

**Town of Chesterfield
Board of Selectmen**

**MINUTES
April 21, 2010**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

Appointments

➤ 6:30 Bart Bevis

Bevis reviewed concerns he had with the Purchasing Policy. He advised that future Select Boards may have different interpretations. Emery stated that Bevis is already doing what is asked and just to follow your everyday process for everyday purchases. McKeon stated that notes could be sent along with the invoices showing Bevis' process. He also suggested that quotes be faxed to Bevis for his records.

Bevis advised he emailed Molly Kelly regarding the River Rd meeting on Monday at 9:00 or 9:30 on the site with Dick Verville from Homeland Security/OEM/FEMA and a representative from DES. Bevis had also called Hodes' office for Lee Marthe to attend the meeting. McKeon advised that he has contacted Jean Shaheen's office.

Bevis advised that he had contacted Jesse St Pierre from BUR regarding the hole by the Old Chesterfield Rd culvert replacement suggesting St Pierre look at why there was a hole in the middle of the road. St Pierre advised it was caused by the pipe's rings and is not concerned with it continuing to degenerate. Bevis reminded him that they will be responsible for any necessary repairs.

The Board asked about the Spenceman's letter regarding the Old Chesterfield Rd culvert. Bevis advised he has spoken with Spenceman and is addressing her concerns. The Board will send a letter of response to Spenceman advising that the Road Agent is aware of her concerns and he will be in contact with her.

➤ 7:30 Jim Larkin and Mike Bentley

Larkin presented a copy of the letter of credit that has been extended to August 1, 2010. The original will be coming via certified mail.

Bentley stated that he wanted to make sure that pulling up the pavement to increase the gravel depth is now off the table. McKeon stated it is as long as the pavement is increased to compensate for the deficiencies. Larkin stated he will be working with Warren Stevens directly. Bentley asked if the Board minded if Larkin worked directly with Stevens. McKeon stated that is fine, it was just during the review stage to save time and money. M&W's invoice for the review is \$830.95. Larkin advised he will

bring in a check payable to the Town for that amount. Larkin and Bentley left the meeting.

McKeon stated that there should be an inspection of the surface before the wear course is put down.

- 8:30 Neil Jenness nonpublic RSA 91-A:3 II (a&c)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Emery seconded the motion, which carried.

Emery moved to adjourn from nonpublic session and seal the minutes. Brockmann seconded the motion, which carried.

For Signature

- Manifest #16
- Selectmen minutes – Apr 14th - amended minutes were signed
- Excavation Tax warrant
- Intent to cut – McMaster
- Pro correspondence
- Veterans tax credit application

For Discussion

- Larkin Way

McKeon advised that Larkin had been to the Planning Board looking to reduce the approved subdivision plan specifications to the Town standards. He will be required to reapply to the Planning Board. The Planning Board voted to have the Selectboard set the new bond amount for the road.

- Planning Board vacancy

McKeon advised that Steve Pro has resigned as a member of the Planning Board. Alison Willich is the senior alternate.

Emery moved to appoint Alison Willich to take Pro's position as regular member to expire in 2011. Brockmann seconded the motion, which carried.

Carrier suggested that the opening for alternate member go out in the monthly email notice. The Board agreed.

- Restrictive covenant

The Board reviewed the draft Restrictive Covenant for Browne Limited from the Planning Board. Carrier provided amended wording to be given to the Planning Board.

➤ Town Hall usage fee request

Vicki Herrick representing the Asbury Church has requested that the Board waive the \$10 rental fee for the 4th Church Supper in October.

Emery moves to waive the \$10 fee for the October rental. Brockmann seconded the meeting, which carried.

➤ Tax-exempt properties

The Board reviewed the Charitable and Non-Profit Organizations that have filed the appropriate BTLA forms.

Brockmann moved to approve the organizations except for Camp Spofford, which will be discussed further. Emery seconded the motion, which carried.

➤ Selectmen project schedule

The Board reviewed the draft settlement stipulation with Nine A regarding Spofford Hall. McKeon stated that the property should be posted every 200 ft on the building or if a side is less than 200 ft, post each side. The Board approved the draft agreement.

➤ Old Business

Master Plan – McKeon advised he has received a call from Shaheen's office and will be returning it.

Lawn mowing/trimming – Brockmann will get the name of the person that the school uses to McKeon.

PD Salary considerations – This will be worked on next week.

➤ Zoning Issues

Bokums – Emery advised that the Bokums are looking at legal advice after the last Selectmen's letter.

Salz – McKeon noted that fencing is going up but it is behind the vehicles. The section to be done by May 1st was to be in the front to screen it from the road.

Rudolph – Greenwood advised this has been resolved.

Greene – Greenwood advised he has not had a response back from Greene. Greene was advised by letter that he must comply by June 1st.

➤ Other business

1. Brockmann advised that the Spofford Lake Assoc is looking for a place for their annual supper meeting and had wondered about using Wares Grove. They would be serving liquor. John Zannotti advised Brockmann he was not comfortable with that. Emery stated he was not either and thinks it would set a precedent at the beach. It was noted that the beach is open to the public until dusk.

2. Brockmann advised the Lions Club would like to sell ducks at the Transfer Station for the duck race. Carrier will contact Dunbar to get his input.

3. Emery asked about the DES update list and what is LaFontaine's guideline in updating the list. McKeon stated she updates the list at monthly meetings. Emery advised he had gone on line and some of the items on the list are no longer outstanding. He stated that if the list is used to follow up outstanding items with DES it should be cleaned up. McKeon will see Lafontaine.

4. Emery advised Spofford Fire is pursuing purchasing a new fire truck. Carrier had sent a copy of the purchasing policy to the Fire Commissioners.

5. Emery advised that the Library Trustees have passed the personnel policy.

6. McKeon advised he had presented the Wheeler property to the Planning Board for the purpose of review prior to sale. They would look to see if it fits the Master Plan; is it a residential lot; does the Planning Board have any planning for that lot. This will be discussed at their next meeting. McKeon will bring this to the Conservation Commission meeting next week. Emery stated the proceeds of the sale should go into the general fund to help support the tax base. Brockmann stated that perhaps it could be used to help preserve the lake.

➤ Nonpublic RSA 91-A:3 II (c)

Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (c). Emery seconded the motion, which carried.

Emery moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.

Information

- Westmoreland ZBA notice
- Smart Cart grant
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.

The meeting was adjourned at 10:00 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Robert E Brockmann

Date

Clifford D Emery

Date