the Technical Assistance line and reimbursed by Emery/Beal. Emery was to call Carrier tomorrow.

➤ Parks & Rec truck

The Board reviewed the letter from John Zannotti offering the use of their truck to the town during off season months. He asks that he be notified of the intent and the town would then contact Donovan to set up arrangements. The Board expressed appreciation for this cooperation.

➤ Town Reports – Selectboard & Dedication

The Board reviewed the draft reports. They approved the Selectboard report and amended the Dedication.

➤ Letter to the Editor

The Board reviewed John Keppler’s letter. McKeon had responded to Keppler. The Board understands what he was thinking and the issue has been addressed.

➤ Old Business

Lobby Flooring – The Suregrip has been applied. Carrier advised that Van Houten wants a mat put down on the lobby floor. The Board decided against this as the Suregrip application will solve the slippery floor issue.

➤ Other business

1. Brockmann advised he will be meeting with the Parks & Rec Commission Friday to discuss the Weirs Grove facilities upgrade.
2. Ross advised that Rosemary Burns had called to express her appreciation to the Board for the card and Hamilton Fund money. She stated she knows this was set up by someone else but she appreciated that the Board carried it out.
3. McKeon advised that the Chesterfield Fire Precinct is changing some information for the CIP reducing some costs. Hogancamp had advised the Planning Board that the Spofford Fire Precinct has also redone their CIP info.
4. McKeon advised that Van Houten would like a closeout meeting for the latest Emergency during the ice storm. Cotter will contact her and also call Jeremy LaPlante, NHOEM, to see if there is something they would do to facilitate the meeting.
5. The O & M manuals had been dropped off previously by Wesfield. McKeon will review these. It was noted that we are still waiting for the Mechanical and Electrical manuals.

Information

- Hamilton Fund thank you cards
- Kwader alteration of terrain permit application
- DES permit – Voudrien
- Norton DES Administrative Order
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Cotter seconded and the motion carried.

The meeting was adjourned at 9:47 PM.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Daniel J. Cotter

Date

Robert Brockmann

Date