

**Town of Chesterfield  
Board of Selectmen**

**MINUTES  
May 5, 2010**

**Call to Order**

Chairman Jon McKeon called the meeting to order at 6:20 pm. Others in attendance were Board members Bob Brockmann, Cliff Emery and Administrator Rick Carrier.

**Appointments**

- 6:30 John Zannotti

Zannotti provided a projected spending status sheet for the Wares Grove Facility funding. He stated that a CRF was established last year for \$3,000. There is also a trust fund established with the donations made for the renovations to Wares Grove. He advised that a \$1,000 bill for stump grinding had been taken out of the CRF in error. A transfer is being done to put it back in from the Trust Fund.

Currently there is \$14,746 available for the project and the projected spending is \$15,242; a shortfall of \$496. Zannotti stated that in order to continue the project and to be open by Memorial Day they will need to find these funds. Zannotti suggested a couple of options to cover the shortfall. One option he noted was to expend the shortfall out of the operating budget and when donations come in deposit it back into the budget. Carrier advised that donations would go into the Trust Fund and then a check would be drawn and deposited as revenue to offset the operating budget expenditure.

Zannotti asked that there be clarification regarding the Selectmen's minutes of April 21<sup>st</sup> where it was noted that the Spofford Lake Assoc wanted to hold their annual dinner at the Wares Grove facility. "They would be serving liquor. John Zannotti advised Brockmann he was not comfortable with that." Zannotti wanted to make it clear he was in favor of the Association using the facility but was not comfortable with the serving of alcohol.

**For Signature**

- Manifest #18
- Selectmen minutes – Apr 28<sup>th</sup> & Apr 29<sup>th</sup>
- Forest Fire reports (3)
- Intents to cut –Putnam & Robertson
- Yield tax certification – Souza
- Timber tax warrant
- Payroll change notice – code enforcement

**For Discussion**

- Town-owned property sale – Wheeler lot

*Brockmann moved to enter nonpublic session pursuant to RSA 91-A:3 II (d). Emery seconded the motion, which carried.*

*Brockmann moved to adjourn from nonpublic session. Emery seconded the motion, which carried.*

- Air handling unit – PD

Carrier advised he had contact 3 plumbers; Bassler, Martineau and Girard. Girard was not interested, Bassler hasn't responded and Martineau said he would submit a proposal. We haven't received that proposal yet. The Board asked that Carrier follow up with both Bassler and Martineau.

- Harpoon Brewery – Old Town Office property request

The Board reviewed the request from Harpoon Brewery to use the Old Town Office area as a water stop for their charitable bike ride on June 19<sup>th</sup>.

*Brockmann moves to approve the use of the property. Emery seconded the motion, which carried.*

- Selectmen's project list - Nonpublic RSA 91-A:3 II (a&c)

*Emery moved to enter nonpublic session pursuant to RSA 91-A:3 II (a&c). Brockmann seconded the motion, which carried.*

*Emery moved to adjourn from nonpublic session. Brockmann seconded the motion, which carried.*

- Old Business

Spofford Place – Emery asked that Carrier follow up with SWRPC regarding the Brownsfield Program.

Master Plan – McKeon will follow-up with Bevis about a temporary fix for the River Rd using fabric and fill over that.

Lawn Mowing/trimming – the ride around will be scheduled after Carrier's vacation.

Town ordinances – A reminder will be sent to Fairbanks to get info for the Noise and ID proposed ordinances.

Town entryway – The Board is waiting to hear back from Bob Stevens.

Liability document for volunteer painters – Todd has the info from McKeon. The Board asked that Barbara Girs come to a meeting so she can organize her volunteers.

Zoning Issues

- Bokum – Emery will speak with Deb Bokum about their plans and scheduling.

- Salz – The Board reviewed the memo from Greenwood about the fencing progress.
  - Greene – Greenwood will follow up after June 1<sup>st</sup>.
- Other business
1. Emery advised that the Police Dept has solved the recent burglaries in town. He asked how we could get this information out to the public. The Star Spangled Banner was mentioned, also the Keene Sentinel and Brattleboro Reformer. Emery will speak with Fairbanks to get his thoughts about the department's success.
  2. Emery advised he had gotten a call from Van Houten about the Emergency Management meeting where flood insurance was discussed. Flood insurance is available to residents and she would like a reminder of that to the public.
  3. Emery asked about the DES permit list. McKeon will check on the amended list.
  4. Rudolph has resigned as a Trustee of the Trust Funds. The Board asked that Carrier contact Fryberger and LaRue.
  5. Emery asked if the ZBA would be addressing Phil Goulet's letter of March 31<sup>st</sup>. Ross will have it on the May 11<sup>th</sup> agenda.
  6. McKeon gave an overview of the Browne Ltd and Wyatt applications to the Planning Board.
  7. Brockmann advised that the Library will be removing the Andromeda bushes from the front of the Library to make a perennial bed. He suggests that the Town use them elsewhere.
  8. Carrier advised he has received the franchise agreement with Argent. They propose a 3% franchise fee for 5 years and a 50% reduction for internet service for municipal departments, fire, school and library. A public hearing will be scheduled on May 19<sup>th</sup> to inform the public of the franchise agreement.

### **Information**

- County budget
- DRA equalization assessment
- Highway Block Grant adjustment
- Misc. correspondence & newsletters

### **Adjournment**

*With no other business to conduct, Brockmann moved to adjourn, Emery seconded and the motion carried.*

The meeting was adjourned at 8:13 pm.

Respectfully submitted,

Carol Ross  
Secretary

Approved by:

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Jon P McKeon, Chairperson

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Date

\_\_\_\_\_  
Robert E Brockmann

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clifford D Emery

\_\_\_\_\_  
Date