

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
October 7, 2009**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:20 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

**Appointments**

- 6:30 Non public RSA 91-A:3 II (b)

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (b). Emery seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion, which carried.*

*Emery moves to offer Lachenal a conditional offer of employment upon the successful completion of the pre-employment physical. Brockmann seconded the motion, which carried.*

- 7:00 George Wright

Wright expressed his concerns that he did not feel he was being treated fairly by the Selectboard, the Zoning Board or the Planning Board. He thought he was being treated with a different standard than others. The Board noted that the Planning Board requirements for submissions are in the Land Development Regulations and are required for all applicants.

- 7:30 John Zannotti, Parks & Recreation

Zannotti, Melissa Metivier and Ruth Van Houten were present. The Board reviewed the budget proposal. The Commission asks that a secretary be hired to do the meeting minutes. Presently a member of the commission takes notes but Zannotti thinks it is not the best situation. A stipend was suggested, however the Board felt an hourly rate would be best.

The Summer Program is proposed to increase 87.6%. Metivier advised this is due to the potential to add a 5 day option. If they do not get the response they expect this could be modified.

The Concession line is increased. Zannotti advised they project revenues from the summer programs and concessions to exceed the expenditures. The total of budgeted expenditures is \$82,269 and the projected revenue is \$84,734.

There are 5 Warrant Articles proposed.

McKeon stated he is skeptical of the #'s coming through. Zannotti understands and advised that if the #'s fall short of the projections the program could be scaled back. He stated it would be up to the Commission to decide to adjust staffing. It was noted by the Board and Zannotti that a unified presentation is important for the budget.

Carrier asked that the Commission file and Intent to Cut before any trees are removed from the beach area. Ross got the form for Metivier.

➤ 8:30 Lester Fairbanks

The Board reviewed the Police budget. Fairbanks advised that Eldridge has been serving as a detective for the department. He would like to promote him to Detective-Sergeant. His taking over these duties frees up time for the existing patrolmen. The Board asked if Fairbanks wanted to add another patrolman to the force. He stated that as some point he would. He stated the typical ratio is 700/1 population/officer. The Board approved the operating budget.

The Board reviewed the proposed Warrant Articles for a total of \$9,900.

Front Door – The Board reviewed the e-mail from Howard Systems and the responsibilities for the problems were discussed.

The Board asked Carrier to contact Wesfield regarding the subcontractor advising that the Town has tried to resolve this as a warranty issue. Carrier will relay the message to Wesfield.

Non public RSA 91-A:3 II (a&c)

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c).  
Emery seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion, which carried.*

**For Signature**

- Manifest #41
- Selectmen minutes – Sept 30<sup>th</sup>
- Streetlight correspondence – Allen & Bickford
- Clark correspondence – Merrifield Rd
- Burke thank you correspondence
- Payroll change notice – Cemetery
- Intent to cut – Higley

- Excavation/trenching permit – Rancourt and Todd

### **For Discussion**

- Painting donation

The Board gratefully accepted the artwork done by Winifred Cray. A letter of thanks will be sent to Cray's niece.

- Streetlight conversion

The Board will review the information for discussion next week.

- Budgets – General Gvt. Buildings & One line budgets

- General Government Buildings – down 4.8%
- One line Budgets – up 1.6%
- Warrant Articles
  - Town Office generator – a 50/50 grant has been applied for and the total cost of a generator is \$28,000. If the grant is approved the town could expect to receive \$14,000. The Board agreed to the warrant article conditional upon receiving the grant.
  - Town Hall Annex renovations CRF - \$40,000 – The Board agreed that this was not the right time to pursue this and have eliminated this WA.

- Route 63 traffic survey

The Board will review the survey for discussion next week.

- Tax rate setting

The Board reviewed the information regarding setting the tax rate for 2009. Carrier had originally proposed returning \$100,000 of the general fund balance to reduce taxes in August. At this time, he asked the Board to consider amending that to \$200,000. If the Board approved that the Town's tax rate would be approximately \$3.08, up 8.8%. He advised that if the additional funds were not returned the rate would be up for this year but would be more level next year. Carrier advised that without the additional \$100,000 the tax rate would be \$3.26, up 15%. The downside to the additional \$100,000 would be the possibility of having to borrow money in anticipation of taxes.

The Board agreed to return \$150,000 for an approximate tax rate of \$3.17. Carrier asked if any Board members would be interested in being present when the rate is set with the State. Brockmann stated he would be present. Emery advised if it were done at the Town Offices he would be present.

➤ Storage area ventilation

Carrier advised that he had Greenwood and Bevis, as the authorities having jurisdiction, to make recommendations in venting the storage area attached to the rear of the building. The storage area contains the snow blower and lawn mower with a gas can. They recommended putting in a louvered vent.

McKeon explained about the exchange of air from inside and outside. He stated he would put in a 6” round louvered vent with his time and donated vent.

➤ ZBA resignation

Charlie Reilly has resigned as an alternate to the ZBA due to his work schedule. The Board accepted Reilly’s resignation.

➤ Non public RSA 91-A:3 II (a&c)

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Emery seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion, which carried.*

**Information**

- Employee evaluation
- Perham email
- DES permit – P&R
- Cheshire County Commissioners correspondence
- United Way
- Misc. correspondence & newsletters

**Adjournment**

*With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.*

The meeting was adjourned at 11:50 pm.  
Respectfully submitted,

Carol Ross  
Secretary

Approved by:

\_\_\_\_\_  
Jon McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert Brockmann

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clifford Emery

\_\_\_\_\_  
Date