

**Town of Chesterfield
Board of Selectmen**

**MINUTES
January 13, 2010**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

Appointments

- 6:30 Leon Dunbar - Non public RSA 91-A:3 II (a&c)

*Emery moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c).
Brockmann seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion,
which carried.*

- 7:00 Bart Bevis

North Shore Rd by Goulet property – Bevis advised he had driven this area and can find no issues. He would be willing to go other there with a Board member and Goulet to discuss it. Brockmann stated if the issue is not with the road then it is a civil issue between neighbors.

Pontiac Dr – Bevis advised he sees no failures from outward appearances. Carrier advised that the bond will expire mid March. Bevis will keep his eye on the conditions.

Energy grant application – Bevis advised he would like to apply for the same grant that the Town is applying for to replace furnaces in the Town Hall and annex building with the Board's blessing. He is looking at replacing the 20 year old furnace. He is concerned with the black iron pipe with no relief valves. If the pipe failed there would be a threat of fire because fuel would be pumped right into the building. He is looking to go completely solar or solar and propane for heating. He has had 2 solar outfits look at it but has no estimates to date. His letter of intent will be in by the January 15th deadline. The Board approved the grant application.

Bevis advised that he would like the Board to consider that all Town buildings be fitted with Knox boxes. The Fire Department would have the only key to access these boxes. This would eliminate having multiple keys for buildings. The Board agreed.

Non public RSA 91-A:3 II (a&c)

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c).
Emery seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion,
which carried.*

- 8:00 Tobias Marquette and Clay Mitchell from Sustainable Development & Energy Systems (SD ES) Group.

Marquette reviewed the Audit Report on the Town Hall to assist the Town in applying for the NH Municipal Energy Assistance Program. This program is being made possible by the Greenhouse Gas Emissions Reductions Fund.

Emery asked if it were too late to include the Chesterfield School. Marquette stated the schools have a different program but he would send contact information for that program.

In reviewing the report he noted that the cost/kwh seemed high. It was noted that volunteers did the data entry. Marquette suggested they review those bills to make sure the information is correct before PSNH is contacted.

Mitchell advised that the proposals for the energy efficiency grant are due by February 15th. There is a maximum of \$400,000 for each town. Several areas were covered in the audit with suggestions on how to reduce the BTU's. Marquette stated that replacing the furnaces was important however, the envelope efficiency is even more important. He recommends doing both.

To proceed, the letter of intent must be sent by January 15th. Carrier advised that this has already been done. Second, the Town needs to get quotes. Marquette advised they have model software to estimate BTU savings.

Carrier asked if we could do this for only one building. Mitchell stated they are constrained by certain criteria to take the Town through the process so that the town would be an educated consumer to proceed with other buildings. There is a limit of 25 hours that is allotted from SD ES Group.

McKeon asked if there should be 4 different applications; heating, envelope efficiencies, doors and windows, and insulating piping but perhaps that would go with heating.

Marquette stated the next step would be to meet with at least one HVAC company and one spray foam contractor. SD ES would be an advocate of the Town meeting with the contractors to give direction on what should be done. Marquette stated they do not do any engineering but advised they would be available to inspect what is done to make sure the project was done as proposed.

Friday, January 22nd was scheduled to meet with contractors, SD ES and McKeon. They will meet at the Town Hall at 9 am. McKeon will coordinate with the contractors. Mitchell will also attend to put the information into the model to estimate the BTU savings.

For Signature

- Manifest #2
- Selectmen minutes – Jan 6th
- Bentley correspondence (2)
- Wesfield correspondence
- Dabbagh correspondence
- Olson abatement

For Discussion

- Town Report size and format

Carrier submitted the quotes he had received to print the Town Report 8 ½ x 11. The Board authorized Carrier to contact Village printing for the larger format for \$2,800. This is approximately \$400 more than the smaller format.

- Town meeting proposed ordinances

The Board will review the ordinances; Noise, Drug paraphernalia and ID of arrested persons. Carrier had contacted LGC on the ordinances and they recommended that for the ID of arrested persons getting a legal opinion from the County Attorney before proceeding. Because of time constraints, Chickering had advised Carrier that the ID of arrested person's ordinance was least important and asked that the other 2 ordinances not be held up this year for that one ordinance.

Emery would like to get Fairbanks' input on this before a vote is taken to bring it to Town Meeting. Fairbanks will be in next week.

- Town Office parking lot light

The Board reviewed Fairbanks memo advising that the preference would be to replace the light; however, he understands it would come down to a cost benefit analysis by the Board. Fairbanks advised they do have enough light to affect the camera system quality.

