

**Town of Chesterfield
Board of Selectmen**

**MINUTES
June 10, 2009**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:25 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

Appointments

➤ 6:30 Bart Bevis

The Board congratulated Bevis and the Fire Departments on the great job done at the Road's End Farm fire. Bevis stated that even with all the equipment and personnel from area towns that were helping they worked together well to contain the fire and save the other buildings.

Winchester Rd property – Bevis stated that if the road elevation has changed 6" he would be surprised. He advised the house was always in a low area and there were always water issues from the neighboring house. Bevis stated that a dirt road loses 1 – 1 ½ inches of dirt annually from dust. The same happens with driveways. Bevis stated that the RSA states that it is the homeowner's responsibility for the grade of their drive.

McKeon asked when the neighboring house was built there was to have been a drainage swale put in when it was being developed. Bart advised that would be a civil case. Bevis stated that he doesn't think the Town has contributed to the drainage problems to this property. The Board concurred that the driveway needed to have gravel added for maintenance.

Cheever stated that when he moved there in 2001 the driveway towards the rear of the property was 4" higher than the road. He stated that the Town put gravel in around 2004. McKeon stated that the complaint is that the roadway is the major factor to his sinking driveway. Bevis stated that he would be surprised if there were a 6" increase over the years in the road elevation.

Emery stated that as much as they would like to help, the road has been maintained as it should have been and Cheever needs to maintain the driveway. McKeon stated that it seems like a maintenance issue for the driveway and that is the responsibility of the property owner. He stated that in viewing the pictures he does not see a significant change from the 2003 pictures to where it is today. Cheever stated that he will get the measurements for the Board. McKeon stated that any information that he could provide would be appreciated. Cheever took the pictures with him.

➤ 7:00 Public Hearing – unanticipated revenue expenditure

Brockmann moved to open the public hearing to consider expenditure of unanticipated revenue. Emery seconded the motion, which carried.

Bevis advised that the stone/gravel would be different sizes. Some types may last longer and some will need to be replaced sooner depending upon what is needed during the year. McKeon stated that investing now would give a stockpile for future use. Bevis added yes it would and at a much reduced price. There was no public present.

Brockmann moved to close the public hearing at 7:08 pm. Emery seconded the motion, which carried.

Emery moved per RSA 31:95-b to authorize the expenditure of unanticipated revenue received from FEMA for the ice storm funds for the purpose of renting a crusher and crew to crush stone at the Highway Garage up to \$30,000. Brockmann seconded the motion, which carried.

Requests for bids – Bevis presented advertising for 2 bid requests: 1) 1998 International 2674 4X2 dump truck with plow and wings with a minimum bid of \$10,500 and 2) bid/proposal for the replacement of a culvert on the Old Chesterfield Rd. He has put a finish date of October 15th and a start time after school is out. He is hoping the project would be done before school starts up again in the fall but gave additional time in the event there were weather delays.

The Board asked if there was any intention to expand the fire pond. Bevis advised that would be the responsibility of the Fire Department and that decision would be made by the Fire Commissioners.

New truck extended warranty – Bevis advised that he is waiting to purchase the extended warranty to make sure he has enough funds from the warrant article to cover all costs for the new truck. He has 12 months to purchase the warranty.

Beaver problems – Bevis requested that the Board sign a trapping permit for the Twin Brook Rd area. He stated his department has broken up the beaver dam 3 times recently and the water is threatening to breach the road. McKeon signed the permit.

Bevis asked is Transfer Station part-timers could be used as flaggers while the Highway Dept. is resurfacing. The Board approved.

Bevis advised that he had contacted Molly Kelly asking that she support HB 502 which changed the definition of height in reference to dams otherwise the state would have required \$2,000 for a permit to breach a dam that is not really a dam and never was a dam. She had advised him that the bill was passed.

Bevis advised that the grader has just been repaired and would need replacing before too long. Bevis will send copies of possible replacement schedule changes to cover this.

➤ 7:30 Robert Stevens

Stevens was present to discuss possible fixes to remedy the frost heaving in the patio area. He stated the heaving resulted in the excessive water is directly related to the roof. He suggests putting in French drains with impermeable area to direct the water away from the patio area. He stated that the sidewalk heaving was significantly more than the curb. You would think that with ground water that both would heave. The construction techniques used were the same as used on other projects. He suggests waiting a year to see if this resolves itself.

