

**Town of Chesterfield
Board of Selectmen**

**MINUTES
June 2, 2010**

Call to Order

Chairman Jon McKeon called the meeting to order at 6:00 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

Appointments

➤ 7:00 Cory Frehsee, Stevens & Associates

Frehsee was present to discuss the patio heaving during the winter. He provided two conceptual plans with their pros and cons. He also wanted to discuss the schedule for doing the work and how the Board wanted to get contractors' bids.

Option I, Patio Reconstruction – the patio would be removed 20' out from the front entryway. It will be reconstructed with a 2% slope away from the building and structural backfill be installed down to the footings of the building. He also suggests that a footing drainage structure be installed at the same time so that the patio would not have to be disturbed again if it became necessary. This would allow for any further drainage problems to be remedied. The cost would be approximately \$19,000. He and Stevens have a 95% confidence level that this option would solve the problem.

Option II, Wells – This would require less of the patio to be removed, however, it would require digging 2 – 25 foot wells and pipe from the wells to existing drains and swales. The issue could be that there is ledge that would complicate this option. They do not have the confidence level in this option. The approximate cost is 20,000.

Frehsee stated that the Town could do the demo and the landscaping work to reduce the cost of the project. Frehsee stated he could have the contract documents and finalized design ready for contractors to bid on the project. The Board would pursue 3 responsive bids.

The Board agreed they would prefer Option I. McKeon asked if crushed stone could be used instead of structural backfill. Frehsee stated his concern would be soil migrating into the stone and relying that the contractor overlapped the fabric sufficiently to avoid that happening.

Carrier also mentioned the handicapped walkway and that it has been heaving making the accessibility difficult. Frehsee will look into that also.

For Signature

- Manifest #22
- Selectmen minutes – May 26th – Emery noted that the minutes state that Spofford Hall windows had been secured. It had been discovered after the meeting there is still areas that need to be secured. This information has been sent to the attorney.
- Yield tax certificate
- Yield tax warrant
- Payroll change notices – P&R – The Board asked for more information on two of the employees and rate changes. One of the employees was noted as promoted. The Board asked that they receive a list of the positions in the P&R program with pay scales for each position. Brockmann will contact John Zannotti.

For Discussion

- Property tax abatements

The Board reviewed the assessor's recommendations regarding the 2009 abatement requests.

- Tire Warehouse – deny
- Spyridon & Ekaterini Leristis – deny
- Daniel Cheever – deny
- William & Nancy Knaus – deny
- Michael Dolbec & Karen Curcio – deny
- Michael Martineau – deny
- Michael Dolbec – grant
- Robert & Nancy Miller – grant
- Peter & Linda Olson – grant

Emery moved to accept the assessor's recommendations. Brockmann seconded the motion, which carried.

- Clifford & Betsey Emery – grant

Emery recused himself from this discussion.

Brockmann moved to accept the assessor's recommendation. McKeon seconded the motion, which carried.

- Chesterfield newsletter

The Board reviewed the amended newsletter presented by Brockmann. McKeon will speak with Fairbanks regarding the Smart Cart information.

➤ School trees status

The Board reviewed the email from Sharyn D'Eon regarding the trees and assessment made by the Cheshire County Extension Forester. It was noted in her message that the Keene High Agriculture group sometimes does tree work at a reduced rate. D'Eon is looking into this. McKeon asked what the charge would be and suggested the trees be pruned back and have elm trees planted next to them to get established and when necessary take down the failing trees. He will speak with D'Eon. The Board asked that Carrier see Ed Cheever regarding the Liberty Elm trees.

➤ Town Hall chairs request

The Board reviewed the request to borrow 60 chairs from the Town Hall. The Board agreed it is not their practice to loan out chairs. They suggested that Chickering and Hatt contact Elegant Settings or Taylor Rental to rent chairs.

➤ Selectmen's project list

Spofford Hall – Emery noted that the building is still accessible. He stated someone had broken in and got into the pool area. The building needs to be secured. This information was sent to the Town attorney who forwarded it onto Nine A's attorney.

Impact Fees – The Board had information provided by McKeon to review for discussion.

➤ Old Business

Spofford Place – JB Mack from SWRPC is coming next meeting, June 16th.

Master Plan, River Rd – Gail Frazier from DES is meeting with Bevis in Concord on June 10th at 1:30 pm. McKeon stated he would also attend the meeting. Emery advised he would attend if McKeon was not available.

Liability document for volunteer painters – McKeon will follow up with Todd. The start date for the project is June 12th.

Zoning issues

- Salz – The Board asked that Greenwood check on the status.
- Greene – The Board asked that Greenwood check on the status.

➤ Next week's manifest

The manifest will be ready for signing by Tuesday afternoon.

➤ Other business

1. It was noted that the farm stand on the corner of Brook St and Route 9 is enclosing the porch area. McKeon asked about the egress lighting.

2. Carrier advised that Coburn will be removing over 700 ft of surface area with a demolition permit and will get a permit for the deck that is already there for a paper trail.

3. Emery asked about the DES project list as he had reviewed the list and the DES website and several items are completed and remain on the project list. McKeon stated that DES does not notify the Town when items are completed. He advised that DES sends any permits, status and complaints to the Conservation Commission. McKeon will call DES.

4. Brockmann advised that the State wants the pedestrian bridge closed because of the railings and chain link fencing would need to be installed.

5. Emery advised that Van Houten is working with Fairbanks regarding evacuation signage.

6. The Jarvis property is to be Tax deeded. McKeon advised he would stop by in person as the phone is not working.

7. Highway solar panels grant

Emery moves to resolve that Stephen "Bart" Bevis, in his capacity as the Road Agent of the Town of Chesterfield, is hereby authorized to sign any and all Agreements/contracts, amendments to contracts, affidavits, agreements or obligations on behalf of the Town of Chesterfield. Brockmann seconded the motion, which carried.

8. Carrier gave the Vermont Tennis Co request for information to Brockmann per Van Houten's request for completion. Carrier advised he would help with the information.

Information

- Impact Fee development
- Police Chief recognition letter
- Misc. correspondence & newsletters

Adjournment

With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.

The meeting was adjourned at 9:05 pm.

Respectfully submitted,

Carol Ross
Secretary

Approved by:

Jon P McKeon, Chairperson

Date

Robert E Brockmann

Date

Clifford D Emery

Date