McKeon stated it wouldn't cost more to just leave it capped and if it is found necessary it could be replace. It was noted that the base of the pole should be marked for snow removal to protect it from further damage.

Emery asked why the pole couldn't be repaired instead of having to replace the light. He will contact Irvin Bruce for cost to weld the aluminum pole to the base.

➤ Westmoreland – Cersosimo gravel pit

There is a public hearing scheduled January 27th in Westmoreland for the Cersosimo gravel pit. McKeon advised that there are members of the Chesterfield Planning Board that will be attending the meeting. He will get the information to the Planning Board at their meeting Monday, January 18th.

➤ Selectboard report

Emery advised that Van Houten and Rousseau would like time to speak at the Town Meeting. Carrier advised it was at the discretion of the moderator and not the Selectboard to make that decision.

The report was reviewed and amended.

➤ Building permit rates

The Board reviewed Greenwood's recommendations for rate increases for 2010. They discussed the penalty building without a permit and would like to see a penalty that would be more of a deterrent. They suggest the penalty be twice the cost of what the building permit would be. This will be brought to Greenwood for his comments.

➤ RSA 41:14-a warrant article handout

The Board reviewed the draft handout to explain the warrant article. They approved the handout.

➤ Warrant article – old Town Office building

Emery stated we should get quotes to demolish the building. McKeon asked why you want to take it down if it's not going to cost any money. He stated it would be a huge mistake to take it down when 12 people have talked with Emery to take it down. Brockmann stated he has gotten twice that many saying they want it down.

Carrier asked if the Board was looking for an advisory vote or a binding vote. Polling residents at Town Meeting would be an advisory vote. Dewey Auger stated that he was on the TOFO Committee and his frustration is that another poll taken at Town Meeting would just push it out another year. Judy Idelkope stated that she had attended 3 charettes and the new building was sold to the Town because it was found that the old building had mold and asbestos and was not a good working environment for employees and the cost to mitigate was very high. So why would you pay for an unredeemable building.

McKeon stated if we go asking for an advisory vote with 2 options; tear it down or keep it up. Handouts could be given out with costs for both options. Carrier will have a draft warrant article and handout to review next week.

➤ Camp Spofford facility usage

Peter Olson submitted the Camp Spofford Facility Usage policy, along with the fee schedule to the Board.

Carrier advised that John Hatfield was contacting Camp Spofford to get the names of the trailer owners to assess them.

The Board agreed it was their goal to confirm the camp qualifies for a charitable exemption, as is their responsibility, by getting the rest of the paper work from Olson and reviewing it and having the attorney assess the paperwork.

McKeon stated that because a previous Selectboard deemed it charitable doesn't preclude this Selectboard from evaluating that the exemption qualifies as a charitable exemption.

➤ Town Report dedication

The Board reviewed the dedication.

Brockmann moves to accept the dedication. Emery seconded the motion which carried.

➤ Old Business

Spofford Place – Emery stated that there are people interested in the property when the state and federal liens are released. Emery will contact Mozier.

Board appointments – Emery advised he was expecting a resume from someone expressing interest in serving the Town in some capacity.

➤ Outstanding zoning issues

1. Bokums are scheduled to meet with the Board next week.
2. Salz was given a final deadline of February 1st to comply. If no response it will go to the Selectboard.

➤ Other business

1. Brockmann gave an overview of the Budget Committee meeting on the school budget. There is a surplus of over \$600,000 that could be returned to the voters or be kept in the budget. The surplus was due to special needs students moving out of Town.
2. Emery advised that the Library has advertised for an assistant librarian to be hired. They stopped after 20 applications had been received. The Library Personnel Policy is also being reviewed.
3. McKeon asked if there was an update on Larkin Way. Carrier advised that he has contacted M&W Soils to do the 3rd party review as prescribed in the Land Development Regulations.

4. The front entryway is heaving again with the frost. McKeon will call Stevens tomorrow.
5. McKeon asked if a handling fee for paying 3rd party bills could be assessed for administrating the payment and reimbursement for 3rd parties. He stated that in businesses it is typical to have a 10% fee for this purpose. He advised that when the escrow account is established the 3rd party will be paid out of that account as is required in the Land Development Regulations.

Information

- Intent to submit Town Hall furnace grant
- PSNH streetlight removal verification
- Code enforcement correspondence – Salz
- Division of Parks & Recreation grants correspondence
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.

The meeting was adjourned at 12:12 am.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Robert E Brockmann

Date

Clifford D Emery

Date