

**Town of Chesterfield
Board of Selectmen**

**MINUTES
June 24, 2009**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

Appointments

➤ 6:30 Bart Bevis, Rick Carrier, Leon Dunbar, Lester Fairbanks

The Department Heads were present to discuss the Bonus Application process. Fairbanks suggested tailoring the applications for each specific department because the duties are so different. He would like to see longevity added for points on the form. It was noted that longevity does receive points; however, he would like the employees to see it on the form to show it is included in the bonus tabulations.

Fairbanks stated ideally there should be a % increase at 10, 20, etc years to keep the pay grades above the people coming in later. As it is now the newer employees catch up to those with longer service. Bevis agreed.

Brockmann stated that some of the answers on the applications show him that the employees don't understand the application. Emery stated he would like to do away with the application and let the Dept Heads grade their own departments.

Fairbanks asked that when you go above and beyond daily and your job is all inclusive, how would you note above and beyond. Bevis stated that the Town's people should be a part of this process and attitude should be too.

Emery noted that Jaffrey has a longevity bonus of \$250 for 5 years, \$500 for 10 years etc. Brockmann stated that the bonus is separate from merits. Only those employees who reach the top of their pay grades and no longer qualify for merit raises are eligible for a bonus. Brockmann stated that bonuses should be a motivator. McKeon stated it is a tool for all of us to get things better and to help morale.

Budget preparations

Brockmann advised that there would be a letter coming from the Budget Committee (BC) to all departments including the Fire Precincts and the School. Initially the BC wanted to dictate the cuts. Bevis advised he doesn't like that their first thoughts are to cut the budget and not their charge that is to make sure the budgets are prudent and necessary.

Bevis advised that his and Fairbanks' budgets are not black and white but are speculative. Dunbar stated that his department is the same in that we don't know how much trash we will get in.

Emery stated that the State will be stopping revenue sharing with the towns so the towns will be taking up the slack. It may come to the point we will have to cut services. Fairbanks stated that if the Town votes it we will do the best we can with what we are given.

Brockmann advised he had asked LGC if the Fire Dept rep should vote on the FD budget at the Budget Comm. They said no. The School Board and the Selectboard shouldn't vote either. Carrier advised that he got a different answer from the LCG attorney. It seems this is a matter of interpretation.

➤ 8:00 John Kondos

Kondos advised that he has spoken with PSNH regarding conversion of street lights to more energy efficient lights that would benefit the Town. There is an opportunity to cut cost by changing the lamp units. There would be a cost to the Town but the payback would be within 5 years. He stated that PSNH would do the plan for the Town.

Carrier advised that he looked into changing the lamps about 9 years ago to the more efficient lighting but at the time the lights would have been brighter. Kondos stated we could reduce the wattage/lumens.

Kondos advised that with regard to the lights that are proposed for removal he recommends that they be advertised. The Energy Commission is in support of the elimination of the lights to reduce the budget and the CO emissions.

Carrier advised there are lights that he couldn't find. The PSNH service rep said they would investigate it and if they are not there we would get a refund. The Board would like PSNH to do an audit of the Town's lights.

Emery stated that he knows of 2 residents who are adamant about keeping the lights in their area. Kondos suggested that have PSNH do the inventory and agree with the Town on the lights. Then they would come with a proposal to change out lights with the costs and perspective savings. PSNH would be willing to work with the Town.

Kondos advised there are stimulus package funds for targeting energy conservation. He recommends that the Town Hall's weatherization be considered. He would be willing to help identify projects and Carrier could write the grant.

For Signature

- Manifest #26
- Selectmen minutes – June 10th
- Kowalski correspondence

- Unlicensed Dog Warrant
- Payroll change notices – Deputy Town Clerk, Highway, Cemetery
- Highway Safety Grant for digital video recorder

For Discussion

- Mitchell correspondence

The Board reviewed Peter Mitchell's letter regarding using the Town Hall for returning veterans native to Chesterfield. They agreed this was a good idea but would like Mitchell to request the use of the hall each time they need it to make sure the hall is available.

- Liberty Elm tree ceremony

Gary Winn advised that the Boy Scouts will be having a ceremony on July 1st at 7:00 pm for the tree that was recently planted.

- Liquor Commission correspondence

The Board reviewed the correspondence. It was noted that the Board was never asked to comment. The residents had brought up all the Board's concerns at the meeting except for the abutting property values. McKeon will call Molly Kelly. The Board was never in favor of the proposal and never stated that it was. The information given to the Board regarding the State Trooper coverage was "they didn't know" to "none".

- Property tax abatements

Brockmann moves to accept the recommendations of the assessor. Emery seconded the motion, which carried.