Stevens stated there is also heaving by the PD garage doors. This fix would require removing paving and putting in impermeable drainage to direct the water away from the affected area. He stated that his company would be willing to commit something to the fix for good will. They would design and manage the fix. McKeon stated that the roof was part of the project from the beginning and the drains should have been planned and noted that the cost would be more to do the work after the project is complete. Stevens agreed it would cost more. He stated he would develop some drawings and get pricing. Carrier suggested getting 2 plans drawn; one for the front area and one for the rear PD area. Perhaps part of the Town's contribution to the project could be work done by the Highway Dept.

➤ 8:00 Nonpublic RSA 91-A:3 II (c)

McKeon moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Emery seconded the motion, which carried.

Emery moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.

➤ 8:30 Morgan English

English advised she is establishing an organic farm and would like to sell her produce on Town property. Brockmann asked why not sell at the existing Farmers' Markets in the area. She stated they have deadlines and she missed the opportunity for this year. The Board suggested that she contact the new farm stand owner on Brook St. She stated that she may sell from her lot on Twin Brook Rd if she couldn't sell from Town property. Emery advised that they are concerned with setting a precedent. She thanked the Board for their time and suggestions.

➤ 9:00 Tom Duston - Nonpublic RSA 91-A:3 II (d)

Emery moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Brockmann seconded the motion, which carried.

Emery moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.

For Signature

- Manifest #24
- Selectmen minutes – May 27th
- Original loan agreement – Wares Grove Beach project
- Deputy Health Officer appointment
- Snorek abatement correspondence
- Fundraising permit – Friends of Chesterfield School
- Tax deeding notice
- Fire Mutual Aid agreement
- Payroll change notices – Deputy health officer, P&R, Police department

For Discussion

- Spofford Fire request condition of sale of old station

The Board reviewed David Thomas' letter regarding the proposal for the sale of the old station. The commissioners have received a bid with the condition that the property value stay at the bid price of \$20,000 for 10 years. Carrier contacted LGC legal and was advised that the Selectboard cannot grant the request. Carrier will contact the commissioners.

- Red Clover Rovers Running Club request

The Board reviewed the request to use the grounds around the Route 63 Fire Station on Sunday, September 13, 2009. They propose using the grounds for their base for the annual Pisgah Mt. Trail Race which supports the Special Olympic Program for the SW NH and SE VT areas as well as the Friends of Pisgah. The Montgomery's advised that this race has been held from this place since 1997.

The Montgomery's have received permission to use the fire station from Fire Chief Bevis and they will provide Port-a-potties for the event.

Emery moved to approve the request. Brockmann seconded the motion, which carried.

- Town auditor's request

Carrier advised that the auditor will be at the Town Offices from June 22nd to 24th. The auditor has requested that they meet with a member of the Board during that time. Brockmann and Emery stated they would try and come by during that time.

- Property tax abatements

The Board reviewed the following abatements and assessor's recommendations.

Axtell – deny	Besser –grant	Copeland – grant
Egan – grant	Fijol, Linda – deny	Fijol, Lois – deny
Gammans – deny	Gauthier – grant	Howard – grant
Quarles – deny	Rahe – grant	Rohelgra – grant
Slater – grant	Stockwell – deny	Waters - grant

After reviewing the recommendations, the Board signed the letters. Those abatements that were granted will have refund checks drawn next week.

➤ DOT correspondence – Welcome Center

The Board reviewed the letter from Commissioner Campbell regarding the Selectmen’s letter expressing their misgivings to the Welcome Center project. He stated that “it is disheartening to have gone this far with the project to now not have the Board’s support”. McKeon stated it is difficult to support a project without necessary information that was not given to the Board and he noted that the Board was never asked for its support of the project. He will contact Senator Kelly advising the Board would like an opportunity to present what we would like from the State.

➤ Streetlights removal

Carrier is surveying the street lights around Town and had provided a list of lights he has located to date that he proposes the Board consider removing. He has checked with Fairbanks and he is comfortable with the logic Carrier was using to make this determination. Bevis and Carrier viewed these lights together and Bevis concurs.

The Board has tabled the discussion until they take a ride around to view the lights in the evening hours. Two things that will also be taken into consideration are the reaction of neighbors and the potential of children walking in the evening.

Carrier advised that removing these lights could save about \$1,200/year and a possible saving on distribution charges of \$100/year.

➤ Charles Michal correspondence – Town Office building

The Board reviewed Michal’s letter regarding the issues and concerns raised about the temperature and comfort levels in the Town Offices. Mark Vincello has offered to meet with Terry Winn on site with a Town’s representative to assist Winn with resetting the system to initial design conditions.

