

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
March 17, 2010**

**Call to Order**

Vice-Chairman Bob Brockmann called the meeting to order at 6:00 pm. Others in attendance were Board member Cliff Emery and Administrator Rick Carrier. Jon McKeon was absent.

**For Signature**

- Manifest #11
- Selectmen minutes – Mar 10<sup>th</sup>
- Yield Tax certifications – Macie & Levlocke
- Yield Tax warrant
- DRA MS-2 Report of Appropriations
- Appointment papers – town meeting election
- Payroll change notices – 2% COLA

**For Discussion**

- TO property Chesterfield Public School Foundation request

The Board reviewed Deb Hogancamp's letter requesting the use of the grounds next to the Chesterfield Fire Station on Saturday, September 11<sup>th</sup> for the 6<sup>th</sup> annual dinner auction.

*Emery moves to approve the request with the condition that they supply their certificate of liability insurance as has been done in the past. Brockmann seconded the motion, which carried.*

Carrier will contact Hogancamp regarding the liability insurance.

- TO property Red Clovers Rovers Running Club request

The Board reviewed the request to use the Chesterfield Fire Station grounds on Sunday, September 19<sup>th</sup> as their race base. They would provide 3 port-a-johns. The Board approved the request with the submission of liability insurance.

*Emery moves to approve the request. Brockmann seconded the motion, which carried.*

➤ Town Hall usage request – Haneman

The Board reviewed Lydia Haneman's request to rent the Town Hall under the resident rate. Isabel Haneman had been a resident in Chesterfield since 1978. *Emery moves to approve the request. Brockmann seconded the motion, which carried.*

➤ Town Hall steamer table usage – Mt. Pistareen Grange

The Board reviewed Dumont's request for Mt Pistareen Grange to use the donated Lions Club steamer on March 27<sup>th</sup> to be returned on March 29<sup>th</sup>. Dumont is replacing a knob on the unit and would try to replace missing trays. Emery stated this should be approved for the fund raiser lunch.

The Board approved the use of the steamer as long as Mt Pistareen takes the responsibility for any liability.

➤ Wares Grove Recreation Facility Enhancement Trust Fund (WGRFETF)

The Parks & Recreation Comm has requested disbursement of funds from the Trust Fund to cover the cost of late fees to Rancourt for \$272.16. Brockmann advised that Rancourt had taken over Larkin's equipment to the site and according to Larkin work was done that would have cost \$3,000.

The Board questioned the reason for the delay in paying the bill. Brockmann stated he would not be in favor of taking late fees out of this fund. This fund was established with donations. He believes the fee should come out of the P&R operating budget. Emery agreed and stated that any future projects be done through the bid process.

*Emery moves not to pay the late fee out of the WGRFETF but have it come out of the P&R operating budget. Brockmann seconded the motion, which carried.*

Brockmann will contact John Zannotti to advise of the Board's decision and to ask what line item they want the late fees paid out of.

➤ Auditors abatement BTLA settlement

The Board reviewed Hatfield's letter advising how he came to the settlement for the assessed value. He had made adjustments on both the building and land in order to accurately define the property and it is consistent with other properties that have similar characteristics.

*Emery moves to accept Hatfield's recommendation. Brockmann seconded the motion, which carried.*

➤ Argent Franchise agreement

The Board reviewed Argent's counter offer to pay the Town 2% franchise fees plus 50% reduction on internet cost to Town departments. It was noted that the franchise fees come from basic cable only.

The Board authorized Carrier to further negotiate the agreement.

➤ Building permit fees

The Board reviewed Greenwood's memo with regard to building without a permit fee. The Board agreed to charge 2 times the cost of the building permit fee if someone were to build without a permit.

*Emery moves to accept the Building Permit Fee Schedule. Brockmann seconded the motion, which carried.*

➤ Assistant moderator salary

In the past the assistant moderator worked the entire day and received \$100 for their duties. Greenwood started at 9:30 am and stayed until 8:00 pm. Gary Winn took over at 8:00 pm to 11:00 pm.

The Board agreed to pay Greenwood \$100 and Winn \$35.

➤ Old Business

Spofford Place – Carrier advised that the owner of the old Spofford Store had asked Greenwood who to approach to purchase the Van Oene property. He was advised to contact Moe Mozier.

Board appointments – Corliss will be in to meet with the Selectboard next meeting regarding a Planning Board alternate position.

Town Office entry – Carrier advised the boards will be removed.

Zoning issue/Kenyon – Greenwood had inspected the repair work on the property and agrees what is being done does not require a permit as it is under the \$2,500 allowed amount.

➤ Other business

1. Carrier advised the Board of next week's agenda items.
2. Emery advised that Dunbar had discovered dumping in the trash instead of the C&D for a charge. This person has been banned from the facility until they pay the C&D charge. Emery stated Dunbar handled this well.
3. Emery advised of the Library Trustee meeting with the demonstration of Koha, a new software program. Goldberg will be meeting with Dave Galluccio, Library's technical support of March 23<sup>rd</sup>.
4. Emery advised of the new Library sign that will be installed. They may need to cut trees. This discussion was tabled until there was a full board present.

5. Brockmann advised that at the Chesterfield Fire Precinct meeting Elaine Levlocke and Amy Lafontaine were re-elected. Bob Goderre will be replacing Deb Hogancamp as a commissioner. Tom Woodman thanked the Fire Dept for their work when he had the fire at Road's End Farm last year.
6. Brockmann advised that the PD were getting their 3<sup>rd</sup> laptop to be hooked up with the others enabling the officers to start reports in the field. He also stated the PD has a memo of understanding with the school as to when the PD is to be called to the school.
7. Brockmann advised that Zannotti was reelected to chair the P&R Commission.
8. Brockmann passed out the memo from Dunbar regarding his efforts in reducing trash by composting. The Board will discuss this further at a later date.
9. Brockmann gave Carrier more information surveys collected at the Transfer Station.
10. P&R will be hiring a secretary to handle the meeting minutes. There is \$500 budgeted for 2010.
11. Brockmann advised that the P&R may have extra cost for fencing around the newly renovated picnic area. The P&R had also mentioned holding fund raisers for the P&R programs i.e. Pumpkinfest booth, old home days, flee market, bike-a-thon.

### Information

- Misc. correspondence & newsletters

### Adjournment

*With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.*

The meeting was adjourned at 7:55 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

\_\_\_\_\_  
Jon P McKeon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert E Brockmann

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clifford D Emery

\_\_\_\_\_  
Date