Blair – grant	Class – grant	O'Kelly – grant	Knaus – grant
Leristis – deny	Bergeron – grant	Brophy – grant	Champagne – deny
Cheever – grant	Conca – grant	Foard – grant	Guillow – grant
Heft – grant	Lawson-Kelleher - grant	Lewis – deny	Littleton – grant
Lord – grant	Maselli – grant/deny	May – grant	Meiser – grant
Peterson – grant	Stein – grant	Vermouth – deny	Walton – grant
Wright – grant	Anvari – grant	Bourassa – grant	Chickering D&S – grant
Child – grant	Hagstrom – grant	Hallengren – deny	Harris – grant
Heermann – deny	Jenna – deny	Jozefa Johnson Tst - deny	Leet – grant
Medford/Bradstreet – deny	Mitchell – grant	O'Donnell – deny	Paige – deny
Pierstorff – grant	Schwartz – deny	Seamans – grant	Wallace – grant

- Town Office lawn sinkhole

The Board asked that Carrier contact Rick Harrington regarding the sinkhole.

➤ Next week's manifest

The manifest will be ready for signing on Tuesday afternoon.

➤ Old Business

Spofford Place – Emery asked what the taxes due on the property are. Carrier will get the information.

Board Appointments – McKeon got a message from Yvette Rogarge and the Board listened to the message advising that she needs to resign from the P&R Comm at this time due to time conflicts.

Brockmann moves to accept Robarge's resignation. Emery seconded the motion, which carried.

Emery moves to appoint Debra Bokum to replace Robarge as a P&R Comm member. Brockmann seconded the motion, which carried.

Sallyport floor – Fairbanks had advised they have plans to move items out of the Sallyport to apply the epoxy.

Camp Spofford PILOT agreement – The Board is waiting for the itineraries for the campers and the financial statements.

Lawn mowing/trimming – The Cemetery Comm has hired Keith Gordon to do the Town Office lawn.

5 Day workweek – Carrier had investigated the number of non-resident property owners around Spofford Lake. He found 145 properties were seasonal with owners out of the area. This is approximately 8% of the Town's property owners.

Brockmann doesn't think there is a need to have the office open on Fridays. McKeon stated that at this point he agrees with Brockmann to keep it at 4 days.

Brockmann moved to keep the schedule at 4 days. McKeon seconded the motion, which carried. (Yes: Brockmann and McKeon No: Emery)

➤ Other business

1. The Board discussed getting input from Tammy Rudolph regarding hours of coverage when she is out during the scheduled hours. Combining the Town Clerk and Tax Collector positions was discussed.
2. A resident was in requesting that the Town put in a drop off box when the office is closed.
3. The Library is getting quotes for painting the library exterior.
4. McKeon asked if it would be worthwhile to write a letter to the newspaper regarding the old Spofford Fire house sale to explain why the higher offer was not accepted. Emery recused himself from participating in the discussion. The article in the Sentinel said the lower of the 2 bids was accepted because it was from a Selectman's son. When the bids were received by the Spofford Fire Commissioners

the higher bid was not accepted because it came with conditions that according to LGC were illegal.

McKeon stated the Board's letter should state what the views of the Selectboard are and why the lower bid was accepted. It was not based on the Board member's son put in a bid. Brockmann wants the letter written this evening. Carrier will draft the letter.

Brockmann moved to continue the meeting to Friday evening at 7:00 pm to review/discuss the letter. McKeon seconded the motion, which carried.

5. Brockmann advised there was a P&R walk through at Weirs Grove for the recreational facility improvements. They viewed the area of the proposed basketball court and the addition to the concession stand. It was noted that trees would need to be removed but this must comply with the Protected Shoreland Ordinance.

6. Carrier advised that under the Wares Grove disbursement money the Town may not be reimbursed for the engineer and perhaps the additional septic won't be covered because it wasn't put out to bid.

7. Carrier advised that 3 of the outstanding RERP checks have been received. We are still waiting for money from 2 years ago and last month's request.

➤ Non public RSA 91-A:3 II (d)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Emery seconded the motion, which carried.

Emery moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.

➤ Non public RSA 91-A:3 II (c)

Emery moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Brockmann seconded the motion, which carried.

Emery moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.

➤ Non public RSA 91-A:3 II (e)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (e). Emery seconded the motion, which carried.

Brockmann moved to adjourn from nonpublic session and seal the minutes. Emery seconded the motion, which carried.

- Non public RSA 91-A:3 II (a & c)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (e). Emery seconded the motion, which carried.

Brockmann moved to adjourn from nonpublic session. Emery seconded the motion, which carried.

Information

- Rick's treasurer's report
- DES tracking permit
- Cool Monadnock report
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to continue the meeting to Thursday at 7:00 pm, Emery seconded and the motion carried.

The meeting was closed at 11:42 pm and continued to tomorrow, Thursday, at 7:00 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon McKeon, Chairperson

Date

Robert Brockmann

Date

Clifford Emery

Date