Carrier has tried contacting Vincello but has not had a response. He will try calling again. McKeon stated if Carrier were unable to reach Vincello he would try to contact him.

➤ Wares Grove beach septic project

The Board reviewed Steve Pro's letter regarding the change orders. The orders included 1) residential septic tank demo, removal and replacement for \$2,000, 2) credit of \$800 as the existing submersible pump and control panel were used for the residential pump system, 3) demolition and removal of tanks discovered at the recreation building for \$2,175 and 4) installation of 3 manhole rings and covers for the snack bar septic tanks. These tanks had leaks in the tank access points. Item 4 has not been acted upon yet.

Brockmann moved to approve the change orders. Emery seconded the motion, which carried.

➤ Bonus applications

The Board would like to have the Department Heads in together to discuss the applications. They will be asked to come up with suggestions together on how to improve the existing system or move forward with a different system. It was noted that the goals and outlines should be specific as well as any application. The Dept Heads will be asked to meet in 2 weeks.

➤ RERP reimbursements

The Board reviewed the letter from Nawoj, NH Homeland Security regarding the over expenditure of the current expense line of \$341. He will endeavor to cover that additional expense from other areas of the assessment with his hope that having a year in the new facility will yield more precise planning.

He noted that the over expenditure in the Replacement Equipment line of \$5,431 would not be covered as it should be assigned for payment to the first installment of the Capital improvement grant.

➤ Parks & Rec membership

The Board review Debra Bokum's letter of interest in the P&R membership. She has been attending meetings to familiarize herself with the commission. McKeon will contact Yvette Robarge regarding her standing on the commission before appointing Bokum.

➤ Knight request to purchase town property

The Board reviewed Chris Knight's request to purchase Town property that abuts his. The Board decided they are not interested at this time in selling the property.

➤ Next week's manifest

The manifest will be ready for signing Tuesday afternoon.

➤ Old Business

Master Plan – McKeon told Bevis he would like to meet with him to discuss the list.

Sallyport floor – Fairbanks has advised Carrier that the epoxy had no expiration date and the application is on his “to do” list.

Camp Spofford Pilot agreement – Hatfield has advised that for assessing purposes, it is his belief that the trailers are not taxable. None of the trailers have permanent attached decks or porches and can easily be towed if the owner so chose. Carrier had contacted Olson for the camp’s financial statements and the camp itineraries.

5 Day workweek – Emery would like to find out how many summer non-voting residents are in Town. A report will be processed.

Tax Deed properties – The Board would like to see if the properties off Lone Pine and Access Rd may be suitable to forest management. The North Shore Rd property next to Walker will be reviewed for potential sale.

➤ Other business

1. Emery asked that copies of the School Technical Program plan be given to Brockmann and McKeon for review.
2. Emery advised he would be out of Town for the July 8th Board meeting.
3. Emery advised that Bevis had gone to Putney to ask about the reimbursement to Fire Departments for burn permit violations, non-resident motor vehicle accidents and criminal violations by residents for the manpower and equipment hours expended by the Fire Departments. Greenwood is bringing the information to the Spofford Fire Commissioners of June 15th and Bevis had taken the information to the Chesterfield Fire Commissioners on June 8th. This will be discussed further at the September Joint Commission meeting.
4. Emery asked if there was an evacuation plan for the Town offices or fire drills. He is concerned with the safety of the employees.
5. Emery asked how the Board could publicly express kudos to the Fire Departments for the great job done at the Road’s End Farm fire. It was suggested that Bevis and Buckley send letters to the editors. Bevis is sending letters of appreciation to the area departments that came to the assistance of Chesterfield.
6. Carrier advised that Bevis has removed a board from the dam.
7. McKeon advised that Camp Spofford has been conditionally approved for the new chapel with bathrooms but no overnight accommodations.

➤ Non public RSA 91-A:3 II (a & c)

*Emery moved to enter nonpublic session pursuant to RSA 91-A:3 II (a & c).
Brockmann seconded the motion, which carried.*

*Emery moved to adjourn from nonpublic session. Brockmann seconded the motion,
which carried.*

Information

- Rick’s Treasurer’s report
- Rescue Inc quarterly briefing
- United Way request
- Peter Smith update Shoreland Site Plan
- Transportation Enhancement projects
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.

The meeting was adjourned at 1:08 am.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Robert Brockmann

Date

Clifford Emery

Date